

**Powder River Conservation District
 Monthly Board Meeting
 September 14, 2021**

Supervisors Present:

Kevin Lund
 Wade Curuchet
 Bill Jones
 Dan Mahoney
 George Renkert

Others Present:

Anita Bartlett, District Manager
 Allison McKenzie, District Conservationist
 Linda Greenough, County Commissioner

The regular board meeting was called to order by Board Chair Bill Jones at 6:32 p.m.

Dan Mahoney moved to accept the minutes from the August 10, 2021 regular Board Meeting. George Renkert second. Motion Carried.

The Treasurer's Report was reviewed as follows:

Checking	\$ 113,204.89
Savings	\$ 637,985.80
Petty Cash	\$ 4.13
Total	\$ 751,104.82

<u>Check #</u>	<u>TO</u>	<u>Memo</u>	<u>Amount</u>
8091	VSP Vision Care	insurance	\$ 7.40
8092	Wyoming.com	website	\$ 20.00
8093	Powder River Energy Corp	utilities	\$ 121.23
8094	Blue Cross Blue Shield of WY	insurance	\$ 737.00
8095	Anita M Bartlett	salary	\$ 1,870.22
8096	Susan Anderson	rent	\$ 443.02
8097	Joyce Black	janitorial	\$ 250.00
8098	Sheridan County CD	Area I Meeting	\$ 60.00
8099	Visa	rain barrels/fuel/travel	\$ 586.99
8100	Blue Cross Blue Shield of WY	insurance	\$ 737.00
8101	Montana-Dakota Utilities Co	utilities	\$ 20.79
8102	Range	utilities	\$ 95.42
8103	WACD	Dues/Insurance	\$ 5,379.90
8104	Soto Tree Service LLC	SF Tree Thinning Project	\$ 74,045.00
8105	Kevin Lund	Mileage-Regional Meeting	\$ 397.60
8106	Anita M Bartlett	Mileage	\$ 230.40
8107	LPL Financial	FY 21-22 Retirement	\$ 2,758.93
8108	Lincoln Financial	4th Q Life Insurance	\$ 10.13
8109	Anita M Bartlett	salary	\$ 1,870.22
AP	IRS	tax deposit	\$ 1,209.53
8110	Barnum Inc	EWP-Diversion	\$ 11,820.06
Grand Total			\$ 102,670.84

Wade Curuchet moved to approve the Treasurer's Report, the August Checking account, and July Savings Account reconciliations and to accept payment of all bills. George Renkert Second. Motion Carried.

BUSINESS:

1. EWP Projects

-Anita Bartlett gave the following report on the EWP Projects:

-The trees for the Moffet and Gosney projects have been gathered.

-The syphon @ Gosney's had been started but the L&L Crew is under Covid quarantine, so we are running slightly behind schedule. Barnum has submitted a schedule to complete work, and they are confident at this time that they will finish on time.

-The first headwall (Moffet project) will be delivered on Friday.

-The next reimbursement has been completed. With Bill Jones signing it Anita will submit it tomorrow.

2. State Forestry Project Update

-Anita Bartlett stated that the State Forestry Spruce Budworm Thinning Project is complete and has been certified. The last payment to the contract was included in this month's bills. Anita has invoiced State Forestry for the 44 acres that the District contracted for them. That funding should be to us soon.

3. Regional & Area I Meeting Reports

- Anita Bartlett and Kevin Lund gave reports on the two meetings they attended. They both agreed that their favorite part the meetings was touring the host District's projects.

4. Cost Share Program

-Anita Bartlett stated that Forbes have completed their cost share project. Anita went and completed the inspection. However, they are still waiting on an invoice from their contractor before they submit their reimbursement information.

5. Funds Transfer

-Anita Bartlett informed the board that with the final EWP projects getting underway the district would start having large invoices from the contractor. She plans to stay on top of reimbursements from the NRCS and grant funds. However, there can be a lag time in getting those reimbursement funds. She asked the board if they would like to transfer funds from the savings to the checking account to ensure that all bills are covered. Kevin Lund moved to transfer \$100,000 from the district savings account to the district checking account. Wade Curuchet second. Motion Carried.

6. Conservation Plan

-Allison McKenzie stated that she had a conservation plan for Garrett KC Ranch LLC that needed reviewed and signed by the District Board. Wade Curuchet move to sign the conservation plan for Garrett KC Ranch LLC as submitted. George Renkert second. Motion carried.

7. District Report

-The District Manager's Report was discussed.

8. NRCS Field Office Report


-The NRCS Field Office Report was discussed.

The next regular Board Meeting was scheduled for Tuesday, October 12, 2021 at 6:30pm. Kevin Lund moved to adjourn the meeting, Dan Mahoney Second. Motion carried 7:13 pm.

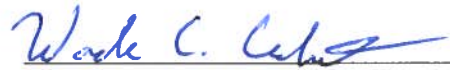
Respectfully Submitted:



Anita M. Bartlett, District Manager



William Jones, Chair



Wade Curuchet, Secretary/Treasurer