

MEETING MINUTES
KBJ ECONOMIC DEVELOPMENT JOINT POWERS BOARD
63 North Burritt Ave., Buffalo, WY. 82834
June 8, 2022@8:00AM

Members present:

Rick Myers, Chair
Zach Smith, Vice Chair
Shann Edwards, Secretary
Bill Novotny, Chair JCC
Mary Plank, Board Member
Shane Schrader, Mayor of Buffalo
John DeMatteis, Board Member

Members absent:

Josh Keegan, Board Member
Crosby Taylor, Mayor of Kaycee

Staff Present: Claudia Todd

Guests: Seth Taylor, Buffalo Bulletin reporter; Wendy Smith, SCJC; Brandy Harlow, WY Business Council; Scott Madsen, City Council.

I. CALL TO ORDER AND INSTRUCTION: 8:02 A.M. Chair Myers called meeting to order.

II. REVIEW/ACCEPT MEETING MINUTES:

Review of May 11th, 2022, meeting minutes. Z. Smith motion to accept May meeting minutes, Mayor Schrader 2nd. Motion carries.

III. Regular Business:

Staff report:

Financials reviewed by Chair Myers. Zach Smith motioned to accept financials, Mayor Schrader 2nd. Motion carries.

Staff report was delivered by C. Todd updated the progress on the kitchen renovations in the east wing. Washer and dryer is installed and functional.

New West High School highly interested in bringing seven students to BMCC for culinary classes beginning as early as August 2022 four days a week for over an hour time period.

Another meeting with the school district is planned for end of June to finalize High School involvement. The Rec board awarded \$10,000 for BMCC for the upcoming fiscal year. Please see attached report.

Update on Orbis workshop:

Rick Myers explained to the board three items that he took away from the workshop. 1) Looking into an Economic Development plant grant with WY Business Council. 2) BMCC building needs/Feasibility study in conjunction with Sheridan College. 3) Organizational structure.

Wendy suggested to create a list of what next steps look like for point 1) and 2) and another list of to do's, a collection of all feasibility studies. An additional list for want/needs for future planning. Furthermore, she suggested a shell for an RFP.

The board decided to plan to meet for another workshop meeting on June 22nd to hash out further details and discuss the JOCO First bylaws.

Budget session:

At 8:15am Rick Myers paused to move into the Budget session. The budget was discussed. JOCO First/BMCC was awarded \$150,000 by City and County for 1% money. After going through the preliminary budget which has to be finalized by July 13 to be send to the State (please see attached) Shann Edwards motioned to approve the budget as presented by Chair Rick Myers. Zach Smith 2nd at 8:30am. Motion carries.
No public comment.

IV. PUBLIC COMMENT PERIOD: No public comment.

V. OTHER BUSINESS:

a. Next Regular Meeting Date July 13, 2022, at 8:00 A.M.

AJOURN: 9:20am.

Contact Information: KBJ Economic Development (307) 620-2458



Rick Myers, Chair

7/14/22
Date

Attested by: Board Member

Date