

**JOHNSON COUNTY FAIR BOARD
AGENDA
JANUARY 10, 2019**

CALL THE MEETING TO ORDER: 6:01 PM

GUESTS:

Jess Troutman and Donna Richards: Would like to see livestock sale checks out quicker. Bank of Buffalo and other banks in the area are willing to work with the Fair Board to do a short loan with a 4%. The Fair Board would guarantee the loan.

FB- will talk about and meet with the livestock committee and make sure an answer by May. We will also have to talk to Barry and see if the FB can approve a loan.

Bill Edwards and Joe Hulet: Would like to talk about the trees and problem trees. FG has multiple hazardous trees that could become dangerous.

FB- We will work on our numbers and be in touch with what our plan will be.

Mary Klaahsen: Like to talk about the potential change of moving the Beef to the goat barn. She would like to see them stay where they are mainly for space and electrical reasons. Believes it might be too hot with the closed sides, and block barn to far away. Discussion was made about all the options and what the FB can do and look at with all the changes. FB will bring it up at the Livestock meeting and more discussion will be made. Thank you, Mary, for coming and talking with the FB and letting everyone know your concerns.

UPDATES:

REPORTS

- Caretaker's Report:
 - o Cleary Trusses are up and will start tin in a couple of days
 - o Gary Percell showed up today and will be here tomorrow (Friday)
 - o Community Building- cleaned and updated
 - o Fence tore out, power lines
 - Organizing inside on cold days and outside on warm days getting ready for the move
 - Would you sell the old catch pens? Yes from the board-
- Secretary's Report
 - o Payables- See all accounts that are in Red. Our budget looks pretty steady and right on track for the year.
 - o Payroll
 - Spreadsheet: It has been brought to my attention that we need an updated spreadsheet for all employees with rate of pay signed by the board. Please see attached

Kevin Moved to approve the secretary's report
Byron Second
Passed
- Foundation Report- No report
 - o Jan 14th at 10am
- Livestock Committee Report- No report
 - o Change Sheep and Beef Barns
 - Add tie-outs at block barn
 - o Check- In
- Queen Report- No report

OLD BUSINESS

- Project List
 - o Gary's Shop
 - o Heat- Looked at bids from Great Divide and Powder River- Will go with Great Divide if can include piping (need Bid).
- Byron Moved to approve the Great Divide bid for hanging heaters and adding piping
- Kelly approved
- Passed
 - o Electric- Need more bids Chesbro is the only bid
 - o Funds- Looked at overall funds
- Strategic Plan
 - o Homework- Need the answers and then we will work with Amy Albright and compile answers and move forward to the next steps to complete the plan- Mission, vision, and Direction.

NEW BUSINESS

- Grants
 - o 1% - Due Feb 1st
 - Grandstands updates
 - 1st phase of a new water line
 - Fence for new road
 - Paint/Tin the CB
 - o Tree Grant \$3000.00 Min- Due Feb 20th
 - Kristen will work on with Mike
- Byron moves to approve to amend the tree budget motion from \$2000.00 to \$3000.00 for new trees.
- Kelly Second
- Passes
- Elections
 - Mike Moved to keep the board titles the same as last year.
 - Kevin Second
 - Passed
- Board Meeting Dates
 - o Feb 21st
 - o Rodeo Workshop Meeting set for Feb 7th

ADDITIONAL BUSINESS

- Show Ring
 - Byron so moved for Kevin to go ahead and purchase a new sale ring from MTR
 - Kelly Second
 - Passed
- Mike-
 - o Gary and Mike talked about putting up a shade on the east side of the beef barn for shade for more use during fair.
 - o Shade- Also look for curtains for the pergola and back of show ring

Adjourned at 8:30 PM

**JOHNSON COUNTY FAIR BOARD
AGENDA
FEBRUARY 21, 2019**

CALL THE MEETING TO ORDER: 6:03 PM

GUESTS:

LDS Church: Lynette and Jacoline Stowe came to ask the board for a reduced price on renting the CB for a dance for the church.

Byron moved to allow the church to use the community building for a rate of \$100.00

Mike second

Approved

Winchesters 4-H Club: Would like to redo the picture stand, make out of wood and be 12 ft wide to fit all animals.

