

**Johnson County Airport Board  
Minutes  
January 20, 2020**

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The regular meeting of the Johnson County Airport Board was called to order at 8:30 a.m. at the Airport. Present were Chairman Gerald Fink, Jim Purdy, Clint Culliton, Randy Dyess and Mike Bacon. Also present was Commissioner Bob Parry and Airport Manager Bruce McWhorter. Guest include, Curt Hendrickson and Craig Wetterlund.

Minutes of the December 16, 2019 meeting were presented. Dyess moved, seconded by Bacon to approve the minutes as presented. Motion carried.

**Bills:**

- |  |            |
|--|------------|
| • Johnson County Aviation Mgt.                                 | \$2,600.00 |
| • Stanley Sanitation   | \$135.00   |
| • WY Department Environmental Quality (fuel tank registration) | \$600.00   |

Culliton moved, seconded by Dyess to approve to pay the bills including all regular utility bills. Motion carried.

**Review Av Gas Fuel Account and Account Balance:**

- FNB Fuel Account Balance – \$17,040.20 as of January 20, 2020

**Old Business:**

- SRE Update – snow plow still on schedule for February 2020 delivery.
- DOWL/Aviation Planning Group via phone provided the following updates;
  - Leah Whitfield report attached.
    - Item 2 “Seal Coat Update”
      - FAA/WYDOT will not pay for seal coating in front of the T hangers or in front of private hangers. Board to follow up on options to seal this area.
      - On second page of this report “Local Funding Summary”.
        - Slope/Teacup project \$71,111- Seal Coat cost of \$20,000 is also included in this number.
        - “Tanks” (fuel) moved from 2022 to 2030 in the current year WACIP.
- Board approval/signatures for 2020 Design/Construction Slope Repair/Teacup project.
  - Dyess moved, seconded by Bacon approving projects and authorizing Chairman Fink to sign all documents relating to the FAA/WYDOT grant application. Motion carried.

**New Business:**

- Re-organization of the Board

- Dyess moved, seconded by Culliton to retain the current slate of officers and a unanimous ballot be cast for the following officers:
    - Chairman, Gerald Fink
    - Vice Chairman, Jim Purdy
    - Secretary, Mike Bacon
    - Treasurer, Clint Culliton
  - The motion carried.
- 
- Randy Dyess lease transfer
    - Culliton moved, seconded by Bacon to transfer Dyess lease to Hendrickson Properties LLC, Motion carried. Dyess recused himself.
  - Request for 1% money
    - Dyess moved, seconded by Bacon authorizing Chairman Fink to submit application documents for Optional 1% funding to the County Commissioners requesting \$60,000.00 to cover the County's share of the "Slope Repair/Teacup turnaround project. Motion carried.

#### Airport Report

- Comments/concerns from Manager McWhorter
  - See attached report.

#### Operations:

- Rotary 8
  - Fixed Wing 120
  - Jets 16
- Fuel Sales (gallons)
- Self- Serve 2,018
  - SS Transactions 55
  - Jet A 2,155

With no further business to come before the board a motion was made by Dyess, seconded by Culliton to adjourn the meeting. Motion carried, meeting was adjourned at 9:42 a.m.

Next regular meeting will be February 17, 2020

Respectfully submitted,

Michael Bacon, Secretary

Johnson County Airport Board  
Minutes  
February 17, 2020

The regular meeting of the Johnson County Airport Board was called to order at 8:30 a.m. on February 17, 2020. Present were Gerald Fink, Clint Culliton, Bruce McWhorter, Airport Manager and County Commissioner Robert Perry. Randy Dyess and Leah Whitfield joined the meeting by telephone.

Dyess moved, seconded by Culliton to approve the minutes of the January 20, 2020 meeting as presented. Motion carried.

Bills were presented as follows:

- Johnson County Aviation Management \$2,600.00
- Johnson County Aviation Management Reimbursements 1,314.62
  - Fuel for Snow Plow & Bobcat
  - Repairs and Maintenance on Plow & Bobcat

Av Gas Fuel account balance: \$26,954.17

- Bank statements and Heartland report were made available for board review.

