

Johnson County Rural Health Care District

Minutes

August 9, 2021

The regular monthly meeting of the Johnson County Rural Health Care District was held at the Kaycee Ambulance Barn on Monday, August 9, 2021. The meeting began at 5:00 p.m. The meeting was called to order by President Marilyn Connolly. Present were Marilyn Connolly, Marie Miller, Scott McBride, Jim Hicks, Mark Haines, Commissioner Bill Novotny, Mark Bentley, Michelle Chapman, Amanda Taylor, Seth Taylor, Dave Harness and Karri White. A quorum was present. The agenda was approved after moving the vouchers to the beginning of the meeting.

VOUCHERS: August vouchers were reviewed.

I. APPROVAL OF MINUTES OF LAST MEETINGS:

Mark Haines moved to approve the minutes of the Budget Hearing held on July 12, 2021. Seconded by Scott McBride. Scott McBride moved to approve the minutes of the Regular Meeting on July 12, 2021. Seconded by Marie Miller. There was discussion to reduce the public comments in the minutes to a very brief summary rather than what was presented. Jim Hicks asked that the minutes be signed by the preparer, Karri White. Marilyn Connolly noted the letter from Dave Harness, Buffalo EMS would be included in the minutes as directed. Scott McBride and Marie Miller voted aye. Jim Hicks and Mark Haines voted nay. President Marilyn Connolly voted aye. Motion passed.

II. VIEW AND APPROVE TREASURER'S REPORT:

Jim Hicks presented the July Treasurer's Report for review. He said that he would like to research Wyo-Star rates for alternative investment options. Motion to approve the Treasurer's Report was made by Scott McBride and seconded by Mark Haines. Approved by all.

III. BUFFALO REPORT:

1. Ambulance Calls

Dave Harness reported July had 69 ambulance calls consisting of the following: 59 medical, 10 trauma and 11 transfers; 1 nurse transfer, 1 canceled, 13 patient refusals, 1 standby, 0 code, 2 DOA, 0 extrication and 2 trauma team activation. 54 in-town calls and 15 out-of-town calls. 50 were Johnson County residents and 19 non-residents.

Dave reported he is the facilitator for the Basic EMT course through Sheridan College starting August 30, 2021. It is a nine credit-hour course. Dave stated the trend in EMS is the increasing number of female EMTs which is indicative of the class roster. He is concerned the transfer ambulance does not have a power cot or power load with the difficulty of lifting a heavy cot and patient into the ambulance. The board asked for a quote for a power cot and power load.

IV. KAYCEE REPORT:

1. Ambulance Calls

There were 10 calls in July: 2 trauma, 5 medical, 2 standby, 2 transfers, 0 public assist, 3 refusals, 0 canceled, 0 Life Flight, 0 ALS Intercept, 7 total patients.

The turbo in MS 264 has been replaced along with an AC compressor.

V. OLD BUSINESS:

1. LifePak 15

A quote of \$29,407.25 for a LifePak 15 from Stryker was presented. Jim Hicks moved to approve the purchase. Seconded by Marie Miller. Approved by all.

2. Kaycee June Vouchers

Karri White asked to read her statement regarding the vouchers but was denied. There was minimal discussion regarding the vouchers as Crosby Taylor and Michelle Chapman were called out on an ambulance call directly after the meeting was called to order. One item mentioned was the retirement fund for Director Crosby Taylor needs to be with the Wyoming Retirement System rather than a financial firm per the Special District Handbook. Marilyn stated she gave Crosby Taylor and Michelle Chapman permission to pay \$10 per hour for employees to be on-call for the ambulance service while Crosby and Michelle were out of town fulfilling clinical requirements for their Paramedic Course through Casper College as long as they were within their budget. Marie Miller asked if this should have been a board decision rather than the decision of one board member. Further discussion was tabled until the next regular meeting.

Call for old business:

3. Meeting Date and Time

Scott McBride moved to change the meeting time to 4:00 p.m. on the second Monday of the month instead of 9:00 a.m. Seconded by Mark Haines. Approved by all.

VI. NEW BUSINESS

1. Connecting Point

A renewal for the WatchGuard Firebox was received. Jim Hicks made a motion to approve the renewal at a cost of \$1,721.18. Seconded by Mark Haines. Approved by all.

Call for new business:

Chairman Connolly asked for public comment.

No public comment.

Adjourn


Jim Hicks moved to adjourn the meeting at 6:34 p.m. Seconded by Scott McBride. Approved by all.

Respectfully submitted by Karri White.

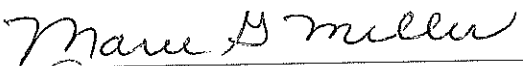
The next regular meeting will be held on Monday, September 13, 2021, at 4:00 p.m. at the County Planning Office, Buffalo, Wyoming.



