

REGULAR MEETING

Powder River Fire District

December 8, 2021

7:00 P.M.

Present:

Board Members: Fred Carr and Steve Haines

Fire Chief: Kenneth Richardson

District Clerk: Becky Schiermiester

Public: Marilyn Connolly, Mark Haines, Johnson County Commissioner Novotny, and Todd Propson

The regular meeting of the Powder River Fire District Board of Directors was brought to order by Chairman Fred Carr at 7:00 p.m. on Wednesday, December 8th, 2021.

Public Comment: Chairman Fred Carr opened the floor for public comment. Marilyn Connolly and Mark Haines, representing the Johnson County Rural Health Care District, requested clarification on the fire district's policy about working in conjunction with emergency medical services.

Minutes: Steve Haines moved to approve the minutes for the regular board meeting held on November 10th, 2021, as presented, seconded by Fred Carr. *Vote: 2 ayes. Motion Carried.*

Treasurer's Report: Becky Schiermiester presented the board with an income/expense report, a balance sheet, and a progressive budget report for December. Steve Haines moved to accept the treasurer's reports, seconded by Fred Carr. *Vote: 2 ayes. Motion Carried.*

Fire Chief's Report:

Call Outs: Fire Chief Kenneth Richardson reported that the district had responded to six call outs during the past month. They responded to five vehicle accidents and one training.

Volunteer Fire Assistance Grant: Chief Richardson reported that he had completed and submitted a VFA grant in the amount of \$15,000.00.

Repairs and Updates: Ken presented the board with a detailed report of the recent repairs on equipment and vehicles and then entertained questions from the board. Implementing quality control for the fire district was discussed.

Old Business:

Foundation Repairs Update: The board and Chief Richardson discussed the progress of the foundation repairs of the building. The board was presented with two change orders for the foundation repairs. Steve Haines moved to approve the change orders as presented, seconded by Fred Carr. *Vote: 2 ayes. Motion Carried.*

NEW BUSINESS:

Direct Deposit Policy and Procedure: The board was present with policies and procedures for implementing the use of direct deposit for employees and volunteers. Steve Haines moved to accept the direct deposit policy and procedure as presented, seconded by Fred Carr. *Vote: 2 ayes. Motion Carried.*

Grants: The board discussed with Commissioner Novotny grant monies that may be available to help offset costs of responding to non-fire call outs, as well as grants that could help offset the increasing costs of the fire hall foundation repairs.

Bills:

The following bills were audited and approved for payment:

APi Systems Integrators, Repairs/Maintenance - \$710.00; Black, Joyce, Cleaning Wages - \$96.96; Cascade Fire Equipment, Reimbursed Expense/Operating Supplies - \$627.20; EFTPS, Payroll Liability - \$797.22; Haines, Steve, Reimbursed Expense - \$36.63; Homax Oil Sales, Fuel - \$244.50; Kaycee General Store, Operating Supplies - \$25.99; Montana-Dakota Utilities, Utilities - \$792.37; Powder River Energy, Utilities - \$247.00; Range, Telephone - \$186.11; Richardson, Kenneth, Fire Chief Wages - \$1,337.25; Rocky Mountain Power, Utilities - \$73.11; S & S Contracting, Repairs/Maintenance - \$1,502.03; Schiermiester, Becky, Administrative Wages - \$1,703.18; Town of Kaycee, Utilities - \$43.75; VISA, Meal/Office Supplies - \$44.44; WWC Engineering, Contract(Grant) - \$3,348.64; Wyoming Retirement, Retirement - \$150.00.

Adjournment:

With no further business the regular board meeting was adjourned at 8:34 p.m.


Fred Carr, Chairman


Steve Haines, Secretary


Kevin Lund, Treasurer