Old Business:

DOWL: a copy of Leah Whitfield's report to the board is attached to these minutes

- Update on snow removal equipment acquisition – Henke, snow plow manufacturer has requested a waiver of liability before delivery of equipment over issues related to the weight of the plow and compatibility with the truck the airport has. The position of the board is that the board will not waive any liability as the equipment was bid, knowing the capacity of the truck. Leah, DOWL will contact Honnen Equipment and the DOWL engineer as well as WYDOT regarding this issue.
- Slope Repair/Teacup project – Design has been submitted to WYDOT and FAA, will be bid in March and awarded by April 1<sup>st</sup>.
- Seal Coat – Design submitted to WYDOT; will not include the runway due to the RW rehab being planned. Will seal around the markings so that contractor does not have to return to do markings.
- WACIP Review – as per a request from WYDOT. DOWL will prepare documents to consider items such as South Ramp and Apron, Rotating Beacon, Apron Rehab in front of FBO, Relocating the FBO building, Replace Snow Plow truck.

Airport Report:

- Manager submitted a report of hours allocated to airport management. During the past month 169 hours were logged for airport management duties. See attached report.
- WYDOT is working with a consultant to conduct an economic study on Wyoming Airports. The consultant will be at the Johnson County Airport on February 26 at 10:00 a.m.

Operations:

- Rotary 72
- Fixed Wing 168
- Jets 4

Fuel Sales (gallons)

- Self-Serve 2,597
- SS Transactions
- Jet A 777

With no further business to come before the board a motion was made by Dyess, seconded by Culliton to adjourn the meeting. Motion carried. Meeting was adjourned at 9:26 a.m.

Next regular meeting will be March 16, 2020

Respectfully submitted,

Gerald Fink, Acting Secretary

Johnson County Airport Board  
Minutes

March 16, 2020

At the regular meeting of the Johnson County Airport Board present were Gerald Fink and Airport Manager Bruce McWhorter. Lacking a quorum, no meeting was held however McWhorter did submit his monthly report and report of fuel sales and operations for the record. The manager's report is attached and the fuel/operation report is as follows:

Operations:

- Jets 8
- Rotary 14
- Fixed Wing 126

Fuel Sales

- 100 LL 1,525
- Jet A 139

Submitted by:

Gerald Fink, Chairman  
Johnson County Airport Board

Johnson County Airport Board  
Minutes  
April 20, 2020

The regular meeting of the Johnson County Airport Board was called to order (via teleconference) at 8:30 a.m. on April 20, 2020. Present were Gerald Fink, Jim Purdy, Randy Dyess, Mike Bacon and Bruce McWhorter, Airport Manager. Guest Leah Whitfield Aviation Planning Group, Ken Nichols DOWL, and Mark Haines DOWL.

Dyess moved, seconded by Purdy to approve the minutes of the February 17, 2020 meeting as presented. Motion carried. (Note, JCA Board did not meet in March)

Bills were presented as follows:

• Johnson County Aviation Management	\$2,600.00
• Wyo. Airport Operations Assn. Dues	\$100.00
• Casper Star Tribune-Bid Advertising	\$402.56
• Buffalo Bulletin-Bid Advertising	\$552.00

Av Gas Fuel account balance: No report

Old Business:

DOWL Updates

- SRE (Snow Removal Equip.) – All equipment has been delivered as agreed upon. DOWL will prepare a close out report and submit to the FAA.
- Slope Failure/T-Cup Turnaround Report – One bid was received for this project in the amount of \$1,299,371.00 – bid was received from Simon Contractors.
  - Dyess moved, seconded by Bacon to 1) authorize Chairman Fink to accept the grant from the FAA at 100% funding, 2) authorize Chairman Fink to execute a contract with Simon Contractors, in the amount not to exceed \$1,299,371.00, pending negotiation with contractor, and 3) execute Task Order 4 with DOWL in the amount of \$220,755.00. Motion carried.
- Seal Coat Project – One bid was submitted in the amount of \$67,083.20 – bid was received from American Road Maintenance, Inc.
  - Bacon moved, seconded by Dyess to 1) authorize Chairman Fink to execute a contract with the award to American Pavement Maintenance, Inc. in the amount of \$67,083.20, 2) authorize Chairman Fink to execute the contract documents, 3) Authorize Chairman Fink to accept the grant from WYDOT of 90% of the project cost, and 4) authorize Chairman Fink to execute Task Order 5 with DOWL in the amount of \$47,616. Motion carried.