Byron moved to have the picture backdrop redone for fair

Kelly second

Approved

Superintendents: Allison McKenzie, Steve Packard, Mary Klaahsen: We are here to get more value and feedback to take back to the livestock committee. Wondering about adding or will Sunday be the only day for check-in. Issue with horse show and be more hectic on one day. Packard- Have a mandatory one gate/vet check, give a little more time for carcass and would like to see adding Saturday. Klaahsen- Would like to see we keep Monday. Kevin- We would accept pre-vet checks up to 10 days. Superintendents- we need to get the guidelines out so we can have it for our mandatory meetings and what the protocol for fair week will look like. The recommendation from the FB is- Vet check complete 10 days before fair on all animals. Check in will be Sunday July 28th from 8-1 and weigh-ins 11-4. We highly recommend vet check to be complete before, but will request a vet to be on sit for those who can not come to town before fair. If there is a conflict with check-in please send the 4-H or FFA member to a Fair Board meeting to talk to the FB and work out a resolution for the conflict. The FB would like to work with everyone. FB understands Dogs will be a big conflict.

Barry Crago: I would suggest adopting the county handbook. It would take minimal time to change the language, or add a page for the Fair Board.

Foundation Bylaws- They have been updated and completed. We have the EIN and an account now.

Next step will be adopting, electing offices, and signing some papers to move forward for the 501(c)3.

Steve Packard- Trailer Parking concerns- Would also like to consider having trailer parking all the way down the pig barn. Would be interested in coming out and helping mark camping spots.

UPDATES:

REPORTS:

- Caretaker's Report: Gary no present- Kristen Reports at project list
- Secretary's Report
 - o Payables
 - o Payroll
 - o FNB Interest Account- Make no changes to accounts
 - Mike Moved to accept the Secretary's report
 - Kelly Second
 - Approved
- Foundation Report
 - o Bylaws-
- Livestock Committee Report
 - o RFID Taggers- Superintendents would like to have 3 readers for the 3 scales during weigh-ins. Jim has been in contact with 4-H Council, FFA, and Livestock committee. Kristen would suggest to have the Fair Board purchase one as well for a back-up.
 - Byron moved to buy an "extra" wan to be kept in office for backup

- Kelly Second
- Approved
- Queen Report- No report

OLD BUSINESS:

- Project List
 - Gary's Shop
 - Heat and Electric working on finishing
 - Plumbing and Framing-
 - Byron Moved to get hire out the plumbing and framing for the bathroom and office
 - Kevin Second
 - approved
 - Funds- We need some more bids to come in, but are staying under budget
 - Gutters- get bids for shop
- Strategic Plan
 - Laci- It has been sent to Wendy and Amy to look at and start to gather information

NEW BUSINESS:

- Fair Banner: have an email out to Marina for pricing
- Rodeo Workshop overview
- Fair and Rodeo
 - Events
 - Remove the hide race and maybe add a husband and wife or board competition
 - Schedule- Next meeting
 - Photo Booth- Kristen suggested bringing in a photo booth for everyone to have access to at fair with a step and repeat banner
 - Games Galore- Prices are high, if we can get sponsors, then we would be all for it
 - Prices- Office Charge- \$10 on paper and \$5 for online fees
 - Byron Moves to change the office charge prices online to \$5 and keep the paper entry \$10
 - Kevin Seconds
 - Approved
 - Mike would like to add a line at the bottom for people to give to the foundation. We need to work with the foundation for that.
- Economic Impact Proposal
 - Susan Bigelow proposed to charge the FB \$1500 to complete the economic impact study
 - Kelly- I move to approve the economic Impact proposal for \$1500
 - Mike- Second
 - approved
- Johnson County Tourism Grant/ Wyoming Tourism Grant- Due Tuesday Feb 26th
 - Kevin- Moved to apply for the Johnson County Tourism Grant
 - Byron Second
 - Tie by roll
 - Laci voted Yes
 - Approved
- Rec Grant- Due April 16th
 - Look into prices and quotes for Sun shades for the Pergola and sale ring
 - 2 more bleachers

ADDITIONAL BUSINESS:

- BCC stage rental for Festival concert
 - Price-

- Byron moved to charge the BCC \$300 for stage rental and 10% of gate tickets
- Kevin Second
- Approved

Meeting Adjourned at 9:02 PM

**JOHNSON COUNTY FAIR BOARD
AGENDA
MARCH 14TH, 2019**

CALL THE MEETING TO ORDER: 6:06 PM

GUESTS:

Jim Dawson- Wool Judgers will be headed to state competition, and might have a cost.

Byron Moved to add the state 4-H wool judging contest to the approved Fair Board list of competitions to be paid for.

Kelly Seconds

Approved

Vets-Livestock: Teresa has been talking to the state vet, see email. Kevin- Until the state vet mandates a vet check, then we will mandate one, but still need to have vets on the grounds. Discussion was made. Main point is fair board would like all kids to be educated on what can happen and what to look for.

Byron moves to work on education at club and chapter level and at the mandatory meeting. Also, not require a mandatory vet check at the 2019 Johnson County Fair and Rodeo.