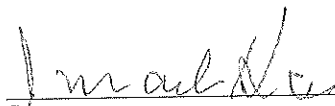
President



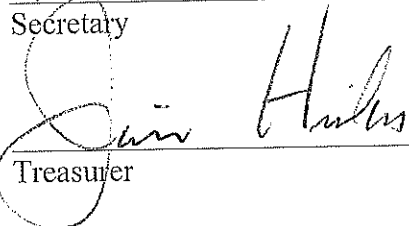
Member



Secretary



Member



Treasurer

09/08/21

JOHNSON COUNTY RURAL HEALTH CARE DISTRICT
BILLS APPROVED & PAID BY BOARD MEMBERS
August 2021

	<u>Aug 21</u>
ALEXANDER SAIN	(234.56)
AT&T MOBILITY	(37.94)
Buffalo Bulletin	(218.50)
BUFFALO EMS, LLC.	(62,500.00)
COMMUNICATION TECHNOLOGIES, INC.	(168.22)
CONNECTING POINT	(1,721.18)
CROSBY TAYLOR.	(4,196.28)
DIGETEKs	(853.60)
Emergency Medical Products, Inc.	(357.71)
First Interstate Bank	(9.95)
INTUIT PAYMENTS	(3.74)
JOHNSON COUNTY COMMISSIONERS	(4,623.41)
LORI STRAUB.	(33.25)
LPL FINANCIAL	(195.00)
Mark Schueler	(1,000.00)
MARY PROPSON	(230.88)
MICHELLE CHAPMAN	(1,789.18)
MONTANA-DAKOTA UTILITIES CO.	(25.15)
NELSON ENGINEERING	0.00
POWDER RIVER ENERGY CORP	(158.94)
QUICK MED CLAIMS	(2,137.25)
RT COMMUNICATIONS	(147.36)
TEDESKO REPAIR	(3,370.99)
TOWN OF KAYCEE	(82.92)
UNITED STATES TREASURY	(1,380.16)
VISA	(884.27)
WYOMING RETIREMENT SYSTEM	(93.75)
No name	0.00
TOTAL	<u><u>(86,454.19)</u></u>

Handwritten signatures and initials in black ink. On the left, a large signature that appears to be 'JH'. In the center, there are several smaller signatures and initials, including one that looks like 'MS' and another that looks like 'JH'. On the right, there is a circled letter 'M'.

JOHNSON COUNTY RURAL HEALTH CARE DISTRICT
 Expenses by Vendor Detail
 August 2021

Date	Num	Account	Paid Amount
ALEXANDER SAIN			
08/01/2021	1572	Payroll	(254.00)
08/01/2021	1572	Payroll Taxes	19.44
Total ALEXANDER SAIN			(234.56)
AT&T MOBILITY			
08/09/2021	1557	Telephones	(37.94)
Total AT&T MOBILITY			(37.94)
Buffalo Bulletin			
08/09/2021	1310	Legal Notices	(218.50)
Total Buffalo Bulletin			(218.50)
BUFFALO EMS, LLC.			
08/09/2021	1311	BUFFALO EMS MONTHLY CONT...	(62,500.00)
Total BUFFALO EMS, LLC.			(62,500.00)
COMMUNICATION TECHNOLOGIES, INC.			
08/09/2021	1312	Radios & Pagers	(168.22)
Total COMMUNICATION TECHNOLOGIES, INC.			(168.22)
CONNECTING POINT			
08/09/2021	1313	IT Managed Services	(1,721.18)
Total CONNECTING POINT			(1,721.18)
CROSBY TAYLOR.			
08/01/2021		Payroll	(4,875.00)
08/01/2021		Payroll Taxes	506.94
08/01/2021		Health Insurance - Employees	171.78
Total CROSBY TAYLOR.			(4,196.28)
DIGETEKs			
08/09/2021	1318	IT Managed Services	(853.60)
Total DIGETEKs			(853.60)
Emergency Medical Products, Inc.			
08/09/2021	1558	Medical Supplies	(357.71)
Total Emergency Medical Products, Inc.			(357.71)
First Interstate Bank			
08/31/2021		Auditing / Accounting	(9.95)
Total First Interstate Bank			(9.95)
INTUIT PAYMENTS			
08/12/2021	CCADJ	Collection Fees	(3.74)
Total INTUIT PAYMENTS			(3.74)
JOHNSON COUNTY COMMISSIONERS			
08/09/2021	1314	Radio Maintenance Contract	(728.43)
08/09/2021	1559	Health Insurance - Employees	(3,894.98)

JOHNSON COUNTY RURAL HEALTH CARE DISTRICT
 Expenses by Vendor Detail
 August 2021