New Business:

COVID-19 Emergency Funding

- FAA to fund 2020 projects at 100%
- Discretionary funds from the FAA in the amount of \$30,000 are available to the airport. FAA has “revenue guidelines” in place for the use of this money. DOWL to assist with the application.

Budget 2020 – 2021

- The requested amount of \$90,100 is a decrease from current budget of \$96,183.
- Airport Planning Agreement has expired. No action taken at this time
- Parking Lot “sinkhole” – Bruce to contact the county and ask them for an opinion.

Airport Report:

- Airport manager report attached.

Operations:

- Rotary 28

- Fixed Wing 266
- Jets 4

Fuel Sales (gallons)

- Self-Serve 3,889
- SST Transactions 89
- Jet A 779

With no further business to come before the board a motion was made by Dyess, seconded by Purdy to adjourn the meeting. Motion carried. Meeting was adjourned at 9:28 am.

Next regular meeting will be May 20, 2020

Respectively submitted,

Mike Bacon, Secretary

Johnson County Airport Board  
Minutes  
May 18, 2020

The regular meeting of the Johnson County Airport Board was called to order at 8:35 a.m. on May 18, 2020. Present were Gerald Fink, Jim Purdy, Clint Culliton, Mike Bacon. Also present were Bruce McWhorter, Airport Manager, Commissioner Bob Parry and Ken Nichols DOWL (via phone).

Bacon moved, seconded by Purdy to approve the minutes of the April 20, 2020 meeting as presented. Motion carried.

Bills were presented as follows:

- Johnson County Aviation Management \$2,600.00
- Honnen Equipment – SRE \$239,925.00
- DOWL – Seal Coat Design \$28,847.66 (80% WYDOT / 20% County)
- DOWL – Slope Repair Design \$114,161.00
- Snow Plow – two way radio \$1,535.94
- Vertical Door Solutions - T-hanger door repair \$531.65
- JCA Management \$199.11  
Water meter door latch repair and foam insulation.

Purdy moved, seconded by Culliton to pay invoices. Motion carried.

Av Gas Fuel account balance: \$16,901.38 (as of May 18, 2020)

Old Business:

DOWL Updates

- Slope Failure/T-Cup Turnaround Report – now 100% funded by the FAA/WYDOT
  - Bids Awarded to Simon Contractors – DOWL sent contract to Simon, they have (15) to respond.
- COVID-19 Emergency Funding
  - DOWL to assist us in applying for \$30,000 discretionary funds. Funds to be used for annual payment to Johnson County Aviation Management.
    - Bacon moved, seconded by Purdy to authorizing the chairman to sign appropriate documents. Motion carried.
- Budget 2020-21
  - Budget has been submitted to Commissioners – formal meeting to take place later.
- Airport Planning Agreement with DOWL has expired. Board agreed to leave open at this time.
- Parking Lot sink hole
  - County Road and Bridge to look at site and hopefully repair.
  - Comm. Parry to visit with County Road and Bridge about paving the parking lot this summer in conjunction with a large road paving job.

New Business:

- Comm. Parry informed the board that the auditors have stated the “Fuel Account” lost \$10,000.00 last fiscal year. JCA Mgt. to review receipts and pull inventory records for this period. Most board members agreed that the “fuel management system” needs to be improved. Discussion to continue.

Airport Report:

- Airport manager report attached.

Operations:

- Rotary 4
- Fixed Wing 136
- Jets 2

Fuel Sales (gallons)

- Self-Serve 1,941
- SST Transactions
- Jet A 556

With no further business to come before the board a motion was made by Purdy, seconded by Culliton to adjourn the meeting. Motion carried. Meeting was adjourned at 10:05 am.