Mike Second

Approved

Schedule- Weigh in change times to 10-3

Kelly moved to change weigh in times on Sunday to 10-3 and leave Monday times from 3-5.

Byron Second

Approved

UPDATES:

REPORTS:

- Caretaker's Report
 - o Shop-
 - All but done with electric
 - Road and Bridge has been out helping with dirt and working on cleaning
 - Working on cleaning shop so we can flatten the old building
 - Lets have a BBQ for all R&Bs help when finished
 - Need new 8X10 trailer for behind side by side
 - Kelly moved to purchase a new utility trailer
 - Byron Second
 - Approved
 - Concrete- waiting on frost and Danny's schedule
 - o Block Barn- Roof- Insurance covered from hail, do we want to go with tin or shingles?
 - Kelly moved to put a green metal roof on block barn to replace from hail damage.
 - Mike Second
 - Approved
 - o Buffalo Tree service out working on Hazardous trees- still have three or four days
 - o Kelly- We need to look at surveillance out here, something we can put around for more protection
 - o Summer help- Start taking applications
 - o Project List
 - Sale Ring- Kevin brought drawings and price list

NEXT MEETING DATES

**April 11th
October 10th**

**May 9th
November 14th**

June 13th

**July 11th
December 12th**

No Aug September 12th

- Byron moved to apply for show ring for rec board
 - Kelly Second
 - Approved
 - Seamless Gutters bid- 3 buildings for \$4480
 - Kelly moved to approve gutters and snow break bid
 - Mike Second
 - Approved
- Secretary's Report
 - Kristen Asked Bill about evaluations and how this year looked-
 - They should be pretty close to what we received and maybe some from 2018 coming back in.
 - Payables
 - Look at report, see what is in Red and where we stand with the rest of the budget
 - Payroll
 - Kelly Moved to approve the secretary's report
 - Mike Second
 - Approved
- Foundation Report
 - Bylaws have been passed, Kristen and John will work on the 1023 EZ application: Next meeting March 25th
- Livestock Committee Report: Min available from Feb Meeting
- Queen Report: No report

OLD BUSINESS:

- Approval of Bylaws, Fair Board Policy and Employee Handbook- Sig
- Banners
 - Fair and Step and Repeat
 - Byron Moved to get mesh banner and step and repeat with stand
 - Kelly second
 - Approved
- Fair and Rodeo
 - Schedule- Change Team Penning to 6 PM, weigh ins 10-3 on Sunday, Will contact Steph for poultry changes, 5:30 public review
 - Kelly moved to change Fair and Rodeo schedule changes
 - Byron Sec
 - Approved
 - Board vs Board- Need to contact other boards and see what would be fun
 - Camping- no changes
 - Stock Contractors- start sending out contracts and working with people to see other options
 - Judges- call and see who we can get
 - Random Acts of Kindness- Yes let's do it, have 2 for each board member
 - Vendors- start getting information out, contact all from last year- Roosters Kaycee?
 - Policy and Rules-
 - Add Rules to Fair Book-
 - Any animal deemed to be unhealthy by vet may be asked to leave the grounds by livestock committee and or fair board member.
 - No animals will be allowed on JC fairgrounds before 8AM on the 1st Sunday of fair. Campers are not allowed on grounds before 5 PM on 1st Saturday of fair.

NEXT MEETING DATES

April 11th
October 10th

May 9th
November 14th

June 13th

July 11th
December 12th

No Aug September 12th

- Only animals entered in the JC fair will be allowed to be housed in the livestock barn during the week of fair.
 - Byron moves to approve the amended Fair book changes
 - Kelly Second
 - Approved
- Grants
 - Tree- Approved and looking into purchasing trees
 - Chamber- Board decided not to apply
 - 1%- Waiting on word back from County Commissioners
 - Rec Board- Changed to new panels for show/sale ring and lead up- Due by April 15th

NEW BUSINESS:

- Budget
 - Workshop
 - Meeting scheduled on March 26th at 3:30 to 5 PM
- Audit
 - Kristen Review the audit with everyone. She would like to attend some trainings from more understanding for the GAAP findings.
 - Pay- already in place and stared spreadsheet and have board signatures. Will update when Summer help

Meeting adjourned at 9:27 PM

NEXT MEETING DATES

**April 11th
October 10th**

**May 9th
November 14th**

June 13th

**July 11th
December 12th**

No Aug September 12th

JOHNSON COUNTY FAIR BOARD

AGENDA APRIL 11TH, 2019

CALL THE MEETING TO ORDER: 6:00pm

GUESTS: ??? Wanted to add a yearling horse class to fair. The Fairboard is fine with the class and just needs to work with Superintendent Kaufmann on the class.

