

January 18, 2018

Board Members present: Kelly Camino, Kevin Rodriguez, Laci Schiffer, and Byron Geis. Michael Mader attended via phone

Guests present: Chanda Rule, Sherry Keffer and Commissioner Bill Novotny.

Sherry Keffer with Habitat of Humanity thanked the board for their past support of the rummage sale and requested the week of May 13 to hold their annual sale. She also requested the same fee as last year. The board agreed to continue to let Habitat for Humanity to use the community building, needlecraft, cookshack and the exhibit hall for a fee of \$500.00.

Mrs. Rule went over our financial report. She has set up the WyoStar account and has moved the reserve account and the water line account from FNB into the WyoStar account. She will also move all but 50,000 from our operating account into the WyoStar account that was moved upon in the December meeting. Mrs. Rule also went over that fact that we currently have the Rodeo Royalty and Livestock account with the Fair Board. She has discussed with the auditors that those funds should be set up under a different account since those funds are owned by the respected groups and we just handle the account functions. Byron moved and Kevin seconded that those accounts be moved into their own companies under QuickBooks and also to purchase an accounting program that can remove the Livestock and Rodeo Royalty from our QuickBooks. The motion carried. Mrs. Rule also noticed that one of the power bills was for 30 Fairgrounds Road which is the extension office. Mr. Novotny stated that should be paid by the extension office not the fair board. He will talk to the County Clerk about correcting it. Mrs. Rule also suggested the board purchase QuickBooks deposit tickets. It would save time because you just need to input the deposit into QuickBooks then it will print the ticket and you do not need to manually write it. Kevin moved to purchase the deposit tickets, Laci seconded the motion passed.

Gary was not in attendance so there was no Caretakers' report.

The Secretary's report was reviewed. Minutes, payables, payroll, vacation/sick/flex were approved on a motion by Keven and 2nd by Byron.

Old Business was discussed. The project list was reviewed. Kelly moved that we have Ron's Plumbing look at our shower trailer and have them replace the toilets with regular ones. Byron seconded and the motion passed. Myers's Construction has started on replacing the handicap section of the grandstands. The board went over bids for the fence along the track. Kevin abstained from the discussion and voting since his brother has one of the bids. Byron moved to accept the bid from Grid Iron Fencing, Laci seconded, the motion passed. Michael brought up the need for more tree's around the grounds. Commissioner Novotny said that he has already talked to the Conversation District about planting some tree's.

The board reviewed the secretary job discretion and duties. Michael moved to accept the description and duties, Kevin seconded the motion passed. The board reviewed employee policy. Several board's use the counties employee handbook then have an appendix for items special to them. Kevin moved to use the counties handbook and an appendix. Byron seconded, motion passed. Byron will have the Fair Board appendix done for review at the next meeting. Byron moved to accept the bylaws, Michael seconded and the motion carried. Laci will have all the documents ready to sign at the next board meeting.

The board reviewed upcoming grants. The board will request the track fence, pergola and partial shop from the 1% committee. From the Rec board we will request bleachers, and a new piece of playground equipment.

At the last meeting the board moved to add an over 60 Team roping to the fair. Laci moved that we issue buckles for that event, Kevin seconded motion passed.

New Business was discussed. Election of officers were discussed. Byron moved that the following slate of officers be elected. Laci Schiffer, Chairman, Kevin Rodriguez Vice Chairman, Kelly Camino Secretary, Byron Geis Treasurer and Michael Mader Public Relations. Kevin Seconded the motion carried.

The board then went into executive session to review job applications.

After executive session the board discussed a date for the Rodeo Workshop. The date will be Feb 20th from 5:30 to 7:30. Laci will put an ad in the paper and also post on our face book page. With not other business the meeting was adjourned.

The next meeting will be February 8th at 6pm.

Johnson County Fair Board Meeting Minutes

February 8th @ 6:00 pm

Board Members Present: Kelly Camino, Kevin Rodriguez, Laci Schiffer, Byron Geis, & Mike Mader (via phone)

Guests Present: Chanda Rule, Kristen LaDuke, Frank & Shannon Sickler

Frank and Shannon Sickler represented the FFA Alumni Members. They offered to paint all of the pig barn, inside and out (including panels). They also would like to add two gates on each end of the goat barn. The Fair Board will provide the material for the gates as well as the paint for this project. Kevin Rodriguez made a motion that the Fair Board provide the materials and paint. Mike Mader seconded. A vote was taken and the motion was unanimously passed.

Chanda Rule went over the financial report. The account balance was discussed regarding the rodeo and other expenses noted. Byron Geis made a motion to approve the financial report. Kevin Rodriguez seconded. A vote was taken and the motion was unanimously passed.

Audit Signings: Audit signings and bank statements were reviewed and signed. Kevin Rodriguez made a motion to approve the bank statements and audit signings. Mike Mader seconded. A vote was taken and the motion was unanimously passed.

Caretaker's Report: Gary has been collecting some rough numbers for a new shop that will be 40 X 60. He is going to work on getting plumbing and electrical bids and report those back to the Fair Board as well as to give a rough idea for the 1% grant money.

Gary also discussed having a women's handicapped bathroom in the Community Building. Byron Geis made a motion to finish up the bids for the shop as well as the purchase of a new handicapped toilet for the women's bathroom in the Community Building. Kevin Rodriguez seconded. A vote was taken and the motion was unanimously passed.

Minutes: The minutes were reviewed from the January Fair Board Meeting. Kelly Camino made a motion to approve the minutes, Kevin Rodriguez seconded. A vote was taken and the motion was unanimously passed.

