

MEETING MINUTES
KBJ ECONOMIC DEVELOPMENT JOINT POWERS BOARD
63 North Burritt Ave., Buffalo, WY. 82834
April 14, 2022@8:00AM

Members present:

Rick Myers, Chair
Zach Smith, Vice Chair
Shann Edwards, Secretary
Bill Novotny, Chair JCC
Shane Schrader, Mayor of Buffalo
Josh Keegan, Board Member
Mary Plank, Board Member
John DeMatteis, Board Member

Members absent:

Crosby Taylor, Mayor of Kaycee

Staff Present: Claudia Todd, Kerry Absetz

Guests: Scott Madsen, City Council; Seth Taylor, Buffalo Bulletin reporter; L. Harmon, citizen, C. Harmon, citizen; A. Williams, citizen; A. Todd, citizen; Susie, citizen; J. McCormick, JCTA Board; C. Pierson, Chamber Board; J. Romanowski, Chamber Board; R. Rizzatello, Chamber Board; and L. Johnson, Orbis Consulting..

- I. **CALL TO ORDER AND INSTRUCTION:** 8:00 A.M. Chair Myers called meeting to order.
- II. **REVIEW/ACCEPT MEETING MINUTES:**

Review of March 9, 2022, meeting minutes. Z. Smith motion to accept, S. Schrader 2nd. Minutes were approved.

III. Regular Business:

Financials reviewed by Chair Myers. S. Schrader motioned to accept financials, Z. Smith 2nd. Motion carried.

Staff report was delivered by C. Todd updated the progress on the kitchen renovations in the east wing. New flooring and paint job completed. The three-compartment sink being installed in the next week. Still waiting for the MOU from the JCSD#1. The SCJC is still supporting bringing the kitchen up to commercial status for classes. JOCO First website is up and running. K. Absetz briefly touched on the Wyoming Presents Business Expo. \$7000 in money received from sponsors and vendors. An explanation of the itinerary on Friday and Saturday presented.

Additional board members to be added as signers JOCO First's bank accounts are:
Josh Keegan, John Dematteis, and Mary Plank.

IV. New Business:

Lisa Johnson of Orbis Advantage, Inc. presented highlights from the research and potential scenarios for consideration for economic development organizational structure and strategies moving forward. Based

on the feedback received, Orbis will submit a written report for Phase One. Upon review by the Board, they can consider moving ahead into further planning and implementation phases.

After the presentation it was discussed to table deciding on participating in the second phase of the study to a special meeting of the board. Motion for resolutions B. Novotny and Z. Smith second. Motion carried.

V. PUBLIC COMMENT PERIOD:

VI. OTHER BUSINESS:

- a. Next Regular Meeting Date May 11, 2022, at 8:00 A.M.

AJOURN: 9:58 A.M.

Contact Information: KBJ Economic Development (307) 620-2458


Rick Myers, Chair

5/11/22

Date

Attested by: Board Member

Date