Johnson County Airport Board

Minutes

**August 16, 2021**

The regular meeting of the Johnson County Airport Board was called to order by Chairman Gerald Fink at 8:30 a.m. Present were Jim Martin, Clint Culliton, Jim Purdy and Mike Bacon. Also present was Bruce McWhorter Airport Manager, Comm. Bob Perry, Leah Whitfield, Sean Christensen, Aviation Planning Group, Jarad Koltiska and Randy Bomar Morrison Maierle. The Board meeting was recorded by Airport Manager Bruce McWhorter.

Martin moved, second by Purdy to approve the minutes including the COVID Agreement of July 19, 2021 meeting as presented. Motion carried*.*

Bills were presented as follows:

* Johnson County Aviation Mgt. $2,600.00
* Utility Bills sent direct to the county

Bacon moved, second by Martin to pay invoices. Motion carried.

Old Business:

* DOWL
  + Slope Repair/Turnaround Supplemental Agreement #2
    - An additional “Supplemental Agreement #2” signature is required by the FAA.

Culliton moved, second by Purdy authorizing Chairman Fink to sign the agreement. Motion carried.

* Av Gas Credit Card Reader
  + Airport Mgr. McWhorter reported the account is set up, additionally the internet should be set up this week. Hopefully installation will be completed by the end of the month.
* Consultant Selection, is in process – RFQ draft sent to FAA and WY Aeronautics
  + Responses are due August 20th.
  + After discussion, it is was agreed the board should meet to review the responses on Sept. 13th at 8:30 am. Meeting to be held in the Commissioners Conf. Room.

New Business:

* Review current WACIP
  + Leah Whitfield APG, assisted the board in reviewing the current list of projects. After discussion the board agreed the list of proposed projects will stand as listed.
* A telephone conference with WYO Aeronautics to review the WACIP is scheduled for August 18th at 3:15 pm – Clint Culliton agreed to represent the board on this call.
* Wyoming Airport Coalition annual meeting in Casper is Sept. 8-10. If any board member is interested in going, there’s still time to sign up.
* Hanger Lease Rates
  + Commissioner Perry stated that the current “T” hanger rental rates haven’t been adjusted in many years. The Commissioners are asking the board to consider increasing the current hanger rent fees by (3%) in 2022 and (2%) in 2023.

After a lengthy discussion, Culliton moved, second by Bacon to move forward with the proposed rental rate increases. Motion carried.

Airport Report:

* Manager McWhorter reported that the phone line for Av Gas was inoperative. The phone company has been contacted. The phone company is supposed to investigate this week.

Operations:

* Rotary - 12
* Fixed Wing -
* Jets - 22

Fuel Sales (gallons)

* Self-Serve –
* SST Transactions-
* Jet A -

With no further business to come before the board a motion was made by Martin, second by Culliton to adjourn the meeting. Motion carried. Meeting was adjourned at 9:55 am.

Next regular meeting will be September 20, 2021

Respectively submitted,

Mike Bacon, Secretary