Project Lists: The Fair Board updated the list of projects that need to be completed. A drain system was discussed for water that gets collected by the grandstands.

Bylaws: The Fair Board reviewed the handbook. There were some adjustments that were discussed and Byron Geis is going to rewrite the handbook in which the changes will be presented at the March meeting, discussed and then voted on. Byron Geis made a motion to rewrite the Personnel Policy, Mike Mader seconded. A vote was taken and the motion was unanimously passed.

KL&A Structural Engineering: Byron Geis is going to write a letter of engagement to get a structural review of the grandstands. This gets completed every five years.

1% Grant: Laci Schiffer and Byron Geis are going to write up the 1% grant applications which are due February 16th, 2018.

Outstanding Bill: There was an outstanding bill that was discussed with the Livestock Committee.

Honored Guests: Honored guests and Gerald Fink Award nominees were picked by the Fair Board for the 2018 Johnson Co. Fair and Rodeo. Frank Sickler will receive the Gerald Fink Award. Honored guests for Saturday will be Travis and Chanda Rule and Sunday will be Jim & Terri Dawson.

Superintendents & Livestock Committee: All superintendents and members of the Livestock Committee will be invited to the June meeting to discuss the upcoming fair.

Camper Sites: Camper sites were discussed. Camper spots must be reserved by June 29th, any open spots will be given to anyone on the waiting list with priority to families furthest from Buffalo. All campers must come in after 5 pm on the Saturday before the start of the fair and rodeo. Anyone paying by June 29th will get camper spots unlocked when they arrive at fair. Anyone who chooses not to pay early will have their spots unlocked after payment is made on a schedule.

Meeting was adjourned.

JOHNSON COUNTY FAIR BOARD

Minutes

MARCH 8, 2018

MEETING CALLED TO ORDER: 6:02 pm

In Attendance: Laci Schiffer, Kevin Rodriguez, Kelly Camino, Gary Arno, Michael Mader, Molly Keil, Alexis Wasinger, Lee Martinez, Jim Dawson, Bill Novotny

GUESTS:

- Molly Keil and Alexis Wasinger-

Alexis was wondering if we could create an extra class for her and a friend who went to the Denver Stock Show and caught a calf. This calf would not be eligible for the sale, so would not be able to be in some of the classes.

- A discussion was made about the classes and if that would be possible.
- Kelly asked if Molly would email Kristen more information about the catch a calf program and the board would look into what kind of class can be provided for these students.

- Lee Martinez

Lee is a board member for the Wyoming Cowboy Hall of Fame

- 2 people from each county are inducted to the Hall of Fame each year
- The CHF needs more exposure and Lee would like to bring it to the JC Rodeo
 - Would like to come in on Sunday during the Barrels (or sometime with a little break)
 - Should not take more than 10 min
 - Would like to get their name out there and showcase the Cowboy inductees
- Would like more people at their banquet
 - Would like to also do a drawing during the week of fair
 - Sell hats and tickets for prizes
 - Have a booth on the grass during Fair and Rodeo week
- Can we provide free tickets to the inductees for the rodeo (2 tickets each)

The Fair Board will talk about when they feel the ceremony should take place during the rodeo, where the table can be for the raffle tickets, and if they will be providing tickets.

- Suggestion for the Rodeo Judges for the Rodeo
 - Color Code the sheets for each event to make it easier on the Judges
 - Put event on the bottom of page
 - The smaller the pages the better

- Jim Dawson

- Double checking all the building reserved for this next month
- Bee Keeping
 - Jim is headed to the Wyoming Bee College
 - Can we house the hives in the South East Corner
 - Any problems?
 - Do we need a fence/panels

Board agreed that would be a great place for them.

- Farm
 - Need water-
 - Just need to get the well working- Gary will look at it
 - Gary and Jim will do a walk around the extension office area and figure out what will be the best place for pens
- Fair Schedule
 - Might add a sheep triecta
 - Add fabric and fashion to schedule
 - Laci- Will talk to community members about brining in fleeces for Open show
 - Jim will reach out to people for Judges
 - Jim requested to be a judge for the pie contest again this year
 - Jim requested to have a draft schedule by next week to put in handouts for mandatory livestock meetings
 - Kristen email Jim camping information for livestock meeting
 - Laci reminded everyone that we are pushing for all online entries (fair and rodeo) for 2019

REPORTS

- Caretaker's Report

- Talked about progress on the handicap area- almost done
 - Added in steps, painting boards
 - Talked to them about finishing in the rest of the grandstands and laying a concrete path from stairs
 - Ask for a bid for the canopy for next year 1%
- Rons
 - Have 3 toilets in trailer
 - Handicap toilets are up to code, but the stalls might be a little small. At one time they were up to code

Secretary's Report

- Minutes from Feb. Meetings
 - Payables for Feb
 - Please look at the budget and see what is close to over budget or is over budget (red)
 - 4-H awards account
 - We have \$164.53 in awards account. We have not used for multiple years. What would you like to do with this money?
 - Laci suggested to give to 4-H council for premium awards
 - Kelly moved we take the money and move it to the regular checking account and close 4-H award account
 - Kevin Second the motion
 - Approved
 - Payroll for Feb
 - Last meeting there was a motion to approve to have all employees time cards go from 21st to the 22nd of each month to the give the secretary more time to get time cards done.
 - Chanda does not think this will work for Benefited employees for reporting reasons. Summer help/part time will be fine
 - Here is Gary's timecard
 - Sign and Date
- Kelly Moved to approve Secretary's Report
- Mike Second
 - Approved

