

JOHNSON COUNTY JIM GATCHELL MEMORIAL MUSEUM
Board of Trustees Meeting
September 09, 2021

Present at the meeting were Chairperson Brucie Connell, Vice-Chair Craig Cope, Treasurer Sharon Miller, board member Sabina Damone, Director Sylvia Bruner, Museum Assistant Kelsey McDonnell, guest Bill Payne, and Buffalo Bulletin reporter Alex Hargrave.

The meeting was called to order at 3:05 PM by Board Chair Brucie Connell.

Old Business:

The August meeting minutes were reviewed. Miller motioned to approve, Cope seconded, all approved.

The September financial report was reviewed and discussed and approved. Connell moved, Damone seconded, all in favor. Discussion included explanation about how bills are processed, and checks written, and about account balances. The museum's restricted accounts have grown substantially with the recent anonymous donations of \$10,000 and \$40,000. Both donations will go towards paying for the cabin foundation, repairing the museum elevator, and then continuing the collections work fund.

The possibility of opening a new WYO-STAR II account was again tabled as the museum has to be contacted by a WYO-STAR representative first. Director Bruner will arrange.

New Business:

After discussion about the GMA update, it was proposed to fulfill the GMA policy of having a Governing Board appointed member serve on the GMA board. Cope moved to appoint Miller to that position. Connell seconded, all approved.

Directors report:

- Sentry: Fall issue, articles due 9/1
- Website: in progress. Along with simplifying and cleaning its overall appearance, we have asked for a space to put seasonal/temporary information (like special events dates, closures, etc.), a rolling space with TripAdvisor/Google reviews, and a calendar widget that has a ticketing component for events.
- Museum admissions: July/August of this year saw our highest amount collected for admissions since Longmire Days was in August of 2019. (\$16,000 for these two months! – We budgeted for \$22,000 for FY21/22 so we are well on track to pull that in)
- Cabin: I cornered Geoff Spiering at the post office and he said we are still on his schedule. His intended plans were NOT what were conveyed months ago – he indicated now that the cabin will rest higher than its current level. I let him know that was not optimum as we have a concrete ramp in place that needs to be near enough the door threshold to be useful. He also noted that they will cut a hole through the floor to conduct the work.
- County boiler/handicapped access: Work on the county courthouse boiler was conducted this last month. The construction blocked our handicapped access for about two weeks but is open for pedestrian traffic again. In the process, they removed the SE brick/beam pillar that supports the Carriage House roof. There is a temporary support in place now and they intend to fully replace it.
- Elevator: Fire suppression company performed the work of moving sprinkler heads to the tune of over \$900. We are now waiting for the work to be done on the elevator.

- Prep work for the yearly audit has started. Chanda and I have uploaded as many digital files as we can to this point, and the auditors plan to be on site around Thanksgiving.

Next Board meeting is Thursday October 14, 2021 at 3:00 PM

Meeting adjourned at 4:09 PM.

Respectfully submitted,

Sylvia A. Bruner
Lynn Young, Secretary