

# JOHNSON COUNTY FAIR BOARD

## Minutes

JANUARY 14, 2021

### CALL THE MEETING TO ORDER: 6:01 PM

**GUESTS:** Keefe Rice, Bryce McKenzie, Ace Handcock, Mary Klaahsen, Amanda Kaufmann, Frank Sickler, JR Crozier, Gregg (Phone), John Collins, Bill Novotny

**Attendance:** Gary Arno, Kristen LaDuke, Byron Geis, Mike Mader (phone), Laci Schiffer, Kevin Rodriguez

**Ace:** Presented to the board that the Showdown would like to come back to JCFG on May 20-23. Would like to request a reduced rate as this show is not for making money, but for an opportunity for the children to show their animals.

**Bryce:** Concerns for the rabbits and the disease that is in Wyoming and affecting rabbits in counties that are close to us. We are looking at a show before fair starts.

Bryce presented the judges prices list Kristen and Bryce worked on. Discussion was made.

Byron moved to approve the judge's prices for 2021.

Kevin second

Passed

### UPDATES:

### REPORTS:

- Caretaker's Report- North fence in progress, track and panels next.
    - Gary asked Buckingham's to donate the tin for the Block barn and they agreed with help with the sign.
    - Cleaned some stalls
    - A tree needs taken down by the tractor shed- Bids presented to the board
      - Kevin moved to have tree mechanics take down tree
      - Mike Second
      - Passed
    - Chesbro is working on the bid for the grandstand lights
  - Project List
  - Lights/Insurance
  - Secretary's Report
    - Minutes
    - Payables: Kristen reviewed all reports presented to the board. Budget was reviewed (notation was made what is in yellow).
      - Byron moved to clean up Giles and Welsh past due accounts
      - Kevin Second
      - Passed
    - Payroll: Presented to board and signed
    - Kristen asked Bill to present the Wyoming Class information
      - Byron moved to move funds and open account at Wyoming class
      - Kevin Second
      - Passed
- Kevin moved to approve secretary's report  
Byron Second  
Passed
- Foundation Report:
    - Keefe and Amanda reviewed the foundation meeting with update on financials.

### NEXT MEETING DATES

January 14<sup>th</sup>  
July 12<sup>th</sup>

February 11<sup>th</sup>  
Aug 26<sup>th</sup>

March 11<sup>th</sup>  
No Sept.

April 8<sup>th</sup>  
Oct. 14<sup>th</sup>

May 13<sup>th</sup>  
Nov. 11<sup>th</sup>

June 10<sup>th</sup>  
Dec. 9<sup>th</sup>

- Livestock Committee Report:
  - o Beef Tagging issue-
    - Discussion was made about the incident that happened at the sale barn for the beef tagging. One steer calf went down and one heifer calf was hurt. What could have caused the issue? Keefe, Mary, Amanda, JR, Gregg, Frank and the FB all discussed what happened, options for moving forwards, and what and how to prevent.
    - The Fair Board believed this was a livestock committee issue and would need to be taken to the livestock committee meeting later in the month.
- Queen Report: No report

**OLD BUSINESS:**

- Buildings
  - o Community Building: Board reviewed prices of new community building from Arete
    - Board needs to look at it line by line and see what can be cut. Byron will work with Dale
    - Need to make a dream sheet up for rental of the facility
  - o Arena:
    - Mike: Arena prices are changing with building prices changing.
- Grants
  - o 1%
    - Review write up and requests: Kristen will make changes and bring to next meeting
  - o Rec Grant
    - Picnic tables
      - 10 Tables- same color
  - o JCTA
    - Request the same as 2020

Kevin moved to request the same amount as 2020 to the JCTA  
Byron Second  
Passed

**NEW BUSINESS:**

- Elections
  - o Chair: Laci Shiffer
  - o Vice: Kevin Rodrigueze
  - o Treasure: Byron Geis
  - o Secretary: Mike Mader
  - o Public Relations: New Member

Kevin moved to accept the positions as read  
Mike second  
Passed

- Master Plan updates
  - o Goals- Board will come to next meeting with list and project list update