UPDATES: Commissioner Novoty discussed upcoming budget to cycle and the 1% funds. We also discussed a few long-term plans and ways to fund them including trees and building expansions.

REPORTS:

- Caretaker's Report
 - o Project List - Prior to the meeting the board walked the grounds with Gary and updated the project list for Spring 2018.
 - o Community Service - List Prior to the meeting the board walked the grounds with Gary and updated the community service list for Spring 2018.
- Secretary's Report
 - o Payables
 - o Payroll Reviewed Secretary Report Kevin approved Kelly Seconded
- Foundation Report -In the processes of applying for 501C3, have approved bylaws. Still working with Amy Albrecht from the CVC in Sheridan on their path
- Livestock Committee Report- have not had a meeting
- Queen Report- No Show

OLD BUSINESS:

- Approval of Bylaws, Fair Board Policy and Employee Handbook- Changed term to 4 years. Kelly moved to approve Kevin Seconded
 - o Board Member Commitment - No Changes, Kelly moved to approve Kevin Seconded
 - o Volunteer statement - No Changes, Byron moved to approve Kelly Seconded
 - o Mission statement- Reviewed several examples of Missions statements after discussion the board adopted the following mission statement "The Board of Directors of the Johnson County Fair is committed to producing a successful fair which promotes and advance the interest of agriculture and community development. The Fair Board is committed to preserve, improve and promote the JCFG property as a premier site for agricultural, educational and community events" This mission statement was approved by Kelly Seconded by Byron
- Fair and Rodeo
 - o Rodeo Schedule -No changes to the schedule
 - o Board vs Board
The FB will add a Nonprofit Board vs Board event to the JCF&R. On Saturday we will run several heats then the top boards will move to the finals on Sunday. The top two boards will be Calcutta off. The winning team will get a % of the Calcutta pot. Boards to contact Buffalo Downtown Association, MOPS, Learning Tree, YMCA, Fairboard Foundation, JC Cowgirls, Alliance for Hope
 - o Team Penning
 - o Help
 - o Judges - Dennis Camino, Kenny Fox
 - o Announcer - Jeff Campbell

NEXT MEETING DATES

May 9th
October 10th

June 13th

July 11th
November 14th

No Aug

September 12th
December 12th

- Hire again Byron was going to talk to Norman Streeter about doing it again
 - Entry Form -Looks Good
 - Help -Have spread sheet at next meeting with jobs then fill in names
 - Vendors -Looks good
 - See list
 - Rules
 - Goats No changes
 - Ranch Calf roping No Changes
- Budget
 - Review and accept -Byron Moved to accept the 2019/2020 Budget Kevin seconded
 -

NEW BUSINESS:

- Wednesday Night Rodeo Insurance- Wednesday rodeo will have to get their own insurance because we are just renting them arena not partnering with them on the event.

ADDITIONAL BUSINESS:

Meeting was adjourned at 8:30

NEXT MEETING DATES

**May 9th
October 10th**

June 13th

**July 11th
November 14th**

No Aug

**September 12th
December 12th**

Johnson County Tourism Association
Board Meeting Minutes
May 14, 2019
Buffalo Chamber - Downstairs Conference Room

Attending Board Members: Jim Henry, Harold Anton, Sylvia Bruner, Jill Smith, Cathy Bradley, Susan Moyes, Jennifer McCormick, and Mike Knebel.

Call to Order: Anton called the meeting to order at 2:02 pm.

Approve:

- April Meeting Minutes –Bruner motions the minutes be accepted. Bradley seconds. Motion carries.
- Treasurer’s Report – Bradley presents the treasurer’s report. Anton moves to accept the treasurer’s report, Bruner seconds, motion carries. Henry stated that he had checked on a sweep account at ANB Bank. He feels there are too many fees associated with a nonprofit having a sweep account. Board agreed.
- Smith motions to accept the treasurer’s report, as presented, Anton seconds the motion. Motion carries.
- March Bills -Bradley reviews bills with the board. Anton motioned to approve the March bills, Kennedy seconds. Motion carries.

Old Business:

- Banner Billboard/Fort Phil Kearny – Dave Stallwood has submitted a \$2300 quote to repair the billboard. Chamber staff will contact Misty Stoll at the fort and see if she feels the billboard is important to the museum, and if she has any ideas about getting it done at a cheaper price.