OLD BUSINESS

- Project List (see attached updated list)
 - Beef Barn
 - Remove Sand (already decided to use suppressant)
 - Pig Barn
 - Ask FFA Alumni if they will do lead up white as well?
 - Frank decided they would like to stick with White as the color
 - Sheep Barn
 - Lights are done
 - Show Ring
 - Kevin- Nothing yet
 - Grounds
 - Picnic Shelter
 - Have not head from high school- will wait to see when they are able to build
 - Trees
 - Commissioner Novotny believes the trees should be ordered with the spring order and will be planted sometime this spring
 - We would like to do a shelter belt
 - Grandstands
 - Needs to order pipe
 - Entry Way
 - Gary needs to take drawing up to the high school
 - Arena/Track
 - Handicap area
 - Almost done

NEW BUSINESS

- Fair & Rodeo 2018
 - Schedule for 2018
 - Add Fabric and fashion judging on Friday July 27th
 - Double check all free breakfast donors
 - Add Klondike rush at 7:30 on Saturday Aug 4th
 - Add all Jr. leader events
 - Will look at it again when decided on Slack events
 - Events/Fees
 - Take out
 - Cowboy Scramble
 - Cow in cow pony race
 - Add
 - Hid race- Sunday for \$70 limit to 6 teams
 - Ladies -Sunday for \$40.00 must have 8 entires
 - Senior TR- Enter twice- \$40.00
 - Each partner must be over 60
 - Triathlon- Sunday, \$30 each, must have 3 teams to run and cap at 4
 - Cash purse
 - Changes
 - Charge \$5.00 for mutton busting
 - Look at rules for Ranch calf roping
 - Change Dally to Team roping

➤ Kevin Moved to accept the 2018 rodeo schedule and events

 - Mike Second

- Motion passes
- Stock Contractors
 - Look and see if you can find other stock contractors then what we have been using and send out a contract
- Judges
 - Lee, Marci, Lonnie, and see if JW Moore can do it (per Lee)
- Random Acts of Kindness
 - Laci would like to do a random act of kindness event during fair
- Mike Moved we do a random act of kindness event at fair for not more than \$200.00
 - Kelly Second
 - Motion passes
- Partnership with YMCA Klondike Rush
 - Added to schedule of events for everyone to know about
- Vendors
 - Make sure to call Search and Rescue and Powder River Power
- Residency
 - Move to next meeting
- Entry Form
 - Will look over at next meeting with changes of events
- Workshop minutes
 - Move to next meeting
- Liability Insurance
 - Kristen was not sure if the board had to look over the application for Liability insurance. Board agreed packet looked great. Go ahead and purchase
- Brochures
 - Last year was funded by Wyo Tourism money
 - Handed out to all chamber locations
 - Mike Moved to do the Brochures again and the fair board will pay for them
 - Kevin Second
 - Motion passes
- Audit
 - Asset Keeper
 - Out of Date-
 - Kelly Moved to change the FB asset list to an excel file
 - Mike Second
 - Motion passes
- Clean out storage area
 - Move project to Fall
- 4-H awards account
 - See Secretary's report
- Impact Study
 - Economic agenda
 - Bill Novotny brought out the master plan for FG from 2009 and would like everyone to look over the study and we can move forward from there.

ADDITIONAL BUSINESS

- Commissioner Novotny informed us the conservation district may look to be moving out here in 5 years or so, but for right now it is too close to when lease is up.
- Commissioner Novotny informed the group that the win on the lodging tax will be heard by the Supreme Court as the state did not like the decision that was made.
- Tammy Driskill was unable to attend the meeting but is wondering if they can have a reduced rate for the Community Building for a fundraiser to be held for the little girl who was attacked by dogs.
 - Kevin Moved- We will allow them to have the non-profit event have the community building for free for their event.
 - Kelly Seconds
 - Motion passes
- Wyoming State Fair announced dates of Aug 15-18, 2018

Meeting adjourned at 10:56pm

**JOHNSON COUNTY FAIR BOARD
AGENDA
APRIL 12, 2018**

CALL THE MEETING TO ORDER: 6:04 PM

GUESTS: Madison Bloomgren and Brooklyn Durant

- Brooklyn Durant
 - o A LDS youth and would like to ask for a reduced rate for the LDS dance on June 15th.
 - o Laci purposed \$50.00 for 2 barns
 - o Byron moved to allow the church to use the barns at a reduced rate of \$50.00.
 - o Kevin Seconded
- Approved
- Madison Bloomgren
 - o Would like to do a fundraiser during Johnson County Cowgirls this summer for a school trip. She will be selling food during the JCC and also selling different items she has made. Madi is wondering if she can rent the peanut shack.
 - o Kevin moved to let Mrs. Bloomgren use the peanut shack free of charge all summer.
 - o Michael second
- Approved

REPORTS

- Caretaker's Report
 - o Starting to gear up for summer
 - o Going to estimate paint
 - o Talked to Grid Iron- will need to move back to the middle of May but will give us enough time to paint.
 - o Need to go talk to Jake about the sign out front
 - o Time to start advertising for summer help
 - FB- high school-country bounty
 - Andrew and Carry will be back
 - Need more than 3 people
 - Start @\$10.00 and up from there
 - Start in middle of May or when kids get out of college
 - Will need to put money into the white truck- not sure what is going on
 - o Picnic Tables
 - Looking at 6ft diamond plated brown
 - Byron- Moved to purchase 6-6ft brown picnic tables
 - Kevin Second
 - Approved
 - o Price a Plow
- Secretary's Report
 - o Minutes from March Meetings
 - o Payables for March
 - Open of March Bank Statements
 - Please notice what is highlight in budget
 - Rodeo/insurance- (over)
 - Advertising, utility- Orange
 - o Payroll for March
 - Please sign payroll
 - o Budget
 - Due May 1st
 - Byron moved to accept the 18/19 purposed budget
 - Kevin Second
 - Approved
 - o Showworks conference report
 - Conference was great. Excited to get into the program and see what we have as a fair and move on from there. Thinking I can use it for the rodeo. Will work on Open class and try to get everything ready for online entries.
 - o Kevin Moved to accept Secretary's report
 - o Michael second
- approved