**Executive Session:**

- Employees
  - o Evaluation

**Adjourned: 10:45 PM**

**NEXT MEETING DATES**

<b>January 14<sup>th</sup></b>	<b>February 11<sup>th</sup></b>	<b>March 11<sup>th</sup></b>	<b>April 8<sup>th</sup></b>	<b>May 13<sup>th</sup></b>	<b>June 10<sup>th</sup></b>
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# Johnson County Fair Board Strategic Planning

## Mission

The Board of Directors of the Johnson County Fair is committed to producing a successful fair which promotes and advance the interest of agriculture and community development. The Fair Board is committed to preserve, improve and promote the JCFG property as a premier site for agricultural, educational and community events

## Goals

The Johnson County Fair Board Goals:

### ○ Yearly

- When possible use maintenance free items on any upgrades
- Tree maintenance
  - A. A prioritized list of trees that need trimmed
  - B. Add new trees to designated area (work with Foundation on memorial trees)
  - C. Have a mapped-out tree plan where we need to plant new trees
  - D. Mapped area of what trees need removed
- **1 Year 2020/2021**
  - Entryway- Obtain bids and put as a budget item for 20/21
    - Main Entry- Rock entry with gates and flower area
    - North Entry- Log entry with gates
    - Southern Entry- Log entry with gates
  - Fence updates-Funds Requested from 1%- fence along north entrance
  - ~~Barn updates~~
    - ~~Funds Requested from 1% update 1/2 block barn for cow/calf pairs, 1/2 block barn chicken/rabbit area. Block barn year round Horse Barn~~
    - ~~Repurpose old chicken/rabbit barn for shaded picnic area in the infield and camping area~~
    - ~~Funds Requested from 1% gutters to barns~~
  - Arena and Track Ground Updates. Put as a Budget item for 20/21
    - Find a company that can look at our soil to see what we might need to add or if we need to start fresh
    - Receive bids for Track area in front of the grandstands
    - Receive bids for Main Arena
    - Receive bids for second arena
  - ~~Update sound system in the show ring Request money from JC Rec Board~~
  - Produce a mailer to use as a promotional mailing to solicited national shows including horse, cattle, sheep, goats etc. Request money from Tourism Board
  - Update all barns to include LED: show ring

### **2023 (3 year)-**

- Extend Sheep Barn Work with Builders
- Build a bigger CB- replace exhibit hall, cook shack, needle craft and block bathrooms
  - Contact current renters of the CB to ask what would you like to see in a new building
  - Work with an architect and JOCO First to obtain a building design and costs
  - Work with county entities to obtain funding plan for the building

- Work with county entities to obtain funding for table, chairs, exhibit displays and other supplies for a new CB Receive bids for Main Arena
- Research grants and partnerships
- Make a plan for Removal of exhibit hall, cook shack needle craft and black bathroom
  - Can they be used elsewhere on the grounds or can another county entities use them
  - If they can't be salvaged plan for tear down and dumping
- Update Current CB
  - Retrofit outside to mirror new CB
  - Update inside CD flooring
  - Add office space
  - Add board room
- Pave and level parking lots
  - Obtain bids
  - Research funding options or grants
- ~~○ Track rail fence paint and update~~
- Finish water line phase 2 & 3
- Install a Security System around grounds
  - Obtain bids
  - Reach out to other fair grounds to see what they are using
  -

**2025(5 year)-**

- Add new camping area south of tractor shed.
  - Research Grants and partnership for funding
  - Mark out area for camping so we can start planting trees in camping area
- Build a multipurpose ag building south of Extension office
  - Research multipurpose buildings in the area to see what their strengths and weakness are.
  - Work with an architect and JOCO First to obtain a building design and costs
  - Research grant and partnerships for funding
  - Work with foundation on private funding plan for the building

**JOHNSON COUNTY FAIR BOARD**

**Minutes**

**FEBRUARY 11, 2021**

**CALL THE MEETING TO ORDER: 6:03 PM**

Laci Schiffer, Kevin Rodrigues, Byron Geis, John Collins, Mike Mader, Jennifer Rice, Claudia Todd and Crew, Bryce McKenzie, Bill Novotny, Kristen LaDuke

**GUESTS:**

**Jennifer Rice:** Jennifer attended the meeting to talk about the Cowgirls rodeos this summer. They would like to continue the \$125.00 rate with \$75.00 addition for the small arena. Numbers from last year, JCC has about 250 different contestants and about 415 entries per night.