Next regular meeting will be May 20, 2020

Respectively submitted,

Mike Bacon, Secretary

Johnson County Airport Board  
Minutes  
July 20, 2020

The regular meeting of the Johnson County Airport Board was called to order at 8:30 a.m. on July 20, 2020. Present were Gerald Fink, Jim Purdy, Clint Culliton, Mike Bacon and Randy Dyess via phone. Also present were Bruce McWhorter, Airport Manager and Mark Hines DOWL via phone.

Purdy moved, second by Bacon to approve the minutes of the June 15, 2020 meeting as presented. Motion carried.

Bills were presented as follows:

• Johnson County Aviation Management	\$2,600.00
• DOWL - Extra Geotech bore	\$1,600.00
• DOWL – 5/1/2020 Design Slope/Turnaround	\$112,561.00
• DOWL – 5/29/2020 Design Slope/Turnaround	\$2,667.50
• DOWL – Seal Coat 7/2/2020	\$437.30
• DOWL – Slope/Turnaround	\$9,312.00
• Simon Contractors – Pay Required #1	\$413,716.57
• Johnson County Aviation Mgmt. - Reimbursement	
○ Bobcat - annual maintenance material purchases	\$411.97
• Sweads Fire Extinguisher (annual fire extinguisher service)	\$273.75

Bacon moved, second by Purdy to pay invoices. Motion carried.

Av Gas Fuel Account and Account Balance: No report.

Old Business:

- Progress Report – Slope Failure and T-Cup projects
  - T-Cup project moving forward as planned.
  - Should start on Slope Failure week of July 20<sup>th</sup>.
  - Seal Coat project is also on schedule.
- Chairman Fink requested an update from DOWL for the WYDOT Capital Improvement Plan.
- Chairman Fink updated the board on how Fuel Purchases and Sales will be reconciled. The county decided not to include fuel purchases/sales in our budget. The county will set up a separate account and we will work with the County Clerk to reconcile the account monthly.
- Parking Lot Renovation
  - The project has been put “out for bid”. We should have a bid update by next meeting.

New Business:

- Seal Coat around hangers  
Main seal coating project will not include sealing around the hangers. If this area is to be sealed the airport must enter into a separate agreement with the contractor. The approximate cost has been estimated at \$6,100.00.

Dyess moved, second by Purdy to enter into an agreement for seal coating around the hangers. Motion carried.

Airport Report:

- Comments/concerns from Manager
  - Fuel pricing for current fuel delivery.

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Dyess moved, second by Purdy to set the price at \$3.85 per gallon. Motion carried.

- Credit Card Scanner replacement for fuel purchases - First Northern Bank
  - Clint to follow up
- Airport manager report attached.

Operations:

- Rotary 48
- Fixed Wing 348
- Jets 24

Fuel Sales (gallons)

- Self-Serve 4,388
- SST Transactions
- Jet A 2,318

With no further business to come before the board a motion was made by Purdy, second by Culliton to adjourn the meeting. Motion carried. Meeting was adjourned at 9:47 am.

Next regular meeting will be August 17<sup>th</sup>, 2020

Respectively submitted,

Mike Bacon, Secretary

Johnson County Airport Board  
Minutes  
**August 17, 2020**

The regular meeting of the Johnson County Airport Board was called to order at 8:36 a.m. on August 17, 2020. Present were Gerald Fink, Jim Purdy, Randy Dyess and Mike Bacon. Also present were Commissioner Robert Perry, Bruce McWhorter, Airport Manager and Mark Hines DOWL via phone.

Dyess moved, second by Purdy to approve the minutes of the July 20, 2020 meeting as presented. Motion carried.

Bills were presented as follows:

• Johnson County Aviation Management	\$2,600.00
• Simon Contractors – Pay Required #2	\$374,924.70
• American Road Maintenance – Seal Coat #1	\$28,982.95
• Gated Solutions – North gate repair	\$841.00
• Stanley Trash	\$360,00

Dyess moved, second by Purdy to pay invoices. Motion carried.