COMMISSIONER NOVOTNY-

- Laci asked if we could set up a foundation
 - o Of course, go talk to Cynthia Grey
 - o Board will have to be set up, FB would have a representative
 - o Michael moved to start a Foundation and to start the process
 - o Kevin Second
- Approved

OLD BUSINESS

- Project List
 - o Done before May
 - Lights for Barns/show ring
 - Sheep Barn- Flood Lights
 - Show Ring- Replacing flood lights with LED- look at pricing and buy a couple more

- Look into RMP grant for more lights being replaced
- Community Service Project List- nothing
- Approval of Bylaws, Fair Board Policy and Employee Handbook- Sig- Nothing has come back yet from lawyer

NEW BUSINESS

- Fair & Rodeo 2018
 - o Schedule for 2018
 - Byron and Kevin will call ladies Barrel racers about changes
 - o Residency
 - o Entry Form
 - Looks good
 - o Team Pinning
 - Have Kelly Call Grubs- see if he wants to contract out for Team Pinning and to help
 - Enter 3 times total
 - May only enter 3 times, not more than 2 times in each division
 - Finalize next meeting and if we find someone to contract
 - o Hotel Rooms
 - 3 rooms at Hampton
 - 79.00 per night at Buffalo Inn
 - How many do we need?
 - 7 rooms (need to confirm with Steeles and what nights)
- Rec District Grant
 - o Due April 16th
 - BHMf Stage- Big stage, request full amount
 - Playground- take out the sand box and put in something new. Incline web crawler
 - Bleachers- 3-5 row/21 ft double plank with roll kit \$5000.00 each
 - Byron- I move we ask for these three things from the Rec Grant
 - Michael sec
Approved
- Website
 - o What do you want to see?
 - Update cover
 - Will look at more
- Vendors
 - o Rules – no changes
- Foundation- talked about with Commissioner Novotny
- 307 Fencing
 - o No payment- will work with Lawyer about plan
- ATM
 - o Location- needs to be accessible and outside- need to look at summer time ATM

ADDITIONAL BUSINESS

- KL&A are coming on April 24th

Meeting Adorned- 9:33PM

JOHNSON COUNTY FAIR BOARD

Minutes MAY 10, 2018

CALL THE MEETING TO ORDER : 6:03 PM

GUESTS:

Jennifer Romanoski:

- Shared information about what the Jim Gatchel Museum will be hosting on June 24th.
Kevin moved to wave all cost for Jim Gatchel Moving History Day Calvary Event.
Mike Second
Approved

Jason Watts:

- Jason was able to get saddles sponsored for the 2018 All-Around Cowboy and Cowgirl for the 2018 rodeo. Saddles will be purchased from Trent Ward.
 - Cowgirl- Buffalo Livestock- \$1100.00
 - Cowboy- Jeff Shelly at Big Horn Meats- \$1100.00
 - Shipping by Candess and Jason Watts- \$375.00 for each saddle
- All around points- Can you help us figure a good way to figure all around with saddles now involved?
 - Jason will work on a program
- Wolf Automotive
 - Jason has asked Wolf Automotive if they would like to use a truck to put barrels out-
 - Then can park a couple trucks around the grounds for advertisement
- Purse Money-
 - Anyone who is donating to purse money can put a sign in the arena for free for the week of fair

UPDATES:

REPORTS

- Caretaker's Report
 - Getting ready for busy season
 - Fairgrounds gutters update- looking at putting PVC pipe up and taking it all the way down to the other end to dump
 - Jason has been out and has all the post put in for the track fence
 - Picking up paint on Sat for all the summer painting projects
 - Outhouses need painted-need to tear down one- Small arena needs some bathrooms
 - Kevin moved to put two porta potties in from May-Sept to who will be cheaper and remove the old one with a bad floor
 - Kelly Second
 - Approved
 - Outside bathrooms on CB- Rons come out and look and see about replacing the toilets
- Secretary's Report
 - Minutes from April Meetings- Looked at Min
 - Payables for April- Read over April payables- Showed board where close on budget and high spending and signed checks
 - Payroll for April- Signed payroll
 - Received bid to redo the lights in office- Casey's electric is the cheapest
 - Kelly Moved to get new office light by Casey's electric
 - Kevin Sec
 - Approved
 - Looked into traffic counters- Gave the board the different bids-
 - Kelly moved to get road way counter for entry way per the bid
 - Mike Sec
 - Approved
 - Kevin moved to approve Secretary's report
 - Kelly Second
 - Approved

OLD BUSINESS

- Project List
 - Gary's Shop- moved to next meeting
 - 1% updates
 - Fence- working on it
 - Pergola – Gary is working with his contractor to get building to start project
- Community Service Project List
 - Kevin's club and Chanda's Club will come out and paint fence
 - Byron's club is doing entry way on May 30th
- Approval of Bylaws, Fair Board Policy and Employee Handbook- Sig- Sill have not received from County
- Fair & Rodeo 2018