Mike moved to keep the Cowgirls rate the same

Kevin second

Passed

**Claudia Todd:** Would like to move their event to the fairgrounds. Discussion was made about the event, what the event would look like and how they would be working to set it up.

The board made a discussion about the event and how it would help the FG as well.

Byron moved to charge the Ski-Jor Wars \$700.00 for the event

Mike Second

Passed

**Bryce:** 4-H overview of JC 4-H: Staying busy from woods to livestock with lots of zooms. Numbers are coming together.

**UPDATES:**

**REPORTS:**

- Caretaker's Report
  - o Project List: Reviewed by the board
  - o Lights/Insurance: Kristen submitted a claim, just waiting on bids
  - o Monthly Calendar: reviewed by the board
- Secretary's Report
  - o Minutes: Reviewed by the board
  - o Payables: Kristen requested the board to look at all the reports. Make sure you pay attention to the highlighted areas.

Kristen asked Bill to talk about Wy Class with the board, the other options JCFB has not received very much interest.

Byron moved to move \$400,000.00 to Wy Class

Kevin Second

Passed
  - o Payroll
- Foundation Report: New Board members were elected at the meeting
- Livestock Committee Report- No report
- Queen Report- no report

**OLD BUSINESS:**

- Buildings
  - o Community Building: Discussion was made with Bill Novotny and the board about the bond issue and how it is moving forward.
    - Board reviewed the options for the CB from Arete
  - o Arena: Mike reviewed the arena and options moving forward.
- Grants
  - o 1%

**NEXT MEETING DATES**

**March 11<sup>th</sup>**  
**No Sept.**

**April 8<sup>th</sup>**  
**Oct. 14<sup>th</sup>**

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**Aug 26<sup>th</sup>**

- Review write-up and requests- discussion was made about what was on the list and what should be looked at.
  - Byron moved to add arena lights to the 1% request
  - Kevin second
  - Passed
- Master Plan updates
  - o Goals: moved to next meeting

**NEW BUSINESS:**

- Rodeo Workshop
  - o Feb. 18<sup>th</sup> 6PM
- Fair and Rodeo 2021
  - o Camping- come in on Friday 8-Noon before the concert
- Budget Workshop Dates
- Cleaning contract: Board reviewed the contract submitted and had a discussion about benefits and costs
  - o Mike moved to hire a cleaning service for up to 8 days
  - o Kevin Second
  - o Passed
- Employee documents
  - o Personal policy- Board reviewed the personal policy and discussion was made
    - John moved to make the change on flex time to April 30
    - Kevin Second
    - Passed

**ADDITIONAL BUSINESS:**

Byron: Josh from Buffalo High school rodeo called and would like to have the same rate as they do every year and split the stall fees. They would be working with Sheridan High school as well for a 3 day weekend in Buffalo.

Kevin moved to keep contracts the same  
 Mike Second  
 Passed

Kristen informed the board she would be leaving her job at the end of March, with opportunity to still help if needed.

**Meeting adjourned to Executive session at 10:44 PM**

**Executive Session:**

**NEXT MEETING DATES**

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## Goals

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### o Yearly

- o When possible use maintenance free items on any upgrades
- o Tree maintenance
  - A. A prioritized list of trees that need trimmed
  - B. Add new trees to designated area (work with Foundation on memorial trees)
  - C. Have a mapped-out tree plan where we need to plant new trees
  - D. Mapped area of what trees need removed

### o 1 Year 2020/2021

- o Entryway- Obtain bids and put as a budget item for 20/21
  - Main Entry- Rock entry with gates and flower area
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  - Southern Entry- Log entry with gates
- o Fence updates-Funds Requested from 1%- fence along north entrance
- o ~~Barn updates~~
  - ~~Funds Requested from 1%—update ½ block barn for cow/calf pairs, ½ block barn chicken/rabbit area. Block barn year-round—Horse Barn~~
  - ~~Repurpose old chicken/rabbit barn for shaded picnic area in the infield and camping area~~
  - ~~Funds Requested from 1%—gutters to barns~~
- o Arena and Track Ground Updates. Put as a Budget item for 20/21
  - Find a company that can look at our soil to see what we might need to add or if we need to start fresh
  - Receive bids for Track area in front of the grandstands
  - Receive bids for Main Arena
  - Receive bids for second arena
- o ~~Update sound system in the show ring—Request money from JC Rec Board~~
- o Produce a mailer to use as a promotional mailing to solicited national shows including horse, cattle, sheep, goats etc. Request money from Tourism Board
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### 2023 (3 year)-

