

**MEETING MINUTES**  
**KBJ ECONOMIC DEVELOPMENT JOINT POWERS BOARD**  
**63 North Burritt Ave., Buffalo, WY. 82834**  
**March 9, 2022@8:00AM**

**Members present:**

Rick Myers, Chair  
Zach Smith, Vice Chair  
Shann Edwards, Secretary  
Linda Greenough, By Proxy for Bill Novotny, Chair JCC  
Josh Keegan, Board Member  
Shane Schrader, Mayor of Buffalo

**Members absent:**

Crosby Taylor, Mayor of Kaycee

Staff Present: Claudia Todd, Kerry Absetz

**Guests:** Wendy Smith, VP Sheridan College; Scott Madsen, City Council; and Seth Taylor, Buffalo Bulletin reporter.

- I. **CALL TO ORDER AND INSTRUCTION:** 8:04 A.M. Chair Myers called meeting to order.
- II. **REVIEW/ACCEPT MEETING MINUTES:**

Review of January 12, 2022, meeting minutes. Z. Smith motion to accept, S. Schrader 2<sup>nd</sup>. Minutes were approved.

**III. Regular Business:**

Financial were reviewed by Chair Myers. S. Schrader motioned to accept financials, Z. Smith 2<sup>nd</sup>. The motion carried.

Preliminary budget for next fiscal year was reviewed. Z. Smith motioned to accept treasurers report, J. Keegan 2<sup>nd</sup>. Motion carried.

Staff report was delivered by C. Todd. Informed the board that Buffalo's Chamber of Commerce no longer has a Chair or Vice Chair. All calls and tourism request are now being forwarded to JOCO First's office. Orbis consulting is hosting a steering committee meeting on March 14<sup>th</sup>. Details of that will be presented at the next board meeting. A newly organized business network has come to JOCO for advice on how to get more businesses to join. The organization is called Buffalo Business Exchange, and their first meeting is March 15<sup>th</sup> in ANB Bank in Buffalo. Reviewing remodel costs to the east wing of BMCC, that is currently closed. A budget of repairs was presented by C. Todd. W. Smith verbally committed to \$8000 of funds towards the kitchen improvements as SCJC is looking to add cooking classes to the curriculum for the fall and wants to utilize that area of Bomber Mountain Civic Center. Talks are still underway with JCSD#1 and superintendent Auzqui to bring the high school students here for certified cooking courses. JOCO staffing issues were discussed. K. Absetz, currently a part time employee, is operating at capacity under the restrictive part time hours. It was discussed that it may be necessary to bring her to full time status. Especially with the new workload created by an absent Chamber. Chair Myers acknowledged that it may be necessary to employ more people. Asked that the staff put together a 12-month outlook. S. Edwards pushed to have the issue of full time resolved at this meeting,

but it was not. The board will continue to look at this issue and review the findings of the consulting firm and the 12-month workload before proceeding.

**IV. New Business:**

NONE

**V. PUBLIC COMMENT PERIOD:**

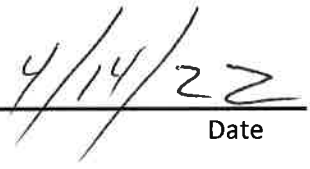
**VI. OTHER BUSINESS:**

- a. Next Regular Meeting Date April 13, 2022, at 8:00 A.M.

**AJOURN: 9:21 A.M.**

Contact Information: KBJ Economic Development (307) 620-2458

  
Rick Myers, Chair

  
Date

Attested by: Board Member

Date