- Schedule for 2018
 - Changes all all around events to 3 gos- top 8 go to perfs
 - Change barrels and poles to 2 different days in slack
 - Updated slacks schedule
 - Need 2 more judges to run 3 arenas at the same time
- Rules-
 - Looked over rules and updated with corrections made by Kristen
 - Needs some more improvements- will send out by email to finalize
- Entry Form
- Advertisement-
 - ~~Kelly moved to work with the Buffalo-Bulletin with a \$2000.00 budget to make a corporate sponsor~~
 - Mike Second
 - Approved
- Ladies CR/Sponsorship- Rule Livestock
- Stock Contractors-
 - TR- Steeles
 - Calves- Butterfield
 - Goats- Marcy
 - RS- John Forbes
 - SW- Dennis Hepp
 - Byon needs to figure out goats for goat roping and calves for calf riding
 - Kevin- sheep for mutton busting

NEW BUSINESS

- Impact Study
 - Economic agenda
 - Laci- We need to start having good solid numbers
 - Cost per day/ folder-binder per event
 - Mass Text- set up and ready
 - Mass Email-set up and ready
- Continuity Plan- EHV1
 - Everyone needs to take a look at the purposed from the state- then come to next meeting with an idea of what we want to put in place
- KLA- Grandstand Review
 - Gary went over review; most of the things on the review looks like we have a plan to fix or replace already
- Jr. Fair Board
 - Laci- They are planning to help and will be at our next meeting
 - Weigh-ins, heardsmanship, Rack during barrels,
- Trees
 - Tree Mechanic- will do a full assessment on the 18th- once we have that then we can make a decision on our next move
 - Bill Edwards
- Entryway
 - Come to the next meeting with ideas-

ADDITIONAL BUSINESS

Kevin-

- 307 Fencing- Email Barry to find out if we have heard anything from 307 Fencing. Lets move forward and pay the livestock committee
- Horse Boarding- Why do we do it?
 - Kevin moved as of September 1st 2018, we no longer allow long term horse boarding at JCFB.
 - Mike Second
 - Approved
- Radio Advertisement-
 - Community Speaks- schedule
 - Mark Bentley with 307 netradio- Contact to see if we can get on his show
- Cameras in the livestock barn for security-
 - Have the livestock committee gets bid for cameras and we can talk about what we will do from there

MEETING AJOURNED: 11:30 PM

JOHNSON COUNTY FAIR BOARD

Minutes

JUNE 13, 2018

CALL THE MEETING TO ORDER: 6:00 PM

GUESTS:

Ashlea Bassett: Rope for Knowledge- Would like to know if they can receive the same break they received last year. \$200.00 for the day- This year is 10 year

Kevin Moved to charge Rope for Knowledge \$200.00

Kelly- Second

Approved

Richard Wonka: President of swim club and on the pool board. They are all non-profit and would like to bring a black-tie event to the pool but would need some tables and chairs. As of right now they are not sure when the event will take place, but when it does they are wondering about using JCG. Board agreed to come back closer to event, but yes would like to help.

Jr. Fair Board and Chanda Rule: Want all six to be paired with superintendents for help- Herdmanship award will have the same form as last year. Tues- Sat judging mid day, Mandatory Meeting they will go over what the Herdmanship award is.

Paul Jarvis: Big Horn Mountain Festival- 3rd weekend- Will sign contract and wanted to update everyone. Karen Blainey is planning on making the camp a little longer this year- Will set up on Sunday the 15th- Needs keys to all buildings and stages

Bill Edwards: Change to Quote- we had to bring in an 85 ft lift from Sheridan. Would like to increase bid by \$3,000.00

Kelly moved to increase quote

Kevin Sec

Approved

Jason Watts: Changed Companies, but saddles are ordered and should be here soon

Kirby and Cassie Camino: Need to do a mock sale- set up with Earl. Update Buy back form-

Jim Dawson, Donna Nelson, and Elizabeth Downare: Jim- does anyone know parade time for Sunday? He will be sending Kristen a bill for state contest. Fair prep- Ribbons ordered? Laci is working on them. State changes: Would like to talk about the \$100.00 the kids receive for food. The quality is not good anymore and most kids are not using the bands. As of right now we will keep it the same and give the wrist bands as the board does not see a good alternative. Report on the fair frenzy- Only two kids in each division showed up. Donna- would like the kitchen for fair. Showworks- make sure all downloading needs prior planning.

UPDATES:

REPORTS

- Caretaker's Report:
 - o Summer Help- Full crew
 - o FFA- came and started but not sure when they will be back
 - o Catch up on things-
 - Bleachers
 - Grandstands on list- starting this week
 - Track
 - Byron moved to keep track fence natural
 - Kelly Sec
 - Approved
 - Truck is fixed
 - Mower needs looked at
 - Just keeping up on weeds and mowing
- Secretary's Report
 - o Minutes from May Meetings
 - o Payables for May
 - o Payroll for May
 - o Byron moved to approve secretary's report
 - o Kevin Sec
 - o Approved

OLD BUSINESS

- Project List
 - o Gary's Shop-
 - Bid Packet needs sent out- talk with Carla what needs to be in it
 - Byron moved to put bid packet together
 - Mike Second
 - Approved
 - o 1% updates

- Fence
 - Pergola
- Community Service Project List
- Approval of Bylaws, Fair Board Policy and Employee Handbook- Sig
- Fair & Rodeo 2018
 - Schedule for 2018
 - Kevin moved the 2018 schedule
 - Kelly Sec
 - Approved
 - National Anthem Performers
 - Kevin will call Band for Sat and Jason for Sunday
 - Kristen will call Jody for Sunday as well-
 - Rules
 - Team Penning-
 - Byron will finds someone to bring and take the cattle
 - Judges- Kelly will find two
 - Timing- Celest and ?
 - Byron will talk to Curt Walters about Cattle and Buffalo Livestock about a trailer
 - Entries-
 - Byron moved to do online entries with a \$5.00 fee
 - Kelly Sec
 - Approved
- Trees
 - Tree Mechanic
 - Bill Edwards