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  - Obtain bids
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- ~~○ Track rail fence paint and update~~
- Finish water line phase 2 & 3
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**JOHNSON COUNTY FAIR BOARD**

**Minutes**

**MARCH 10, 2021**

**CALL THE MEETING TO ORDER: 6:12 PM**

**Attendance: John Collins, Byron Geis, Michael Mader, Kevin Rodriquez, Laci Schiffer, Kristen LaDuke**

**GUESTS:**

**Bryce McKenzie: Bryce talked about what is going on in 4-H right now. What projects have started for the spring, and improvements with the computer programing.**

**Doug Wasinger: Doug came to represent Olivia who is at state basketball for band. Olivia will be keeping her pigs at the extension office and needs some panels (letter provided). Kevin moved to loan out panels to Oliva as long as they are checked out and checked back in.**

**John Second**

**Passed**

**UPDATES:**

**REPORTS:**

- Caretaker's Report
  - o Project List: Kristen Reviewed with the board about items that need to be fixed and updated around the grounds.
  - o Monthly Calendar
- Secretary's Report
  - o Minutes- Board reviewed
  - o Payables – Kristen went through all reports and broke down what was over and close (all highlighted).
  - o Payroll  
Byron Moved to approve Secretary's report  
Kevin Second  
Passed
- Foundation Report- no report
- Livestock Committee Report- no report
- Queen Report- no report

**OLD BUSINESS:**

- Buildings
  - o Community Building- Byron attended the JoCo meeting and discussed how it will be moving forward.
- Rodeo Workshop
  - o Review- no real changes or complaints
- Fair and Rodeo 2021
  - o Schedule: change campers to 8-noon on Friday
  - o Vendors: mail out
  - o Judges: Go forward with last years
  - o Events: Byron moved to cancel the Sr. Breakaway roping  
Kevin Second  
Discussion was made by the board  
Passed
  - o Concert after rodeo: Discussion was made and all agreed they would like to go with Sam if available.
  - o Concert: moved to the next meeting

- Budget Workshop Dates: Next meeting
- Review Bids for grounds
  - o Visionary
  - o Buffalo Computer Consulting
  - o Design Painting

**NEW BUSINESS:**

**ADDITIONAL BUSINESS:**

- Meetings-
  - o Board looked at the calendar and a discussion was made on interviews and meetings.
    - Kevin Moved to move April's meeting to April 15<sup>th</sup>
    - Mike Second
    - Passed

Meeting adjourned to executive session: 8:20PM

**EXECUTIVE SESSION:**

# *Johnson County Fair Board Strategic Planning*

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Johnson County Fair Board  
Minutes  
April 8, 2021

Call meeting to order 6:02 p.m.

Attendance Laci Schiffer, Byron Geist, Kevin Rodriguez, John Collins, Michael Mader, Bart Clingerman

**GUESTS:**

Ashley Bassett informed group of the Young Riders Rodeo in August and asked for the non profit rate. Byron moved, Michael second the motion and it passed.

Gary Bessler asked if Winchester 4-H group could rebuild a new improved picture backboard for the pig barn. They will take care of the project. He was thanked for coming in and for taking on the leadership. Larry and Wilma Wallace presented a message from Kerry Diefenderfer about Gary Arno's departure from the Caretaker position. They also added their opinion that the board had caused him to resign. They were thanked for coming in and giving their views.

Zach Byram and Amanda Hulet attended representing Clear Creek Conservation District. Commissioner Novotny granted the group a space at the fairgrounds for a community garden. Discussion was made on placement of the garden that would not affect the boards future plans on the grounds.

