

**Johnson County Cemetery District Minutes**  
**July 13th, 2021**

The regular monthly meeting and budget hearing of the Johnson County Cemetery District was held at The Willow Grove Cemetery in Buffalo, Wyoming on July 13th, 2021. The meeting was called to order by President John Zorbas at 2:02 p.m. Present were: John Hanson, Carolyn Fox, Craig Wetterlund, John Ehlers, John Zorbas, Nancy Elm, Tim Lohse, Megan Boggs, Linda Greenough (via Zoom), Kay (via Zoom), Seth Taylor from the Bulletin, and Chanda Rule.

**I. BUDGET HEARING:** Nancy made a motion to adjourn the business meeting and open the budget hearing, John E seconded the motion, motion carried and budget hearing was opened. Chanda presented the final budget which was the same as the preliminary budget previously reviewed and asked for any questions. Seeing none, John E made a motion to close the budget hearing and re-open the business meeting. Craig seconded the motion. Now in the regular business meeting, John H made a motion to approve the FY 21-22 budget, Nancy seconded the motion, motion carried.

**II. VOUCHERS:** Nancy made the motion to approve all vouchers as submitted. This was seconded John Hanson. After some discussion, the motion was then carried by all. Each check and/or voucher was initialed and signed by the present board members.

**III. MINUTES:** John H moved to approve the June 2021 minutes as presented, and Craig seconded. The motioned carried by all present.

**IV. TREASURER'S REPORT:** John E and Chanda presented the June Treasurer's Report with all the financials and account balances. June WyoStar II interest has not yet been published and any year end budgeted overages were reviewed. The district received 86% of the budgeted income and spent 84% of the budgeted expenses. Carolyn made a motion to accept the treasurers report as presented, Nancy seconded the motion, and it was carried by all. The submitted treasurer's report was signed.

**V. WILLOW GROVE SEXTON'S REPORT:** Tim Lohse reported via written submission that; there were 10 burials for June, making 66 total burials for 2021 and 8 spaces sold last month making the total sold for 2021, 13. The bathrooms have had their final walk through with Clear Creek Builders. All block markers have been installed and have received good feedback on them and the restrooms.

**VI. KAYCEE SEXTON'S REPORT:** Dennette Mondeau via written submission as well. She has been busy with general clean up and mowing.

**VII. CIMS REPORT:** Via written submission, burial permits are at 61% complete.

**VIII. GUEST/PRESENTATIONS:** Erick Irwin from Cemetery Planning Resource Alliance was in attendance to give a presentation on possible crematory gardens at Willow Grove. There will be a workshop/open forum discussion on July 14<sup>th</sup> at 9:00 am. After Erick's presentation, John E made a motion that we focus on the general area north of the pump house and utilize the simpler concept with the next set of drawings to be presented at our September meeting. John H seconded the motion, motion carried.

**IX. EXECUTIVE SESSION:** None

**X. OLD BUSINESS:**

1. Amendment 11/price list/definitions-after much discussion on the price list, waiver form, and definitions, this was tabled.

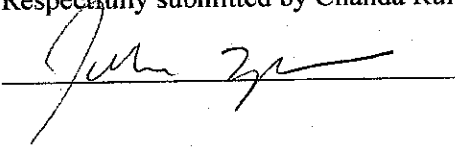
**IIIX. NEW BUSINESS:**

1. Tim presented 2 estimates for concrete parking pads at the 2 bathrooms at Willow Grove and 1 at Kaycee. Ludwig estimated \$10,312 and Sandborne for \$12,500. John H made a motion that we accept the lowest estimate, which would be Ludwig. John E amended the motion to state that on condition that Ludwig's is a bid not an estimate. Craig seconded the amendment. John H amended his motion to state that the board allows Tim to go forward with the 3 parking pads as long as Ludwig will honor his estimate as a bid and not to exceed \$10,312. Carolyn seconded the motion. Motion carried with 1 opposing vote.
2. Nancy made a motion to approve the expense of travel voucher for meals at Kaycee for the next board meeting. Carolyn seconded and motion carried. Nancy will line up meeting room and restaurant.

There being no further business, the meeting adjourned at 4:30 p.m., following a motion by Nancy, seconded by Carolyn.

The next meeting will be August 10<sup>th</sup> at 2:00 in Kaycee.

Respectfully submitted by Chanda Rule

A handwritten signature in black ink, appearing to read "Chanda Rule", is written over a horizontal line.