NEW BUSINESS

- Impact Study
 - Economic agenda
 - Kristen Is working on study- needs to call after so many weeks if they have not filled out a survey
- Continuity Plan- EHV1
- Entryway-
 - Keep in mind for fall
- Honor Guest
 - Kevin moves to have Gary and Kathy Duncan and John and Bernadette Arno for 2018 Rodeo Honored Guest
 - Kelly Secods
 - Approved
- JCF&R History
 - Booth-
 - Keep collecting info and have a booth
 - 1887 first year
- Events
 - Ian Welles
 - Would like to bring in Sand and we give him a reduced rate
 - Board decided to have him take sand out after event

ADDITIONAL BUSINESS

- 307 Fencing- Lets pay it and get it done with
 - Kevin moved to write livestock committee a check for 307 amount
 - Kelly Sec
 - Approved
- Move July Meeting to the 16th as entries are due on the 13th

Meeting Adorned at 10:32 PM

JOHNSON COUNTY FAIR BOARD

Minutes

JULY 16, 2018

CALL THE MEETING TO ORDER: 5:58 PM

GUESTS:

Jason Watts: All Around Rules?—Pnts for each round and Average. Stay away from Money, 8 to 1 points, go rounds, any tie will be broken down by money won. Please email invoices to Jason for extra sponsors, Asked if Wolf
~~Auto could bring in two trucks for display.~~

Rodeo Royalty-Jackie: We have a couple in each group

Lee Martinez: Would like to give all info to Daves so they can talk about CHF

Dave Hall: Liked how things went last year, needs to be in touch with Whistle Nut, Add Cowboy Hall of fame- Anything you can do to keep grand entry low, how will All-Around be figured, Last year went well.

Sharron and Allan Entogezzi: Would Like to know more about the open class- Laci explained everything, what is expected of an open class superintendent. Amanda will be having a meeting on Friday for Superintendents.

Paul Jarvis: Camp has started- 45 kinds, ends Friday and performances will start at 1PM. Need stage starting on Wed., Asked to add another secure wireless. Board asked if they would share all of the numbers regarding

Bill Novotney- Final Bill pay was able to get the ext office a new car. Everything we wanted in budget but \$5000.00. Get the Shop built and start working on trees. 1% Money available 1st of Aug. Barry Crago goes to Supreme Court the Monday of Fair. Might Change state Law.

UPDATES:

REPORTS

- Caretaker's Report-
 - o Everything seems to be going good
 - o Events are all good
 - o Kelly- picking up hay
- Secretary's Report
 - o Minutes from June Meetings
 - o Payables for June
 - o Payroll for June

Kelly moved to approve Secretary's Report.

Mike Second

Approved

OLD BUSINESS

- Project List
 - o Gary's Shop
 - Talk to Cleary- 1st or 2nd week of aug will have sale- need to see if our building will be on the sale.
Byron Moved that we move forward with Cleary Building
Kelly Second
Approved
 - o 1% updates
 - Fence- See if Jason can come back to do another backing and top in playground
Byron Moved to have Grid Iron come back to make some changes
Mike Second
Approved
- Fair & Rodeo 2018

- Review Schedule- Every morning at 7AM Meeting with Superintendents and talk about the day, Open CB at 3, Sat Dog Set up, Equipment Check before each event, After Slack Meeting on Thursday, Sat after rodeo meeting- Vet, Tad Tipton for Monday and Bret Churney Sunday
- Camping spots still need paid- put on FB
- National Anthem Performers- Will the band be on Sat? Perrie wild Fire?
- Team Penning- Double checked numbers and talked about who will be driving the trucks and helping.
 - Allen Grueb gate help
 - Kevin Calling Chris Kundson about rules
 - BLA- can use truck
 - Contract for \$1000.00 for numbers and truckingKelly Moves to have Streeters to contract for TP
Mike Seconds
Approved
- Rodeo
 - Made changes to numbers and double-checked entries
 - All around- Made sure all on the same page for All-Around numbers

NEW BUSINESS

- Foundation
 - Names: Johnson County Fairgrounds Foundation
 - Top things:
 - Multi use facility
 - Infrastructure
 - Scholarships
 - Paperwork
 - Tax ID
 - Tax Free 501C
 - Contacts-
 - Debbie Gay
 - Jim Peterson
 - Amanda Kaufaman

Meeting Adjourned: 10:38PM

JOHNSON COUNTY FAIR BOARD

AGENDA

SEPTEMBER 13, 2018

CALL THE MEETING TO ORDER: 6:02 PM

GUESTS:

Superintendents: Below in fair review

Maddi Bloomgren- Brought treats as a Thank you for letting her use the Peanut Shack for the summer.

Jim Dawson: Below in Fair Review

Steve Ruman: Review of the Library Foundation-

Jackie Little: Not much to report- Have a great group of girls. Next Big event is the Christmas Parade.

Habitat for Humanity- Colleen Kirvan and Lavan Marrow: Would like to Propose to rent the Exhibit Hall from Sept. to End of May each year. Would/Could pay if needed. Have multiple storage units around town. This would save them money and time for them.