**UPDATES:**

**REPORTS:**

- Caretaker report:  
See attached
- Secretary report:  
February minutes were reviewed.  
Payables  
Laci updated on current financials and set meeting with Byron to work on budget.  
Bill from Travis Chapman for old poultry barn removal, covering SE bleachers, and adding tin to the block barn was discussed due to an increase. Byron moved to pay increase and John second. Motion passed  
John moved to approve secretary report and Kevin second. Motion passed.
- Foundation report:
- Livestock committee report:
- Queen report:

**OLD BUSINESS:**

- Rodeo  
Still looking for 1 more judge. Timers are found. Michael and John will reach out to Greub family about helping  
Sam Munsic will sing after the rodeo.  
Stock contractors are picked and contracts will go out.
- Entertainment

John King pre-fair concert contract is set. Will need to provide stage for him. Ticket prices are \$20 and box seats \$200.

**NEW BUSINESS:**

- Arena dirt:  
~~Lazy JD Equine Footing will move ahead with a plan to renovate the arena sand to include~~  
picking rock from small arena and Asphalt rock mix on the track that was brought in from Skijoring event. Removing footing from large arena to go into small arena and then adding footing to large arena from a good source. Michael moved to go ahead with project and John second. Motion passed.
- Cameras will be added around the facility to help deal with vandalism and security.

**EXECUTIVE SESSION**

Johnson County Fair Board  
Minutes  
May 18, 2021

Call meeting to order 6:05 p.m.

Attendance Laci Schiffer, Byron Geis, Kevin Rodriguez, John Collins, Michael Mader, Bart Clingerman, Kristi Schmalz, Steve Packard, Bryce McKenzie

**GUESTS:**

Steve Packard-

- planning a BBQ on Wednesday night Aug 4<sup>th</sup> before the pig show. He is going to get back to us on a time. They are planning on selling pulled pork sandwiches.
- Lions club will only be doing concessions in the community building Fir, Sat, Sunday of fair.
- Set up a new pig unloading area for Sunday at the south end of the pig barn. We would build 2 L shaped alleys to make drop off less congested. Bart will work on building ramps to place behind the trailers for easier unloading.
- Donna will need to send an email out informing all Pig kids the new process and remind them to only drop their pigs at this point and then park elsewhere to unload their belongings.
- campers in the A1-A8 that they will need to have their campers in by first thing Sunday Morning or wait until after checking in to make sure things run smooth with pig unloading.

Bryce McKenzie-

- reported that all ribbons are in and that he will have them all sorted and to Donna in July.
- providing us a list for the week before and the week after fair of all his needs.
- There will be sheep, pig and beef clinic in June and July, they will let us know when these are planned.
- Spoke on the lemonade stand and where it will need to be. Was proposed to possibly move it near the small arena for the horse show and near the arena for the rodeo days. Trailer will be parked M-Sat of fair and left in that spot. Clubs will have sign up for working the stand.
- Trash committee will be ran by the 4H council, they will need to have sign ups for am and pm shifts. Bart will meet with the committee to go over the plan and provide gloves and garbage bags.
- Blaine is retiring in June and the University will hopefully be filling his spot in the fall.

**REPORTS:**

- Caretaker's Report

o Grounds Tour-  
Beef Barn-

look at getting a screen to go on the west wall of the showing from the power box to the JoCo wall, needs to be able to roll up or secure up in some way and put down for wind/rain. Possibly canvas.

- fix the broken boards and remove the hanging insulation in the livestock barns.
- The brown panels are to only be used for livestock shows and Bart will come up with a way to store them when not in use. They are NOT to be used as horse stalls.

**NEXT MEETING DATES**

**May 9<sup>th</sup>**

**June 13<sup>th</sup>**

**July 11<sup>th</sup>**

**No Aug September 12<sup>th</sup>**

**October 10<sup>th</sup>**

**November 14<sup>th</sup>**

**December 12<sup>th</sup>**

- north end of the beef tie out/ covered horse stalls we need to get a bid to have 3 rail continuous panels placed in there with a gate to allow for more tie outs. need to attached panels to the new arch way and weld brackets to hang the gate.
- gates for the new fencing at the north end of the grounds. Bart will be checking with MTR about getting Vern gates for these areas.
- Laci would like to have signs made for the horse stall areas reminding people to clean their stalls.

o Track/Arena-

- plant a tree at the entrance to the track across from the playground.
- track gate needs to be put back on.
- chain link around the playground will be cut off at the top of the fence.
- look at taking the chain link off the fence from around the track.
- move the water line at the south end of the catch pens so that there is one at either end.
- roping chute and the lead up alley needs to be replaced in the big arena. It was mentioned to bring this up to the foundation to see if this is something they would like to fund.
- water bill increase Bart brought up that the valve near the maintenance shop pulls through our meter. We will watch this as well as watch the amount of dirt that is pulling from the creek in the water truck. Bart cleaned all of it out of the truck and we will check again after fair to see what needs to be done in this regard.
- the pens at the little arena done permanently. Project for the future.
- power line above the track on the south end needs to be raised. Bart is going to handle getting this done.

