

**MEETING MINUTES**  
**KBJ ECONOMIC DEVELOPMENT JOINT POWERS BOARD**  
**63 North Burritt Ave., Buffalo, WY. 82834**  
**July 13, 2022@8:00AM**

**Members present:**

Rick Myers, Chair  
Josh Keegan, Board Member  
Zach Smith, Vice Chair  
Shann Edwards, Secretary  
Bill Novotny, Chair JCC  
Mary Plank, Board Member (on phone)  
John DeMatteis, Board Member

**Members absent:**

Shane Schrader, Mayor of Buffalo  
Crosby Taylor, Mayor of Kaycee

Staff Present: Claudia Todd and Kerry Absetz

**Guests:** Seth Taylor, Buffalo Bulletin reporter; Wendy Smith, SCJC; Steve Miller, JCSD#1; Rachel Miller, Representing NPO "Little Britches"

**I. CALL TO ORDER AND INSTRUCTION:** 8:00 A.M. Chair Myers called meeting to order.

**II. REVIEW/ACCEPT MEETING MINUTES:**

Review of June 8th, 2022, meeting minutes. J. DeMatteis motion to accept June meeting minutes, Z. Smith 2<sup>nd</sup>. Motion carries.

**III. Regular Business:**

**Financials:**

Financials reviewed by Chair Myers. Z. Smith motioned to accept financials and approve budget, B. Novotny 2<sup>nd</sup>. Motion carries.

**Presentation:**

Steve Miller and Rachel Miller presented a power point discussing the Non-Profit Organization Little Britches. A program that they were hoping to have come to Bomber Mountain Civic Center lawn area. A brief discussion amongst the board and guests on how Sheridan College or Bomber Mountain could provide a home for this program and bring more classes for Johnson County residents through Sheridan College.

**Executive Session called to order at 8:30 am.**

B. Novotny motioned to move to an executive session to discuss personnel issues. J. DeMatteis 2<sup>nd</sup>. Motion carried. Return to regular session 9:00am.

Brief discussion regarding writing an Request for Proposal and grant to present to the Wyoming Business Council. S. Edwards, R. Myers, and J. DeMatteis will meet to develop the RFP.

**Budget:**

Final budget for fiscal year 2022/2023 reviewed. B. Novotny motioned to accept the budget. J. DeMatteis 2<sup>nd</sup>. Motion Carried.

**Staff Report:**

Staff report was delivered by C. Todd MOU received a 3-year commitment from JCSD#1. New West High School will be here 4 days a week for a little over an hour each day, with some Fridays. Hallway and bathrooms are painted. Bathroom floors to be stripped. Planning on having an Open House in the fall to showcase all the improvements. Opening it up to the public.

**IV. PUBLIC COMMENT PERIOD:** No public comment.


**V. OTHER BUSINESS:**

a. **Next Regular Meeting Date August 10, 2022**, at 8:00 A.M. To be held in Kaycee, Wy., city hall.

**AJOURN: 9:25am.** J. DeMatteis motioned. Z. Smith 2<sup>nd</sup>. Meeting Adjourned.

Contact Information: KBJ Economic Development (307) 620-2458

  
Rick Myers, Chair 8/10/22  
Date

  
Attested by: Board Member 8/10/2022  
Date