Av Gas Fuel Account and Account Balance: No report.

Old Business:

- Progress Report – Slope Failure and T-Cup projects
  - The contractor’s goal is to have both projects completed by 8/23.
  - Stripping – second coat for apron and taxi areas will take place 8/24-25. Additionally they will restripe the NEW asphalt and the T-Cup.
  - Seal Coat Project – project is complete.
- Parking Lot Renovation
  - Bids came in higher than expected – project was put on hold and will be rebid next year.

New Business:

- WACIP – Teleconference with WYDOT & FAA was postponed.

Airport Report:

- Comments/concerns from Manager
  - Mgr. McWhorter shared that when companies use the airport for commercial activities and bring their own fuel on the field, should we charge a “flow fee”? Additionally Bruce questioned, that in the event of some sort of “fuel spill” happened, should the airport have a policy in place on how to handle.
    - Bruce is going to check with other airports to see how they handle these situations and report back to the board.
  - Credit Card Scanner replacement for fuel purchases - First Northern Bank

Dyess moved, seconded by Bacon authorizing Chairman Fink to sign an agreement with First Northern Bank for the Avgas fuel credit card scanning. Motion carried.

- Airport manager report attached.

Operations:

- Rotary 12
- Fixed Wing 200
- Jets 12

Fuel Sales (gallons)

- Self-Serve 2,188
- SST Transactions 65
- Jet A 1,713

With no further business to come before the board a motion was made by Dyess, second by Purdy to adjourn the meeting. Motion carried. Meeting was adjourned at 9:45 am.

Next regular meeting will be September 21st, 2020

Respectively submitted,

Mike Bacon, Secretary

Johnson County Airport Board  
Minutes  
**September 21, 2020**

The regular meeting of the Johnson County Airport Board was called to order at 8:32 a.m. on September 21, 2020. Present were Gerald Fink, Randy Dyess (via phone) and Mike Bacon. Also present were Commissioner Robert Perry, Bruce McWhorter, Airport Manager and Mark Hines DOWL via phone.

Dyess moved, second by Bacon to approve the minutes of the August 17, 2020 meeting as presented. Motion carried.

Bills were presented as follows:

• Johnson County Aviation Management	\$2,600.00
• Simon Contractors – Pay Required Installment	\$546,981.41
• DOWL – Slope Repair/T-turnaround #5	\$28,234.00
• DOWL – Slope Repair/T-turnaround #6	\$37,460.00
• DOWL – Seal Coat #4	\$5,478.06
• DOWL – Seal Coat #5	\$1,450.84
• Johnson County Weed & Pest – weed control	\$214.90
• Benesch Consultant-Independent Fee Review cost	\$3,000.00
• Johnson County Aviation Mgt.- Reimbursement	
○ Snow Plow – antenna, filters and oil	\$405.82

Dyess moved, second by Bacon to pay invoices. Motion carried.

Old Business:

- Progress Report – Slope Failure and T-Cup projects
  - Projects complete.
  - Stripping – all stripping, seeding and final reclamation to be completed the week of 9/21.
  - Authorize chairman to approve payment to American Road Maintenance Seal Coat for sealing the runway. Final amount will be presented by early October.

Dyess moved to authorize the chairman to approve payment, second by Bacon. Motion carried.

New Business:

- WACIP Update
  - Moved runway rehab out to 2027/28 – with this change they allowed for runway sealing to take place this year.
    - Runway Sealing was “fast tracked” and was completed the week of 9/14.

Airport Report:

- Comments/concerns from Manager
  - Weather Station Service would like us to spray for weeds around the base etc. Bruce to handle.
  - Credit Card switch over – documents are signed. Bruce to follow up with bank to make the switch.

Operations:

- Rotary 42
- Fixed Wing 240
- Jets 28

Fuel Sales (gallons)

- Self-Serve 2,868
- SST Transactions 74
- Jet A 3,245

With no further business to come before the board a motion was made by Dyess, second by Bacon to adjourn the meeting. Motion carried. Meeting was adjourned at 9:07 am.