Horse stall barn

water hydrant at the back of the stall barn is being used by the Wassinger's for water the pigs they have at the extension office pens. Laci is emailing Bryce letting him know that the hydrant is being left on all the time.

Grounds

- old ramp at the front of the stall barn needs to be cleaned out and used for shavings/manure.
- contents of the tractor barn-Bart is going to contact Jake Gay about holding an auction to sell the contents.
- railing that is needed to fix the bent portions on the bleachers between the roping box and the crow's nest are in the tractor barn.
- Stalls that are in the trees in the camping area need to be removed.
- stalls at the south end of the camping area need to have a roof put over them.
- clean the mess in the south west corner of the camp area, haul dirt in to level and put power to park larger campers in that area.
- Quonset that holds the tables and chairs will eventually be tore down and a pergola will be built on the concrete slab for BBQ's and summer parties.
- purchase a gas meter to keep a log of the fuel used.

o Entry Way-South-

- WyoDak will be submitting a bid to use the left-over pipe from the two main entrances to make a third at the south end. WyoDak submitted an increased to their bill due to the time and material it took to sandblast the pipe for the arch ways. Kevin moved and Mike 2<sup>nd</sup> to split the addition to the bill.

- Secretary's Report-report was reviewed and approved, Mike moved and Kevin 2<sup>nd</sup>.

**NEXT MEETING DATES**

**May 9<sup>th</sup>**

**June 13<sup>th</sup>**

**July 11<sup>th</sup>**

**No Aug September 12<sup>th</sup>**

**October 10<sup>th</sup>**

**November 14<sup>th</sup>**

**December 12<sup>th</sup>**

## OLD BUSINESS:

- Bond Update-Laci handed out the Bond info sheets. The board will plan to go to the Fairboard Foundation meeting to educate them on the bond.
- Fair and Rodeo-
  - o clown will have rooms at the Blue Gables for fair. Kristi will check on rooms for Steeles.
  - o Schedule
    - schedule is nearly finished.
    - add the pig BBQ as soon as I have a time from Steve and we are.
    - waiting to hear back from Bruce on the Chuck Wagon Presentation.
  - o Team Sorting
    - we are still looking for someone to produce this event. Laci is working on this.
    - Announcer-
      - Contract it out?
  - o Help
    - Thursday and Friday Steeles take care of the help.
    - We will need to find help for Saturday and Sunday. We need someone to untie calves,
    - Ty Hackert possibly to pull gates,
    - 2 people on the track to open and close gates.
    - People to set up barrels and poles and to push cattle.
    - Need to contact John Driscoll to drag the arena Thursday through Sunday.
      - Thursday
      - Friday
      - Saturday
      - Sunday
  - o Stock Contractors-
    - Steeles have the rodeo contract.
    - Cashlee has the goat contract we will need to check with her on the goat roping.
    - Mike is going to call Ethan Hepp for bull dogging steers. Mike will also be finding us 7 calf scramble calves and 8 calf riding calves. Mike will contact Cole Robinson.
  - o Rural Health-
    - Ambulances-they have requested 50 an hour donation for their services. Kevin motioned and mike 2<sup>nd</sup> to pay them 400 for Saturday and Sunday.
  - o National Anthem-
    - Saturday Laci will contact the school band and if they cannot then Tasha Cates
    - Sunday-see if Sam Munsick will sing.
  - o Shavings-
    - Bart will contact Keefe about getting shavings donated they will need to be deliver on July 29<sup>th</sup>.
    - need to arrange the orange containers for the used shavings/manure.

## NEW BUSINESS:

- Buffalo Events-
  - o Billboard-it was proposed to pay 200 a year for the Buffalo Events billboard, Byron moved and Kevin 2<sup>nd</sup>. This will be paid of the 2% tourism account.