New Business:

- Billboard wraps: McCormick checked with YESCO regarding prices of billboard wraps. The largest billboard would cost \$1300 for a wrap. Knebel mentioned the signs on the front and side of the chamber building have begun to fade. Board feels that is something that should be handled by the chamber board as it does not relate to tourism.
- Jim Gatchell Museum funding: Henry feels there is an extra \$1000 in the budget that might benefit the museum if they are still having funding issues. Bruner stated the Gatchell Museum Association (GMA) has increased funding to the museum in the form of a loan from the GMA endowment for operation expenses and stock for the gift store. The funds will have to be paid back to the GMA at a later date. The board decided that if the museum needs funding for advertising they can come to the board and request help with advertising funding.
- YESCO Contract: Bruner moved to approve the contract from YESCO for the billboard at Douglas, WY, Smith seconds, motion carried.
- Marketing line item in budget: Smith would like to see advertising results on behalf of the JCTA by the BCC be more trackable, and a clear plan with goals for any marketing requests submitted to the JCTA board by the BCC staff with awareness that the JCTA will be checking the progress of the advertising campaigns and proposals. The amount for the marketing line item in the JCTA budget is \$19,500.00.
- AAA Advertising in 2018: The ad that was approved by the board for 2018 was never placed on their behalf. The board doesn’t feel that not placing the ad had a significant impact on tourism to the area. Moyes moved not to place an ad with AAA for the 2019/2020 fiscal year, Smith seconds, motion carries.
- Budget 2019/2020: Board went into budget session. Bradley moved to approve the final budget for 2019/2020 fiscal year, Anton seconds, motion carries. McCormick will submit the final budget to the Wyoming Secretary of State, the JC Commissioners Office, and the Buffalo Bulletin for publication.

Business Meeting Adjourned: Adjourned at 3:52 pm
Next meeting will be: September 10, 2019 at 3:00 pm.
Respectfully Submitted: Jennifer McCormick

JOHNSON COUNTY FAIR BOARD

AGENDA

JUNE 13TH, 2019

CALL THE MEETING TO ORDER: 6:05 PM

GUESTS:

Trinity Rodriguez: Here for Basque Club- Would like to ask for the fee to be waived for the JCF&R

Byron Moves to waive the fee for the Basque Club

Kelly Seconds

Passed

Ashlea Bassett: 11th Year of the roping. Would like to ask for the same fee as had in the past of

\$200.00

Byron moves to approve \$200.00 fee

Kelly Seconds

Passes

UPDATES:

REPORTS:

- Caretaker's Report: New help, usual summer time up and running with lots of events
 - Roping this weekend
 - Grass and trees look good
 - Talked to Danny about grandstands and when he can get it going- Maybe doing 50ft of walkway at a time.
- Project List
- Community Service List
- Secretary's Report
 - Minutes
 - Payables
 - Payroll
- Foundation Report: Picked out logo at next meeting
- Livestock Committee Report: They will pay \$3500 for sale ring
- Queen Report: None
- County Commissioners: Funding looks like it will be similar to last years

OLD BUSINESS:

- Fair and Rodeo
 - Board vs Board- still working on getting boards to participate
 - Horse bouncy ball, Pole to pole, batt, sock n ball, ski race
 - Help: Looked at list
 - Stock Contractors
 - Byron Moved to go with Cole Robinson for the claves
 - Mike Second
 - Passed
 - Honored Guest:
 - Tanya and Terril for Saturday
 - Dave and Leesa for Sunda
 - Gerald Fink Award: Andrew _____

NEXT MEETING DATES

July 11th

No Aug

September 12th

October 10th

November 14th

December 12th

NEW BUSINESS:

- Showworks/Wands
 - o Kristen is working with superintendents
- July Meeting
 - o Meeting has been moved to July 15th at 6PM
- YMCA-
 - o Tim would like to work together with JCFB for future and with fair.

ADDITIONAL BUSINESS:

Adorned: 9:15

Johnson County Fair Board Strategic Planning 2019

Mission

The Board of Directors of the Johnson County Fair is committed to producing a successful fair which promotes and advance the interest of agriculture and community development. The Fair Board is committed to preserve, improve and promote the JCFG property as a premier site for agricultural, educational and community events

Goals

The Johnson County Fair Board **Goals:**

- o **2020 (1 year)-**
 - Entryway and fence updates
 - Fair Beef location for 2020
 - Arena and track ground updates
- o **2022 (3 year)-**
 - Extend Sheep barn
 - New Building- replace exhibit hall and block bathrooms (indoor multi-use facility)
 - Move chicken coop
 - Update under grandstands
- o **2024 (5 year)-**
 - Add new camping area south of tractor shed with new hookups and trees.

NEXT MEETING DATES

July 11th

No Aug

December 12th

September 12th

October 10th

November 14th

JOHNSON COUNTY FAIR BOARD

AGENDA

JULY 15TH, 2019

CALL THE MEETING TO ORDER: 6:09

GUESTS:

Donna Nelson and Elizabeth Downare: Info sharing- 4-H has moved to put the results in the paper as a insert- will print Sat/Sun. Entries have 1400, expect around 1800. Fabric and Fashion on Friday- Thursday night set up in CB and NC used for Wool Thur/ Friday.

