

Johnson County Cemetery District

The regular monthly meeting of Johnson County Cemetery District, was held at the Willow Grove Cemetery in Buffalo Wy. on May 10, 2022.

Present at the meeting were: President, John Hansen; Vice chairman, Craig Wetterlund; Secretary, Carolyn Fox; Treasurer, John Ehlers; John Zorbas; Temporary Administrative Assistant Grant Bryan; Deputy Sexton, Megan Boggs; Chanda Rule.

Attending Visitors: 307 Net Radio and Sheridan media were represented by Aaron Palmer; John Demattis, Steve and Jane Worth;

Attending Via Zoom: County Commissioner, Linda Greenough; Michael Murray; Kaycee Cemetery; Buffalo Bulletin with Seth Taylor; and Kay.

I. The meeting was called to order by President John Hansen at 2:04 PM

II. Public Comments were offered by Honor Guard member Steve Worth, he kindly thanked the Cemetery District for their recent efforts towards beautification and honoring the Veterans. He also requested more attention be given toward tree trimming, and consideration towards further developing a ceremonial area. We appreciate his kindness and input.

III. Vouchers were passed around and signed. Motion was made by Mr. Zorbas to approve all vouchers submitted. Motion was seconded by Mr. Ehlers and carried by acclamation.

2:10 **IV.** Copies of March Board Meeting Minutes were read by the board members. Motion made by Mr. Ehlers to accept meeting minutes, and seconded by Mrs. Fox. Passed by unanimous acclamation.

V. Financial report was presented by Mrs. Chanda Rule. Discussion ensued regarding

- Collection and handling of funds delegated by changes in mineral tax laws.
- Priorities for end of year budget items.

Mrs. Fox made the motion to accept the financial report, motion seconded by Mr. Zorbas, and passed by unanimous acclamation.

2:15 **VI.** Rolling calendar was contingent upon preliminary budget approval.

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VII. Willow Grove and Kaycee Sexton Updates were given. Resulting discussion addressed the following,

- DOT certification of Dump Truck
- Kaycee pest control tactics
- Old fencing concerns
- Gate closures
- Fallen tree impeding Carwile-Lobban ditch in Joy addition
- Trimming branches back from roadway
- Fuel Containment system

Further development on these projects and areas are anticipated.

- ❖ Motion was made to “accept the bid from Excel Repair to fix safety concerns on the dump truck”. Made by Mr. Zorbas and seconded by Mrs. Fox. Vote by acclamation ensued with three members of the board in favor of, thus confirming the motion. 2:40
- ❖ Motion was made to “authorize up to \$1,600.00 to purchase fuel spill containment system”. Made by Mr. Zorbas and seconded by Mr. Ehlers. Passed by vote of unanimous vote of acclamation. 2:51
- ❖

VIII. No guest presentations or bids were forthcoming.

IX. Executive Session not needed at this time.

X. Old Business

- Preliminary budget worksheet.
 - Handout of FY23 by Mr. Ehlers. He requested to itemize Capital Outlay according to the board approved budget draft.
 - ❖ Motion made by Mr. Zorbas, Seconded by Mr. Wetterlund. Passed by unanimous acclamation.
 - 75,000 Cremation Garden monies budgeted to start working on infrastructure/ foundation in 2023.
 - ❖ Motion made by Zorbas to accept the preliminary budget as adjusted in meeting. Seconded by Mrs. Fox. passed unanimously by acclamation. 3:32

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- Job Duties and Descriptions 3:52
 - ❖ Motion to leave employee structure and job descriptions the same. Made by Mr. Ehlers, seconded by Mr. Wetterlund. Passed by unanimous acclamation.
 - ❖ Motion made to plan advertisement for as long as needed to receive 3 applicants for permanent Sexton position. Made by Mr. Zorbas and seconded by Mr. Wetterlund. Passed by acclamation. 4:02
 - Agreement to a committee of a whole, with stipulation set of consistent attendance to every interview.

XI. New Business

- Exploring possibilities for stabilizing block signs. Direction was given to sextons to do testing on existing post to determine best method of stabilization.
- Bylaw change. Mr. Zorbas Handed out a drafted document for consideration. This proposed an officer term limit. The issue will be further addressed in a later board meeting.
- Develop an anticipatory stance concerning the purchasing of water shares for the proposed Bull Creek reservoir.

4:16 **XII.** Motion to close the meeting was made by Mr. Zorbas. Seconded by Mr. Wetterlund. Motion passed by unanimous acclamation.