

**Powder River Conservation District
 Monthly Board Meeting
 February 15, 2022**

Supervisors Present:

Kevin Lund
 Wade Curuchet
 Bill Jones
 George Renkert

Others Present:

Anita Bartlett, District Manager
 Allison McKenzie, District Conservationist

The regular board meeting was called to order by Board Chair Bill Jones at 7:07 p.m.

Wade Curuchet moved to accept the minutes from the January 11, 2022 regular Board Meeting. Kevin Lund second. Motion Carried.

The Treasurer’s Report was reviewed as follows:

Checking	\$ 268,274.03
Savings	\$ 438,107.89
Petty Cash	\$ 4.13
Total	\$ 706,386.05

FEBRUARY MONTHLY EXPENSES

<u>Check #</u>	<u>TO</u>	<u>Memo</u>	<u>Amount</u>
8189	VOID	VOID	\$ -
8190	Powder River Energy Corp	Utilities	\$ 132.68
8191	VSP Vision Care	insurance	\$ 7.40
8192	Anita M Bartlett	mileage	\$ 175.50
8193	Anita M Bartlett	salary	\$ 1,879.22
8194	Range	Utilities	\$ 100.80
8195	Montana-Dakota Utilities Co	Utilities	\$ 97.31
8196	Visa	phone book listing	\$ 152.85
AP	IRS	Tax Deposit	\$ 1,191.52
8197	Susan Anderson	rent	\$ 443.02
8198	Joyce Black	janitorial	\$ 250.00
8199	WY Dept. of Ag	nursery license	\$ 25.00
8200	Powder River Energy Corp	Utilities	\$ 134.78
8201	Blue Cross Blue Shield of WY	insurance	\$ 737.00
8202	Clifty View Nursery	trees	\$ 2,246.13
8203	JC Predator Board	District project-SG/Coyote	\$ 5,000.00
8204	Anita M Bartlett	salary	\$ 1,879.22
Grand Total			\$ 14,452.43

George Renkert moved to approve the Treasurer’s Report, the January Checking account reconciliation and the December and January Savings account reconciliations and to accept payment of all bills. Wade Curuchet Second. Motion Carried.

BUSINESS:

1. EWP Projects Update

-Anita Bartlett gave the following report on the EWP Projects:

-L&L has completed their portion of the 3 diversion projects. All the headwalls & irrigation pipe is completed.

-Barnum has moved to Harlan's project and is making great progress. They hope to be done there by early March.

-Barnum may need to go back to Gosney's project as Chase has some concerns regarding where they ended the project. The project ended on a corner that has a bad cut bank on it which could cause major erosion issues in the future. WWC Engineering is looking into the issue and the solution may be to go back and install about 200ft of toe wood around that corner and make it more secure.

2. RCPP Program

-Anita Bartlett and Allison McKenzie met with the NRCS program manager for the RCPP program. It looks like we will not have everything ready to go for this springs signup deadline, but it would be our hope to have it ready for the next round of signups. The RCPP program is a 50% match so securing other financial options will be necessary. WWC is working on the conceptual designs and landowner meetings need to be conducted before we could move forward.

3. EWP Change Order

-Anita Bartlett presented the change order for the 3 EWP Diversions. This change order will cover the cost of additional splash rock at all 3 sites and additional rock structures at the Harlan Diversion Site. George Renkert moved to approve the EWP Diversion Change Order #3. Wade Curuchet second. Motion carried.

4. WWC Engineering Change Order

- Anita Bartlett presented the change order for WWC Engineering. They are asking for additional funding as the construction of the projects has taken longer than projected and the funds from the original agreement have been spent. George Renkert moved to approve the WWC Engineering Chang Order #3. Kevin Lund second. Motion Carried.

5. WDA Lab Funds

-Anita Bartlett stated that the end of the biennium for WDA Lab funds is quickly approaching and the district has \$1,338.00 left in lab funds. It was Anita's suggestion that the district has these funds reallocated to districts that will be able to use them by the end of the biennium. George Renkert moved to have the unused WDA Lab Funds reallocated to other districts. Wade Curuchet second. Motion. Motion carried.

6. Yearbook Ad

-Anita Bartlett informed the board that the Kaycee Yearbook Class had stopped by the office to ask if the District would like to run an ad in the yearbook once again. In the past the District has run a full page ad in the yearbook. The cost for that add is \$100.00. Wade Curuchet moved to put a full-page ad in the Kaycee Yearbook this year. Kevin Lund second. Motion Carried.

7. Dan Mahoney Resignation

-Anita Bartlett presented to the board a letter of resignation from board member Dan Mahoney. He is resigning from the District Board due to heal reasons and will not be able to fulfill his term which ends with the 2022 general election. George Renkert moved to accept the resignation of Dan Mahoney. Wade Curuchet second. Motion Carried.

8. Board Appointment

-Anita Bartlett stated that with the resignation of Dan Mahoney a new board member must be appointed and approved by the WY Board of Agriculture. The board discussed who to appoint to the board. Wade Curuchet moved to appoint Thomas Harlan to the PRCD board to fulfill Dan Mahoney's unexpired term and submit that appointment to the WY Board of Agriculture for approval. Kevin Lund Second. Motion carried.

9. District Report

-The District Manager's Report was discussed.

10. NRCS Field Office Report

-The NRCS Field Office Report was discussed.

The next regular Board Meeting was scheduled for Tuesday, March 8, 2022, at 6:30pm. Wade Curuchet moved to adjourn the meeting, Kevin Lund Second. Motion carried 7:54pm.

Respectfully Submitted:



Anita M. Bartlett, District Manager


William Jones, Chair
Wade Curuchet, Secretary/Treasurer