

**Powder River Conservation District  
 Monthly Board Meeting  
 December 7, 2021**

**Supervisors Present:**

Kevin Lund  
 Wade Curuchet  
 Bill Jones  
 Dan Mahoney  
 George Renkert

**Others Present:**

Anita Bartlett, District Manager  
 Allison McKenzie, District Conservationist  
 Linda Greenough, County Commissioner

The regular board meeting was called to order by Board Chair Bill Jones at 6:34 p.m.

Dan Mahoney moved to accept the minutes from the November 9, 2021 regular Board Meeting.  
 Dan Mahoney second. Motion Carried.

The Treasurer's Report was reviewed as follows:

Checking	\$ 184,670.09
Savings	\$ 537,941.28
Petty Cash	\$ <u>4.13</u>
Total	\$ 722,615.50

**DECEMBER MONTHLY EXPENSES**

<b><u>Check #</u></b>	<b><u>TO</u></b>	<b><u>Memo</u></b>	<b><u>Amount</u></b>
8147	WCDEA	dues	\$ 25.00
8148	Blue Cross Blue Shield of WY	insurance	\$ 737.00
8149	Powder River Energy Corp	utilities	\$ 106.69
8150	Energy Laboratories	Well Water Testing Day	\$ 2,344.00
8151	Anita M Bartlett	mileage	\$ 174.16
8152	Anita M Bartlett	salary	\$ 1,870.23
8153	Wyoming.com	website	\$ 20.00
8154	VSP Vision Care	insurance	\$ 7.40
8155	Susan Anderson	rent	\$ 443.02
8156	Joyce Black	Janitorial	\$ 250.00
8157	WWC Engineering	EWP Engineering	\$ 8,944.00
8158	Range	utilities	\$ 98.96
8159	Visa	office supplies/postage	\$ 150.69
8160	Montana-Dakota Utilities Co	utilities	\$ 74.28
8161	Kaycee General Store	Office Supplies	\$ 10.98
8162	Arbor Day Foundation	dues	\$ 25.00
8163	Energy Laboratories	Well Water Re-Testing Day	\$ 253.00
8164	Kevin Lund	mileage	\$ 160.16
8165	Anita M Bartlett	mileage	\$ 50.40
AP	IRS	Tax Deposit	\$ 1,209.50
8166	Anita M Bartlett	salary	\$ 1,870.21
8167	Anita M Bartlett	bonus	\$ 500.00
8168	Lincoln Financial	1Q Life Insurance	\$ 10.12
<b>Grand Total</b>			<b>\$ 19,334.80</b>

George Renkert moved to approve the Treasurer's Report, the October Savings account reconciliation and to accept payment of all bills. Wade Curuchet Second. Motion Carried.

## **BUSINESS:**

### **1. EWP Projects**

-Anita Bartlett gave the following report on the EWP Projects:

-Barnum has finished Moffet's project with the exception of the seeding and removal of the temporary fence/replacement of permanent fence which will be done in the spring. They have moved to Gosney's and are underway on the stream work there. It is their hope to be done with Gosney's project by mid-January and done with Harlan's project by mid-February.

-L& L has finished the headwall, syphon, and irrigation pipeline at Gosney's project and have moved to Harlan's project and are beginning site prep for the headwall there.

-Barnum plans to shut down work from December 24, 2021 through January 3, 2022 so that employees can have time with their families for the holiday.

-Reimbursements have been filed for funds through the different grants the District received. It is Anita's hope that all funds will be reimbursed by the end of the month for this last round of billing.

### **2. Fund Transfer**

-Anita Bartlett stated that due to the time it takes to receive reimbursements from the EWP grants the District needs to transfer funds from the savings account to the checking account in order to pay bills until the reimbursements are received. Dan Mahoney moved to transfer \$100,000 to the Checking Account to the Savings account. Wade Curuchet second. Motion Carried.

### **3. WACD Convention Report**

- Anita Bartlett and Kevin Lund gave a report on the WACD Convention they attended in Cody WY.

### **4. Other**

-Wade Curuchet had attended the JC Predator Board Meeting and they are looking for funding to assist with tracking coyote kills in relationship to Sage Grouse Leks. It was decided to have Peter John Camino from the Predator Board attend the District's next meeting to get more information on their program. Anita Bartlett will set this up.

### **5. District Report**

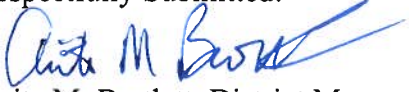
-The District Manager's Report was discussed.

### **6. NRCS Field Office Report**

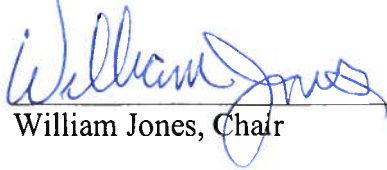
-The NRCS Field Office Report was discussed.

The next regular Board Meeting was scheduled for Tuesday, January 11, 2022 at 6:30pm. Dan Mahoney moved to adjourn the meeting, Wade Curuchet Second. Motion carried 7:11pm.

Respectfully Submitted:



Anita M. Bartlett, District Manager



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William Jones, Chair



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Wade Curuchet, Secretary/Treasurer