Byron- Moved for Habitat for Humanity to use the Exhibit Hall to use for winter Storage

Kevin- Second

Tabled until next meeting for full approval

UPDATES:

REPORTS

- Caretaker's Report
 - o Gary- New bid back from Cleary
 - o Scott came out for push some dirt around
 - o Will work with state to start stockpiling all of our materials
 - o Barns need cleaned up for weddings
 - o Fence is stained- pressure washing other side
 - o Fall cleanup
 - o Portacove-pergola brought wrong color tin
 - Do we need to get a closer color?
 - FB would like it to match: see if we can get refunded and buy it local.
- Secretary's Report
 - o Payables for July/Aug: Look at percentages and what is close to budget already
 - o Payroll for July/Aug: Please sign
 - o Budget Shortage:
 - Asked Bill about why we are close to \$66,000 short. If the county does not receive it, then you will not get it.
 - Has to do with County Assessor and her estimates and what is actual.
 - We may receive eventually, but do not count on the full amount. There is a 5 year reach back-
 - o Look at Budget and numbers-
 - Look at approved Budget-
 - \$10,000 comes from Motor Vehicle.
 - Need to work with Byron to get a breakdown of budget up to date in QB.
 - o Emailed Vicki with damages to the grounds from hail.
Byron moves to approve secretary's report
Kevin Sec
Approved

OLD BUSINESS

- Fair & Rodeo 2018
 - o Fair
 - Jim- Recap day to day from Extension office
 - Salmonella-Pigs: Byron- We need Hand San in barns

- Lemonade Stand- Byron- Need a new stand- will not pass another year. The FFA was not open as much as people would have liked. Jim- Lions Club said they may let them use their trailer for a fee. Would look into it.
- Dog Show- Will have to make changes next year especially if we go to 1-day check-in.
- Static- Family consumer science was the only ones with lines, but we stayed within our time limits.
- Update Contact information
- Change Fabric and Fashion on Tuesday night to 5:30 pm
- Online Entries- Go for next year- Stef: only glitch was 4-H and FFA mix-up with Open Class. Can we get the 4-H on top or separate them?
 - Online was great!
 - Still need a July 6th deadline that way we can look through glitches.
- Steve Packard- Thank you!
 - Been on the phone a lot with the State Vet. If anyone has questions please send them to Wyoming Livestock Board Animal Health. It has lots of information.
 - Recommendations so Pig problems do not happen again-
 - Hand Sanitizer
 - Vet check-
 - Before they are on grounds
 - Care of flies
 - Auto fly things
 - Wash wracks
 - Cleaning of pens
 - Spraying of pens- Gary already did this the week after fair
 - Superintendents have been kicking it around for a 1-day check-in
 - Release non-sale animals/items on Thursday or early Friday
 - Look at age for all animals- Piglets were too young and always out this year. Everyone touched- parents just put kids in with them. Chickens are required to be 4 months old to come to town.
 - Cattlewoman would like a new location instead of by the pig barn (too many flies).
 - Laci- If them come and ask we are always willing to accommodate.
 - Talk of wanting to move animals around in different barns for expansion
 - Have the Livestock Board propose what they are thinking and the Fair Board can review it
 - Complaints about space, but we were full
 - Byron- we need to be proactive, what if action
 - Tie-out have to be changed
 - The walk way between pig barn and showing-
 - Concrete or cover?
- Buhr's- Thought everything went well. We did loose a chicken this year.
 - Need to look at air and doors
 - Would like to look at old cages, need new wire. Did bring wire from home to fix everything this year.
 - Complaint from Judge about unlevel ground- Try and level it or put a mat under it for the long day.
 - If possible get big fans or big beef fans and put in gables next year
 - Need something to protect the lower cages from sunlight
 - Showworks question- anyway to pull a new class and not drag from other class? This removes the person from the other class with all the placings- Need to look at that for next year: All on iPads.
- Sale- Kristen- Only short the \$33 miscalculated money from the buyback program. About 40 kids still need to pick up checks.
- Check-in

- Looking at 1 day/ 2 vets/ 2 open gates. Nothing on grounds without a check-in
 - Need to look at Thank you for all the Volunteers for the week.
 - Meal Tickets
 - Rodeo Tickets
 - Open Class-
 - Meeting on Sept 19th at 9AM review
 - Looking for a new superintendent
 - People complaining about deadline date
-
- Rodeo
 - Wednesday night-
 - Laci talked to Tammy Neville- she will look at some options and get back to us
 - Still have some checks people have not received
 - Re-cut and have pick up
- Project List
 - Rec Board
 - Playground/ Bleachers
 - Request for forgiveness for purchasing the bleachers since the letter was so late
 - Foundation
 - Gathered Names to invite to foundation meeting
 - Find out and let them know/ see if they want to be involved
 - How many people on the board
 - 5 or 7?
 - Meeting Nov. 13th in the CB at 7PM
 - Front Gate Plans: moved to next meeting

NEW BUSINESS

- Christmas Party
 - Friday December 21st - Will decide plans later
- Sale Ring
 - Need to look at quantities needed to get a fair number
 - Need more quotes from other companies before deciding who they will buy from.

Meeting Adorned: 10:03 PM

**JOHNSON COUNTY FAIR BOARD
AGENDA
OCTOBER 17, 2018**

CALL THE MEETING TO ORDER: 1:11 PM

REPORTS

- Caretaker's Report
 - o Going through shop to get ready for the move- JCR&B is gaining on pad
 - o Pergola is in the process

- Secretary's Report
 - o Payables for Sept
 - Printed both Breakdowns for Sept and Oct payables
 - Look at Rodeo is over budget- did a full breakdown of budget
 - o Payroll for Sept
 - o Kristen Insurance
 - Kristen would like to opt into county insurance
 - It is part of the job

Kevin Moves to approve Secretary's report
Mike Seconds
Approved

OLD BUSINESS

- Project List
 - o Gary's Shop
 - Sewer and water- JCFB install
 - Cam will come out and look at power
 - Mike- confirming there will be enough slop
 - Yes confirmed!
 - o 1% updates
 - Pergola
 - In progress- building will be done this week. Waiting on Tin
 - o Show Ring-
 - Order from MTR- Livestock to pay half