Laci will be calling to check on the Omoksee for 2022.

## NEXT MEETING DATES

May 9 <sup>th</sup>	June 13 <sup>th</sup>	July 11 <sup>th</sup>	No Aug	September 12 <sup>th</sup>	October 10 <sup>th</sup>
November 14 <sup>th</sup>		December 12 <sup>th</sup>			



Kristi will try to locate the plaques for the trees through the foundation. When a tree is donated in memory of someone, we will place the plaque on the Needle Craft building board

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**NEXT MEETING DATES**

**May 9<sup>th</sup>**

**June 13<sup>th</sup>**

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**NEXT MEETING DATES**

**May 9<sup>th</sup>**

**June 13<sup>th</sup>**

**July 11<sup>th</sup>**

**No Aug September 12<sup>th</sup>**

**October 10<sup>th</sup>**

**November 14<sup>th</sup>**

**December 12<sup>th</sup>**

**JOHNSON COUNTY FAIR BOARD  
AGENDA  
JUNE 10<sup>TH</sup>, 2021**

**CALL THE MEETING TO ORDER:** Kevin 6:08 pm

**GUESTS:** Jackie Little, Melissa Mosser, Clay Skeen, Keefe Rice, John Driscoll, Bill Novotny, Steve Mosser,

**UPDATES:** Mosser's will be producing the Ranch sorting.

John Driscoll-Wool Show-needs Needle Craft building for fair and will get judge lined up

**REPORTS:**

- Caretaker's Report - \$670 Kaiser rippers, also got gaskets for the water truck
  - o Project List
    - sprinkler system on new grass area
    - Shavings MTR-follow up
    - Fix lights out in the showing
    - Fix broke lights in the horse barn
    - Fall-replant grass in bad area
  - o Diamond H Bid approved for finishing fence and gates at North end
    - o 1<sup>st</sup> Kevin
    - o 2<sup>nd</sup> Laci
- Secretary's Report-approved and signed
  - o Payables-need to add Budget Sheet
  - o Payroll
- Foundation Report
  - o Looking at funding a Marque sign (Bluetooth)
- Livestock Committee Report
  - o Keefe Rice gave report
    - Judges are good
      - Cassie & Kirby for sale
    - Have 6 pig boards
    - 4H club making new photo back drop
    - Looking for a photographer
    - July 22<sup>nd</sup> 5:00 pen set up and mock sale
    - Sale dinner
      - Pork Chops donated by Peter John
      - Livestock Committee supplying food for appetizers and dessert
      - Michelle Jensen will prepare food
- Queen Report
  - o Jackie Little gave report
    - July 31<sup>st</sup> competition @ Summit Church
    - Have sponsors for Scholarships and Buckles
    - Need to make a schedule for Royalty as to when we need the girls for help during fair week

**OLD BUSINESS:**

- Fair and Rodeo
  - o Honored Guest
    - Kelly Camino

**NEXT MEETING DATES**

**July 14<sup>th</sup>      August 25<sup>th</sup>      No Sept      October 10<sup>th</sup>      November 14<sup>th</sup>  
December 12<sup>th</sup>**

- Jim Dawson
      - 1<sup>st</sup> Byron
      - 2<sup>nd</sup> Kevin
  - Gerald Fink Award
    - Dave Cates
      - 1<sup>st</sup> Mike
      - 2<sup>nd</sup> John
  - Trailer Parking
    - Make a map for feed trailers
  - Review Entries
  - Help
    - Open Class
      - Kristen LaDuke
      - Jen Skaggs
      - Jen Drake – Mandy Mader asking
  - Show Works
    - Kristen train Kristi?
    - Ask support
    - Send email to Wyoming fairs
  - Judge
    - Terry Zink cant
    - Asl Clay Skeen
  - Calf Scramble
    - Ask Josh Johnson
  - Mutton Bustin
    - Kevin will ask Barry Bauer
      - John can pick up

**NEW BUSINESS:**

- Concert-cancel concert
  - Tickets Takers
  - Beer Sales
  - Hospitality
  - Security Sheriff
  - Vendors
  - Stage