Next regular meeting will be October 19, 2020

Respectively submitted,

Mike Bacon, Secretary

Johnson County Airport Board  
Minutes  
**October 19, 2020**

The regular meeting of the Johnson County Airport Board was called to order at 8:54 a.m. on October 19, 2020. Present were Gerald Fink, Clint Culliton and Mike Bacon (via phone). Also present were Commissioner Robert Perry, Bruce McWhorter Airport Manager.

Bacon moved, second by Fink to approve the minutes of the September 21, 2020 meeting as presented. Motion carried.

Bills were presented as follows:

• Johnson County Aviation Management	\$2,600.00
• American Road Maintenance – Seal Coat	\$71,413.50
• Eaton Sales & Service (fuel tank inspection)	\$884.69
• Simon Contractors (last invoice for Slope Failure/T Cup)	\$55,360.77
• DOWL (Slope Failure/T-Cup)	\$15,445.10
• DOWL (Seal Coat Engineering)	\$9,987.72

Bacon moved, second by Culliton to pay invoices. Motion carried.

Old Business:

DOWL

- Completion Report – Slope Failure/T-Cup
- Completion Report – Seal Coat

DOWL was unavailable to provide update. Chairman Fink stated that both projects are completed. Additionally Airport Manager McWhorter reported that WYDOT made their final inspection.

New Business:

- Fuel Master/FNB Credit Card Processing

First Northern Bank has informed us that the processing machine at the pump isn't compatible to read "credit card chips".

Fuel Master gave us a quote of \$7,000 to make the upgrade, Airport Manager McWhorter feels the cost will be less as we don't need all the options that are included in the quote.

Additionally Bruce communicated with our fuel supplier and they informed him that an "upgrade" will be required by March/April 2021, requiring all systems to be able to "read" credit card chips.

After much discussion it was decided that the Board will continue to weigh options. Chairman Fink will review the budget and try to determine what account(s) the anticipated \$5-7,000 will come from.

Airport Report:

- Comments/concerns from Manager
  - The "new" snow plow was used for the first time to clear the runway. This plow has "steel" blades on it and they are susceptible to excessive wear. Manager McWhorter suggested it would be good to have an extra set of "carbide" blades available. The board agreed, Bruce is going to follow up with vendors.

Operations:

- Rotary 8
- Fixed Wing 160
- Jets 24

Fuel Sales (gallons)

- Self-Serve 2,207
- SST Transactions 46
- Jet A 3,389

With no further business to come before the board a motion was made by Culliton, second by Bacon to adjourn the meeting. Motion carried. Meeting was adjourned at 9:14 am.

Next regular meeting will be November 16, 2020

Respectively submitted,

Mike Bacon, Secretary

Johnson County Airport Board  
Minutes  
**November 16, 2020**

The regular meeting of the Johnson County Airport Board was called to order at 8:40 a.m. on November 16, 2020. Present were Gerald Fink, Jim Purdy, Mike Bacon and Randy Dyess (via phone). Also present was Bruce McWhorter Airport Manager. Guest Jarad Koltiska, PE Morrison-Maierle.

Bacon moved, second by Purdy to approve the minutes of the October 19, 2020 meeting as presented. Motion carried.

Bills were presented as follows:

• Johnson County Aviation Management	\$2,600.00
• Big Horn Coop Mktg. Assn.- Bulk Fuel (diesel for snow plow)	\$1,494.01
• Honnen Equip. – Cutting Edge Kit (snow plow)	\$1,431.32
• TW Enterprise – Generator Service	\$737.67
• DOWL – Slope Repair #8	\$4,218.67
• DOWL – Seal Coat #7	\$1,437.08
• Stanley Sanitation	\$145.00

Dyess moved, second by Purdy to pay invoices. Motion carried.

Old Business:

DOWL

- Slope Failure/Repair & Turn around project
  - Accept project as complete.
    - Authorize chairman to sign close-out documents.

Dyess moved, seconded by Purdy authorizing the chairman to sign the “close-out” documents. Motion carried.