State Fair: Gina Peringer volunteered to take her camper down to cook all week.

Byron Moves to support 4-H council in moving to alternative meal options for the kids.

Mike Seconds the motion

Approved.

Jr. Fair Board and Chanda Rule: Intro and introduce who they are and what superintendent they will be working with.

They would like to do a dance after livestock meeting on 7/10 under the grandstands. Add games: capture the flag in show ring before movie.

Fundraiser- they made \$187 in cash at Pizza Hut

FB will still provide the JR. FB with lunch tickets at fair for days they work.

They plan on helping with ribbons and everything at show time for their superintendents.

Mike Kneeble: Came to introduce himself and make a better connection with the chamber.

UPDATES:

REPORTS:

- Caretaker's Report: Gearing up for fair, no big changes. Excited for walk-way to be completed.
 - o Project List
 - o Community Service List
- Secretary's Report- no changes
 - o Minutes
 - o Payables
 - o Payroll
 - Byron- Moved to approve secretary's report
 - Mike Seconds
 - Approved
- Foundation Report
- Livestock Committee Report- Pen set up on the 24th, Laci would like to attend the September meeting with a list of expectations.
- Queen Report: Thursday deadline for contest. Wyo Rodeo and Longmire parade went well. Queens will be handing out ribbons and help with shows. Queens would like to display awards in the CB during fair week so everyone can see them.

OLD BUSINESS:

- Fair and Rodeo
 - o Day by Day- Reminded about 7am meetings and where everyone will need to be
 - o National Anthem: Sydney Norman, Sam Munsick
 - o Review Entries: Go over anyone who looks like in wrong event or should not be entered
 - Open June 18th-
 - Close: Rodeo July 12th
 - Open: July 26th

Meeting Adjourned: 10:03 PM

Johnson County Fair Board Strategic Planning 2019

Mission

The Board of Directors of the Johnson County Fair is committed to producing a successful fair which promotes and advance the interest of agriculture and community development. The Fair Board is committed to preserve, improve and promote the JCFG property as a premier site for agricultural, educational and community events

Goals

The Johnson County Fair Board **Goals:**

- **2020 (1 year)-**
 - Entryway and fence updates
 - Fair Beef location for 2020
 - Arena and track ground updates
- **2022 (3 year)-**
 - Extend Sheep barn
 - New Building- replace exhibit hall and block bathrooms (indoor multi-use facility)
 - Move chicken coop
 - Update under grandstands
- **2024 (5 year)-**
 - Add new camping area south of tractor shed with new hookups and trees.

JOHNSON COUNTY FAIR BOARD

Minutes

SEPTEMBER 12TH, 2019

CALL THE MEETING TO ORDER: 6:03 PM

GUESTS:

McKinley Hepp & Lily Crago: Placed 3rd in state in Livestock Judging. Chose to go to Arizona in Dec. to judge at the national show. They are here to ask for help. Believe it will cost anywhere from \$2200-\$3200, believe they need around \$1500.00 more.

Byron: Moves to give \$600.00 to Livestock judging team to go to Arizona in December.

Kevin Second

Approved

Amy and Steve Packard, Stefhanie Buhr, Allison Mckenzie, Jim Dawson, Barry Crago: MOU with state 4-H and Livestock committee- MOU is needed as it is required for an agreement between county and state 4-H. It has come to our attention changes are needed for the livestock committee. Superintendents talked about changes they would like to see including voting members and who is on the committee. Also, Sale committee needs to be looked at and some changes need to be discussed regarding buyers and mandatory meetings.

Allison McKenzie and Steve Packard: Fair update- new speaker system including into pig barn

Stefhanie Buhr: Would like to re-arrange Poultry barn if not being moved this year. Also, have the tent put up for show next year. NO ROOM.

Steve Packard: Thank you to Gary and Crew. Positive feedback about Beef in Block Barn. Move the wash rack and unloading chute for more parking on East side. Concerned parents about winners of carcass contest and when animal sell in sale. Would like to see a change in the parking in the tear drop, mix of kids and horses.