Kevin Moves to purchase a new show ring
Mike Seconds
Approved
 - o Grounds
 - Picnic Shelter: Mike is going to look into the tarp
 - Mike- work with Zack for trees
 - Need to get answers about Myers
 - Disc up road between show ring and block barn- help with fair cluster and parking
 - o Arena/Track
 - Feeders- Ask Jake at HS to see if this is a project he would like to do
 - o CB
 - Need a bid for a hardwire into CB
- Open Class Update
 - o Recap of Open Class Meeting
 - Laci reviewed open class and updated off of open class notes
 - Due date- Change to 2 days before open class items are due to building
- Foundation
 - o Invites- Review list and send out invites tomorrow

- Presentation-
 - Working with Amy Albrecht
 - Wyoming Community Foundation
 - Ask Steve if he would like to say something
 - Handouts
- Missions/goals
 - Fb gives guidelines
 - Ag
 - Help support facility
 - Multi us infrastructures

NEW BUSINESS

- Entertainment for 2019 Rodeo
 - Whistle Nut- Kristen will call and find out prices
- Food Vendors
 - Reach out to Lisa from BHMF
 - Ask all vendors from last year
- Ribbons
 - Order minimum amount for next year
- Rocky Mountain Association of Fairs
 - Yes, Gary and Kristen will attend

ADDITIONAL BUSINESS

- C Jay Firnekas
 - Cost of pens- per month- \$50.00 per month
- Sheridan High School Rodeo
 - Sat May 25th – yes sounds great as long as they are working with the Buffalo High School rodeo club
- Fair-
 - Gary suggestion about fair parking-
 - Every club only gets just one trailer in parking area, then all other trailers must park at Gary's old shop location
 - Kevin takes to Livestock committee
 - Barns
 - Change Sheep and Beef Barns
 - Add Tie-out at block barn
 - Kevin Takes to Livestock Committee
- November Meeting
 - Move to Nov. 1st so everyone can attend

Meeting Adjourned: 3:58 PM

**JOHNSON COUNTY FAIR BOARD
AGENDA
NOVEMBER 1, 2018**

CALL THE MEETING TO ORDER at 6:02 PM

GUESTS:

Paul Jarvis: Happy to see same contract as last year. Meeting next week and they will email JCFB numbers on attendance. Saturday numbers were good, Sunday were down. Believe it has to do with change of date, but believe next year will be back up. Updates for the FG: The can light bar needs to look at and may be changed to LED, need to have a electrician look at. Carpet might need to be replaced as well. The board agrees once a bid is done on lights, they will move forward.

Jennifer Rice: Would like to ask for the continued discounted rate for the JCC.

Byron Moves to allow JCC to keep the same price

Kelly Seconds

Approved

UPDATES:

REPORTS

- Caretaker's Report:
 - o Pad for building is 60%/70% done, Shed showed up this week, R&B will have sewer & water on Monday or Tuesday.
 - o Shop will be here in a couple weeks, but will be here before December.
 - o Going through things to get ready for the move.
- Secretary's Report
 - o Payables
 - Rodeo over budgets
 - Transfer funds for shop and shed as bills come in from Wyo Star
 - o Payroll
 - Kevin Moved to approve secretary's report
 - Byron Seconds
 - Approved

OLD BUSINESS

- Project List
 - o Gary's Shop: see above
 - Heat- Propane or Natural Gas? Will look at bids and move forward from there. When Chesbro comes in for electric, put electric heat in office and bathroom.
 - o 1% updates
 - Pergola- Building up- Gary and ANB building will be out on Monday
 - o Picnic Shelter
 - Need bids for a solid structure compared to tarp. What is the price difference? Then will decided
 - o Hail damage Report- Facility Manager David-
 - Still waiting to hear back from David as the insurance company did not include the fairgrounds as covered. Once we hear back from him, we will move forward.

Foundation Meeting

- o Presentation- We want to inform people about our goals and what the board is plans and future plans. Give information on how successful other foundations have been.
- o Looking to find people who are wanting to work for the foundation and fairgrounds
 - Multi buildings (and pay its own bills)
 - Improve electric and camping
 - Utilities

- Endowment
- Operating- capital improvements and scholarships

NEW BUSINESS

- Livestock Committee
 - Sale Ring
 - Disc up road between show ring and block barn
 - Parking-
 - One trailer per 4-H club
 - Everyone else will park where Gary's old shop is located
 - Change Sheep and Beef Barns
 - Add tie-outs at block barn
 - Livestock Sale Ribbons
 - Check- In
- Hardwire CB
 - Kelly moved to hardwire to the CB
 - Byron
- Review of Contract
 - 2019 prices
 - Rental Terms and Conditions
 - Deposits
- Fair 2019
 - Entertainment
 - Bubble machine
 - Fun on the go
 - Climbing wall
 - Inflatable Fun Zone
 - Knocker Ball
 - Paintball
 - Zip Line
 - Gary and Kristen will look at entertainment in Billings
 - Will start putting feelers out there for changes. Do we want a ranch rodeo and change to Saturday or a couple events and keep it on Wednesday?

- Daily Fair Contests
- Bands (Sunday)
- Beer Stand
- Wednesday night
 - Team Penning
 - Ranch Rodeo
 - Band

ADDITIONAL BUSINESS

- Kelly Moved to pour concrete north of the shack to the show ring, out past the gate
- Mike second
- Approved

Meeting adjourned at 8:50 PM