- Authorize the release of retainage money (after the 41 day add has run – and no issues were presented).

Dyess moved, seconded by Purdy authorizing the chairman to release the retainage money. Motion carried.

- Seal Coat 2020
  - Accept project as complete.
    - Authorize chairman to sign close-out documents.

Purdy moved, seconded by Bacon authorizing the chairman to sign the “close-out” documents. Motion carried.

- Authorize the release of retainage money.

Purdy moved, seconded by Dyess authorizing the chairman to release the retainage money. Motion carried.

- Water Usage
  - During the construction of the T-Cup and Slope Failure/Repair the contractors used airport water, valued at \$650-\$700. Chairman Fink and Airport Mgr. McWhorter are going to talk to DOWL and contractors to determine the best path in collecting this money.
- Fuel Master/FNB Credit Card Processing (100LL fuel)
  - In order to move the Credit Card Processing to FNB we need to update the system. Additionally we’ve been made aware that our system must be able to read credit card chips by mid-2021. Estimated cost for the upgrade is \$7,000.00. The upgrade will be done in two phases, first will be the upgraded of the “card reader” and second will be the addition of the “chip reader”.

Dyess moved, seconded by Purdy to proceed with phase 1 of the upgrade. Motion carried.

New Business:

- WYDOT Aeronautics is asking General Aviation airports to complete a COVID survey. Chairman Fink to complete and submit.

Airport Report:

- Comments/concerns from Manager
  - Manager McWhorter ask if the board wanted to adjust the 100 LL fuel price currently set at \$3.85. The board agreed the price should remain as is.

Operations:

- Rotary - 8
- Fixed Wing - 90
- Jets - 30

Fuel Sales (gallons)

- Self-Serve - 955
- SST Transactions - 26
- Jet A - 3,239

With no further business to come before the board a motion was made by Purdy, second by Dyess to adjourn the meeting. Motion carried. Meeting was adjourned at 9:20 am.

Next regular meeting will be December 21, 2020

Respectively submitted,

Mike Bacon, Secretary

Johnson County Airport Board  
Minutes  
December 21, 2020

The regular meeting of the Johnson County Airport Board was called to order by Vice Chairman Jim Purdy at 8:30 a.m. on December 21, 2020. Present were Jim Purdy, Mike Bacon and Randy Dyess and Clint Culliton. Also present was Bruce McWhorter Airport Manager. Guest Jarad Koltiska, PE Morrison-Maierle and Tim Wick Morrison-Maierle.

Dyess moved, second by Bacon to approve the minutes of the November 16, 2020 meeting as presented. Motion carried.

Bills were presented as follows:

• Johnson County Aviation Management	\$2,600.00
• Johnson County Aviation Management – Fuel License Renewal	\$50.00
• American Road Maintenance – Retainage released	\$11,155.17
• Simon Contractors – Retainage released	\$57,420.10
• DOWL – “Snow Removal Equip. Acquisition” – Contract Admin And Inspection fee - final.	\$1,600.00
• DOWL – “Snow Removal Equip. Acquisition” – final	\$2,743.00

Dyess moved, second by Culliton to pay invoices. Motion carried.

Old Business:

- No old business to report.

New Business:

- Hangar Lease Assignment
  - KC’s Retreat, LLC to Iberlin Mineral Partnership (hangar #2).

Culliton moved, seconded by Dyess to approve the transfer. Motion carried.

Airport Report:

- Comments/concerns from Manager
  - Credit Card Processing switchover. The upgrade is moving forward albeit slowly. We’re waiting for a new IP Converter.

Operations:

- Rotary - 12
- Fixed Wing - 150
- Jets - 16

Fuel Sales (gallons)

- Self-Serve – 1,902
- SST Transactions - 50
- Jet A - 1,650

With no further business to come before the board a motion was made by Culliton, second by Dyess to adjourn the meeting. Motion carried. Meeting was adjourned at 8:50 am.

Next regular meeting will be January 18, 2021

Respectively submitted,

Mike Bacon, Secretary