UPDATES:

REPORTS:

- Caretaker's Report: Fall Projects; mowing, trees, shop bathroom and office, start winterizing. Catch up on fall work-
 - o Equipment: look at hours
 - o Maintenance on some of the equipment
- Secretary's Report
 - o Minutes
 - o Payables: please make sure to understand what is in RED and how the budget decreased by what the commissioners gave to the FB.
 - o Payroll

Kevin approves secretary report

Byron Seconds

Passed

- Foundation Report:
 - o Foundation Fundraising event: 11/16/19
 - o Will start looking into fundraising
 - o Foundation would like buy-in from all FB members
- Livestock Committee Report: Next meeting 9/17/19- 6:30PM CB
 - o Expectations for superintendents – need to have a meeting with members, project, be available to all members. Attend all Mandatory meetings for livestock
 - o Expectations for Officers

NEXT MEETING DATES

November 14th

December 12th

January 9th

February 13th

- MOU: working with Jim and Barry to update:
- ☒ Queen Report: No one attended

OLD BUSINESS:

- Fair and Rodeo 2019
 - Fair
 - Check-in
 - Recap
 - Sale
 - Rodeo
 - Recap
 - Improvements
 - Changes
 - Events

NEW BUSINESS:

- Christmas Party
- Grants
 - Rec Board: vault above show ring-
 - 1%- moved to next meeting
 - Tree Grant- moved to next meeting
- Strategic Plan
 - Montana Fair
 - Foundation Dinner Overview
 - Speaker System
- Educating New 4-H Members-
- Omoskee Contract- email last year and look at details

ADDITIONAL BUSINESS:

- ☒ Shavings at Fair-
 - Discussion was made about the waste and use of shavings at fair. We are the only county in the state that provides a semi-load for the county. Discussed changes need to be made as kids waste a bunch by instead of picking pens, but scraping pens to re-put shavings in every day.

Kelly moved to give one bag of shavings per animal during fair

Kevin second

Passed

- Joe Reiner and the BHSR would like to keep the same price as last year.

Byron moved to keep BHS Rodeo price the same as last year

Kevin Second

Passed

Meeting Adjourned: 10:13 PM

NEXT MEETING DATES

November 14th

December 12th

January 9th

February 13th

Johnson County Fair Board Strategic Planning 2019

Mission

The Board of Directors of the Johnson County Fair is committed to producing a successful fair which promotes and advance the interest of agriculture and community development. The Fair Board is committed to preserve, improve and promote the JCFG property as a premier site for agricultural, educational and community events

Goals

The Johnson County Fair Board **Goals:**

- **2020 (1 year)-**
 - Entryway and fence updates
 - Fair Beef location for 2020
 - Arena and track ground updates
- **2022 (3 year)-**
 - Extend Sheep barn
 - New Building- replace exhibit hall and block bathrooms (indoor multi-use facility)
 - Move chicken coop
 - Update under grandstands
- **2024 (5 year)-**
 - Add new camping area south of tractor shed with new hookups and trees.

NEXT MEETING DATES

November 14th

December 12th

January 9th

February 13th

- Kevin- We would like to work together. We both need to be better and ask if you will come to more meetings. We would like to work well together.

OLD BUSINESS:

- Grants
 - Rec Board: Raising the roof or playground
 - 1%: Chicken Coop with AC and ventilation, concrete
 - Tree Grant: Mike will check with NRCS and then we will decide if we would like to apply
 - Look into Rocky Mountain Power
- Educating New 4-H Members
 - What are things you wish you knew at your first fair?
 - Purchase dates
 - Local purchasers
 - At fair- showmanship rules for which livestock
 - Dress: what is required by state and recommended
 - Yes awards

NEW BUSINESS:

- Andrew Gift:
 - Kevin Moved to spend \$200.00 for Andrews gift
 - Kelly Second
 - Passed
- Rodeo 2020
 - Sponsorship Levels:
 - Kelly Moved to change the sponsorship levels to \$1500, \$2000, \$2500, \$5000
 - Mike Seconds
 - Passed
 - Entertainment
 - Whistle Nut
 - Kelly Moves to bring Whistle Nut back
 - Mike Seconds
 - Passed
 - Fun on the Go
 - Mike moves to bring Fun on the Go back with a sponsor
 - Kelly Seconds
 - Passed
 - Kick Off event (Friday, Sat, Sun) or Ticketed Events
 - Ned LeDoux
 - Whistle Nut Meet and Greet
 - Alvin Turner, AQHA cutting
 - No for fair
 - Come and look
 - Rodeo workshop date- Jan/Feb: moved to next meeting
- Fair 2020
 - Sound system: Haggerty's from Gillette came and looked, is working on a bid for upgrades.
- Master Plan
 - Grounds: Josh will fly the grounds when we have no snow
 - We need to start pulling the plans together for future
 - WBC- Grants/Loans

NEXT MEETING DATES

December 12th January 9th February 13th March 12th April 9th May 14th

- Kevin- We would like to work together. We both need to be better and ask if you will come to more meetings. We would like to work well together.

