

## **Harold Jarrard Park February 2017 Minutes**

Present: Dave Straub, Dave Taylor, Cenny Burnell, Tom Knapp, Charles Jarrard, Johnny Bahr, Cindi Robinson

The Board talked with the Brew Fest people. Everything is moving along nicely. Hugh Turk talked about 2% lodging grant for advertising. He said Tom was going to get the application.

The Board discussed comp time. The Board agreed there is no over time or comp time that is only salary. The Board voted to take the time clock down. All agreed.

There was a discussion about the bleachers that Gary Godly has for sale. The Board voted to get the 5 Row Aluminum bleachers for \$1,000. There are also two sets for \$500 each.

The Board voted to replace the hot water heater.

They discussed changing the oil in the tractor and the transmission fluid.

There was a discussion about the picnic area. Cenny and Dave will get the metal and material.

The board decided to put a bucket on the tractor for plowing snow. They are going to contact Justin to see if he can put it on.

They discussed using Rec Board money for lights around the picnic area. Hugh Turk said there is Rec Board money left.

## MARCH 2017 HJP BOARD MINUTES

Present.

Dave Taylor , Charlie Jarrard, Cenny Bernell, Tom Knapp, Johnny Bahr and Cindy Robinson.

Meeting called to order by Charlie Jarrard.

Discussion on hot water tank proposals. Charlie will find installer and hot water tank at better cost. Bids seemed high.

Tom Knapp brought up cost of repair of HJP dodge work truck. Estimate to repair was 2500.00 Micelenas didnt want to do. it. Tom took it over to M & L Repair for estimate.

Tom Knapp reminded ever one that April meeting would be a budget meeting.

Board discussed Godley Bleacher Bill. Need one to pay. To move forward . Charlie was going to touch base with Gary.

Cenny had questions about material for picnic area . How long to get paid for material bill . Johnnie said county pays once a month.

### Care taker Report

A table was broken at Brian Scott benefit. Tom Knapp said if Johnnie would get him a bill he would see it was paid.

Johnny brought up that we need to replace arena fence. Need to get cost.

Electrician is coming down for an estimate to replace the 2 light and for power to the picnic area also to replace several light out in the parking lot.

Johnny told the board that she talked to Penny Forbes and the HJP staff would work the area Monday , Wednesday and Friday.

Johnny updated us on the area repairs.

1) door is broke at crows nest we have one to install.

2) We need to put something in front and around the bleachers for mud controll . Johnny was going to talk to Scott at Road and Bridge.

3) We need to poer wash the handicap bleacher and rodeo porch be for we oil them. Waiting for the power washer to get repaired.

4) Need to move old beer stand . Tom needs to tal to Wally.

5) The Drain at the south end of the area is plugging up. Charlie will help that with his excavator.

6) Johnny is trying to get Deano down to finish the fence. Want him to put in several extra posts to hold up the extra panels. Board thought that was a good idea.

7) need to put guard over water line east side of area.

8) Having a very hard Time getting paid by the school. For last years bill.

Bills were approved

meeting was adjourned

Harold Jarrard Park Board Meeting April 18 2017

Those present Dave Straub, Dave Taylor, Tom Knapp, Cenny Bernnel, Charle Jarrard, Johnnie Bahr, and Cindy Robinson.

The budget was discussed last year numbers were close. We diecided to only raise utilities 15% to cover increases. All other numbers are remaining the same for 2017-18 budget. We felt like we will be over on our maintence budget this year due to to \$1784.00 for leaking hot water tank. \$2955.00 for pickup repair. This will leave us short about \$1500.00 dollars . Commissioner Perry said he would try to find the cost of truck repair. We can cover the cost with left over 1% money. We are going to use the left over 1% money to do the electrical for the new picnic area. That bid was about \$ 7400.00. Dave struab is going to talk to Penny Hamilton with the Sheep Herder Rodeo. About the \$5000.00 they were going to help with.

Cenny Bernnel told the board that the picnic area material was in and we could start building on that . We also decided to try to get the electrical at the new picnic are done before July one.

The minutes were approved .

the bills were approved.

Meeting adjourned

## Harold Jarrard Park Board Minutes JULY 2017

Those present: Teresa Ferris, Cyndi Robinson, Johnnie Bahr, Sandy Bob Forbes, Dave Straub, Bob Perry, Bill Novotny and Tom Knapp.

There was discussion on the new picnic area. The lights are fixed at the picnic area and power for the new picnic area is run to the south pole. The metal and tin for the picnic are is at Cenny's.

Teresa Coleman had concerns about the arena.

The county commissioners were down. The told us that the 2 county employees would no long work for the county as of Sept 1,2017. that the Town Of Kaycee would hire an employee to work at the HJP. The city would be responsible for the manpower to operate the facility. The board would stay intact.

There was discussion on memberships and fund raisers. Bob Perry offered the HJP the use of a small dirt screener to get the rock out of the arena.

Bills were approved.

Meeting adjourned

## Harold Jarrard Park Board Meeting Minutes

Sept. 19, 2017

Members present: Charlie Jarrard, Dave Straub & Tom Knapp; Commissioner Bob Perry on Conference call. Guests: Crosby Taylor and Rex Maxwell.

Commissioner Perry reported that all tools, dump trailer and generator will be returned to the Harold Jarrard Park Board. Tom Knapp asked that the HJP Board be able to keep the white Chevy pickup for the board to use. Perry thought this would not be a problem.

The HJP Board discussed with the town of Kaycee what the role of the city employee at the Harold Jarrard Park will be.

Mayor Crosby Taylor reported that the city is responsible for the day-to-day operations of the HJP. There was discussion of what is day-to-day operation; what is maintenance and what is capitol construction.

The Board and Town of Kaycee agreed to make a list of the facility to work through what is day-to-day operations and what is not.

The town is now responsible for scheduling events and billing for events at the HJP.

Bills were approved and the meeting was adjourned.

Harold Jarrard Park Board Meeting

Nov. 21, 2017

7:P.M.

Members present were Charlie Jarrard, Dave Straub, Sandy Bob Forbes, Tom Knapp and Bob Perry.

It was decided to work on the new picnic area on Dec. 9<sup>th</sup>. Tom will call One Call and he will make sure to have Sakrete to set the posts for the covering.

Discussion about needs for the arena, building and grounds.

Arena: The fence around the arena needs replaced. Staying with the same kind of fencing was discussed. It was also decided to look into putting something around the bottom of the fence so the machine won't tear up the fence.

The board needs to check the Crow's Nest and see if there is anything that needs done there.

Future needs and projects were discussed.

- a) Move bleachers and pour cement.
- b) Finish the loft in the shop-bid it out and get it done.
- c) Schedule painting the arena and building.
- d) Build a stand alone building near the main building.
- e) Work on upstairs usage.
- f) Check on cost for new heating and cooling system in the main building.

The Board discussed what monthly information we need from the Town of Kaycee on the operation of the HJP facility.

- a) A list of each month's events
- b) An overview from the employee on how the events went.
- c) Any issues on the facility that need to be addressed.
- d) Any maintenance issues or repairs the Board needs to deal with.
- e) Update on memberships.

Bills were approved.

Meeting adjourned at 8:45pm.

Tom Knapp