Date	Num	Account	Paid Amount
Total JOHNSON COUNTY COMMISSIONERS			(4,623.41)
LORI STRAUB.			
08/01/2021	1573	Payroll	(36.00)
08/01/2021	1573	Payroll Taxes	2.75
Total LORI STRAUB.			(33.25)
LPL FINANCIAL			
08/09/2021	1575	Deferred Compensation	(195.00)
Total LPL FINANCIAL			(195.00)
Mark Schueler			
08/09/2021	1567	Medical Director Contract	(1,000.00)
Total Mark Schueler			(1,000.00)
MARY PROPSON			
08/01/2021	1574	Payroll	(250.00)
08/01/2021	1574	Payroll Taxes	19.12
Total MARY PROPSON			(230.88)
MICHELLE CHAPMAN			
08/01/2021		Payroll	(2,050.00)
08/01/2021		Payroll Taxes	260.82
Total MICHELLE CHAPMAN			(1,789.18)
MONTANA-DAKOTA UTILITIES CO.			
08/09/2021	1560	Utilities	(25.15)
Total MONTANA-DAKOTA UTILITIES CO.			(25.15)
NELSON ENGINEERING			
08/09/2021	1561	Board Legal / Professional	0.00
Total NELSON ENGINEERING			0.00
POWDER RIVER ENERGY CORP			
08/09/2021	1562	Utilities	(158.94)
Total POWDER RIVER ENERGY CORP			(158.94)
QUICK MED CLAIMS			
08/09/2021	1317	Collection Fees	(2,137.25)
Total QUICK MED CLAIMS			(2,137.25)
RT COMMUNICATIONS			
08/09/2021	1563	Telephones	(147.36)
Total RT COMMUNICATIONS			(147.36)
TEDESKO REPAIR			
08/09/2021	1564	Vehicle Repairs & Maintenance	(2,617.54)
08/09/2021	1568	Vehicle Repairs & Maintenance	(753.45)
Total TEDESKO REPAIR			(3,370.99)
TOWN OF KAYCEE			

12:10 PM
 09/08/21
 Cash Basis

JOHNSON COUNTY RURAL HEALTH CARE DISTRICT
 Expenses by Vendor Detail
 August 2021

Date	Num	Account	Paid Amount
08/09/2021	1565	Utilities	(82.92)
Total TOWN OF KAYCEE			(82.92)
08/01/2021		Payroll Taxes	(1,380.16)
Total UNITED STATES TREASURY			(1,380.16)
VISA			
08/09/2021	1315	RHCD Board Expenses	(16.84)
08/09/2021	1315	Buffalo Capital Outlay	(199.00)
08/09/2021	1566	Meals / Hotel	(33.86)
08/09/2021	1566	Fuel / Mileage	(274.30)
08/09/2021	1566	Legal / Accounting	(19.08)
08/09/2021	1566	Vehicle Repairs & Maintenance	(105.86)
08/09/2021	1566	Facility Maintenance	(235.33)
Total VISA			(884.27)
WYOMING RETIREMENT SYSTEM			
08/09/2021	1316	Deferred Compensation	(93.75)
Total WYOMING RETIREMENT SYSTEM			(93.75)
No name			
08/09/2021	1569	UNCATEGORIZED EXPENSES	0.00
08/09/2021	1570	UNCATEGORIZED EXPENSES	0.00
08/09/2021	1571	UNCATEGORIZED EXPENSES	0.00
Total no name			0.00
TOTAL			(86,454.19)

Ambulance Calls For the Month of AUGUST 2021

MEDICAL: 61

TRAUMA: 7

68 TOTAL CALLS

TOTAL TRANSFERS:	BILLINGS	CASPER	OTHER	SHERIDAN	AIRPORT
	1	2		6	
	<u>9 TOTAL</u>				

TRANSFERS w/ NURSES	BILLINGS	CASPER	OTHER	SHERIDAN	AIRPORT
				2	
	<u>2 TOTAL</u>				

IN-TOWN: 43

OUT-OF-TOWN: 25

JO. CO. RESIDENTS: 53

NON-RESIDENTS: 15

CANCELLED 6

PATIENT REFUSAL 12

STAND-BY: 6

CODE: 1

DOA: 0

COUNTY FIRE EXTRICATION: 0

TRAUMA TEAM ACTIVATION 2

TOTAL CALLS: 68

MEDICARE 28

MEDICAID 2

INSURANCE 9

SELF PAY 3

VA 1

TITLE 25 0

WORK COMP 0

Median Unit Notified by Dispatch to Unit Arrived on Scene
7.22 minutes

Median Unit En Route to Unit Back in Service
42.72 minutes