OLD BUSINESS:

- Grants
 - Rec Board: Raising the roof or playground
 - 1%: Chicken Coop with AC and ventilation, concrete
 - Tree Grant: Mike will check with NRCS and then we will decide if we would like to apply
 - Look into Rocky Mountain Power
- Educating New 4-H Members
 - What are things you wish you knew at your first fair?
 - Purchase dates
 - Local purchasers
 - At fair- showmanship rules for which livestock
 - Dress: what is required by state and recommended
 - Yes awards

NEW BUSINESS:

- Andrew Gift:
 - Kevin Moved to spend \$200.00 for Andrews gift
 - Kelly Second
 - Passed
- Rodeo 2020
 - Sponsorship Levels:
 - Kelly Moved to change the sponsorship levels to \$1500, \$2000, \$2500, \$5000
 - Mike Seconds
 - Passed
 - Entertainment
 - Whistle Nut
 - Kelly Moves to bring Whistle Nut back
 - Mike Seconds
 - Passed
 - Fun on the Go
 - Mike moves to bring Fun on the Go back with a sponsor
 - Kelly Seconds
 - Passed
 - Kick Off event (Friday, Sat, Sun) or Ticketed Events
 - Ned LeDoux
 - Whistle Nut Meet and Greet
 - Alvin Turner, AQHA cutting
 - No for fair
 - Come and look
 - Rodeo workshop date- Jan/Feb: moved to next meeting
- Fair 2020
 - Sound system: Haggerty's from Gillette came and looked, is working on a bid for upgrades.
- Master Plan
 - Grounds: Josh will fly the grounds when we have no snow
 - We need to start pulling the plans together for future
 - WBC- Grants/Loans

NEXT MEETING DATES

December 12th

January 9th

February 13th

March 12th

April 9th

May 14th

- Christmas Party, Cards- Dec 6th Winchester

ADDITIONAL BUSINESS:

- Indian Relay Races- Will be coming back to JCFG in June 2020.
 - o Lots of discussion was made about the races. Board would like someone to come to a meeting and we can talk about charges and what it will cost. Along with they will provide the facility, but will not provide money, or incur any costs associated with the races.
- Costs for haying cutting-
 - Kelly Moved to pay Merlin Ranch \$1000.00 for cutting hay summer 2019.
 - Mike Second
 - Passed

Adjourned: 9:59 PM

NEXT MEETING DATES

December 12th

January 9th

February 13th

March 12th

April 9th

May 14th

JOHNSON COUNTY FAIR BOARD

Minutes

DECEMBER 12TH, 2019

CALL THE MEETING TO ORDER: 6:05 PM

GUESTS:

John Driskill: John would like to promote more wool displays at the fair. Would like to help bring more entries into the fair along with educating the public about the history of Johnson County wool. Wool Growers Association would like to donate \$100.00. Not sure what that money will be used for yet, but he has a committee put together. Would like to add a lamb sheering during lamb feed or dog trials. The Fair Board will support and help as much as they can to bring more to fair, but leave it up to the wool growers to produce.

Jim Dawson: Jim provided the board with an updated 19-20 Committee board contact sheet. Jim also informed the board there will be new dog leaders for this year.

Bill Novotny: 1% applications are due January 26th. Applications should be available next week.

UPDATES:

REPORTS:

- Caretaker's Report: Per Kristen- (Gary out sick) Gary talked to Danny and he is about three weeks out, but then will head over here for the finishing of the new box seats off the South end of grandstands.
- Secretary's Report: Please take a look at reports- Note the accounts in Red. When looking at the calendar, just want to note that Jan/Feb are months with lots of "free" events. We have a busy calendar, but have donated the buildings.
 - o Christmas Bonus: Will go into executive session.
 - Kelly moved to approve Secretary's report
 - Mike Second
 - Passed
- Foundation Report:
 - o Foundation Fundraising event: Changed to 1/18/20
 - o Mike would like everyone to start looking at what should be talked about and preparing a speech.
 - o Please look at list and add anyone you feel should receive a postcard
- Livestock Committee Report: No Report
- Queen Report: Per Kristen- Jackie made a deposit for 50/50 drawings for an amount of \$210.00

OLD BUSINESS:

- Grants
 - o 1%-
 - Mike made a motion to amend the 1% motion to scratch the plan of building a new chicken coop as we do not have the funds and change the 1% money to add panels, ground, and paint work to the block barn along with the request of entertainment for fair.
 - Kevin second
 - Passed
 - o Tree Grant- Mike talked to NRCS and believes we should use them this year.
- Master Plan
 - o Grounds: Mike is working with Josh about plans and adding new buildings to the Arial view for the foundation dinner.

Meeting moved to executive session at 8:30 PM