Johnson County Airport Board

Minutes

**September 20, 2021**

The regular meeting of the Johnson County Airport Board was called to order by Chairman Gerald Fink at 8:30 a.m. Present were Jim Martin, Clint Culliton, Jim Purdy and Mike Bacon. Also present was Bruce McWhorter Airport Manager, Sean Christensen and Leah Whitfield (via phone) Aviation Planning Group, Jarad Koltiska and Tim Wick Morrison Maierle. The Board meeting was recorded by Airport Manager Bruce McWhorter.

Martin moved, second by Bacon to approve the minutes after adding “T hangers” in Hanger Lease Rate motion. Motion carried*.*

Bills were presented as follows:

* Johnson County Aviation Mgt. $2,600.00
* Utility Bills sent direct to the county
* Johnson County Aviation Mgt. reimbursement $40.00
  + From Chesbro Electric – Pull breakers
* Visionary Broadband ($43.21 and $359.00) $402.21
  + New fuel terminal router and install

Bacon moved, second by Martin to pay invoices. Motion carried.

Old Business:

* DOWL
  + Status of Reimbursements
    - Up to date as of 9/15 – all current
    - Payments approved several months ago have been released.
* Av Gas Credit Card Reader
  + Contractors goal is to have installation complete in the next 2-3 weeks.
* Letter to DOWL termination agreement
  + Board agreed to send the letter to the attention of Mark Hines and Ken Nichols.
* Hanger Lease Rates
  + Chairman Fink received an email from Commissioner Green asking why we raised the rates on T hangers and not on private hangers.
    - During discussion it was brought up that private hanger owners pay tax on their buildings. This rate is reviewed and adjusted periodically. Chairman Fink will contact the commissioners to discuss further.
* Consultant Selection
  + The board shared that all proposals were reviewed by the board and each proposal/category was rated. The firm with the highest score was selected.

Martin moved, second by Purdy to inform each company of the selection by email (follow up by letter). Motion was carried.

New Business:

* WACIP – Final update is due by September 22, 2021.
  + Aviation Planning Group reviewed the updates with the board.
  + Chairman Fink will sign and submit the report in Black Cat.
* Pacific Corp/Rocky Mountain Power payment.
  + The airport received a payment for “property lease”- the check was forwarded to the county.
* Self-Serve station concrete repair/replace.
* After discussion the board thought it best to visit with the “parking lot” contractor next summer to see if they could make the repairs.

Airport Report:

Operations:

* Rotary - 4
* Fixed Wing - 190
* Jets - 44

Fuel Sales (gallons)

* Self-Serve -2,044
* SST Transactions -61
* Jet A - 6,349

With no further business to come before the board a motion was made by Martin, second by Culliton to adjourn the meeting. Motion carried. Meeting was adjourned at 9:37 am.

Next regular meeting will be October 18, 2021.

Respectively submitted,

Mike Bacon, Secretary