**ADDITIONAL BUSINESS:**

- Rent out our electric eye
  - NO
    - 1<sup>st</sup> Byron
    - 2<sup>nd</sup> Laci

**NEXT MEETING DATES**

July 14<sup>th</sup>  
December 12<sup>th</sup>

August 25<sup>th</sup> No Sept October 10<sup>th</sup>

November 14<sup>th</sup>

# Johnson County Fair Board Strategic Planning

## Mission

The Board of Directors of the Johnson County Fair is committed to producing a successful fair which promotes and advance the interest of agriculture and community development. The Fair Board is committed to preserve, improve and promote the JCFG property as a premier site for agricultural, educational and community events

## Goals

The Johnson County Fair Board Goals:

### ○ Yearly

- When possible use maintenance free items on any upgrades
- Tree maintenance
  - A. A prioritized list of trees that need trimmed
  - B. Add new trees to designated area (work with Foundation on memorial trees)
  - C. Have a mapped-out tree plan where we need to plant new trees
  - D. Mapped area of what trees need removed

### ○ 1 Year 2020/2021

- Entryway- Obtain bids and put as a budget item for 20/21
  - Main Entry- Rock entry with gates and flower area
  - North Entry- Log entry with gates
  - Southern Entry- Log entry with gates
- Fence updates-Funds Requested from 1%- fence along north entrance
- Barn updates
  - Funds Requested from 1%- update ½ block barn for cow/calf pairs, ½ block barn chicken/rabbit area. Block barn year-round- Horse Barn
  - Repurpose old chicken/rabbit barn for shaded picnic area in the infield and camping area
  - Funds Requested from 1%- gutters to barns
- Arena and Track Ground Updates. Put as an Budget item for 20/21
  - Find a company that can look at our soil to see what we might need to add or if we need to start fresh
  - Receive bids for Track area in front of the grandstands
  - Receive bids for Main Arena
  - Receive bids for second arena
- Update sound system in the show ring- Request money from JC Rec Board
- Produce a mailer to use as a promotional mailing to solicited national shows including horse, cattle, sheep, goats etc. Request money from Tourism Board
- Update all barns to include LED

### 2023 (3 year)-

- Extend Sheep Barn Work with Builders to obtain (?)
- Build a bigger CB- replace exhibit hall, cook shack, needle craft and block bathrooms
  - Contact current renters of the CB to ask what would you like to see in a new building
  - Work with an architect and JOCO First to obtain a building design and costs
  - Work with county entities to obtain funding plan for the building
  - Work with county entities to obtain funding for table, chairs, exhibit displays and other supplies for a new CB Receive bids for Main Arena

## NEXT MEETING DATES

July 14<sup>th</sup> August 25<sup>th</sup> No Sept October 10<sup>th</sup> November 14<sup>th</sup> December 12<sup>th</sup>

- Research grants and partnerships
- Make a plan for Removal of exhibit hall, cook shack needle craft and black bathroom
  - Can they be used elsewhere on the grounds or can another county entities use them
  - If they can't be salvaged plan for tear down and dumping
- Update Current CB
  - Retrofit outside to mirror new CB
  - Update inside CD flooring
  - Add office space
  - Add board room
- Pave and level parking lots
  - Obtain bids
  - Research funding options or grants
- Track rail fence- paint and update
- Finish water line phase 2 & 3
- Install a Security System around grounds
  - Obtain bids
  - Reach out to other fair grounds to see what they are using
  -

**2025(5 year)-**

- Add new camping area south of tractor shed.
  - Research Grants and partnership for funding
  - Mark out area for camping so we can start planting trees in camping area
- Build a multipurpose ag building south of Extension office
  - Research multipurpose buildings in the area to see what their strengths and weakness are.
  - Work with an architect and JOCO First to obtain a building design and costs
  - Research grant and partnerships for funding
  - Work with foundation on private funding plan for the building

**NEXT MEETING DATES**

**July 14<sup>th</sup> August 25<sup>th</sup> No Sept October 10<sup>th</sup> November 14<sup>th</sup> December 12<sup>th</sup>**

# JOHNSON COUNTY FAIR BOARD

## Minutes

DECEMBER 9, 2021

### CALL THE MEETING TO ORDER: 6:07 PM

**GUESTS:** Bryce McKenzie, Bill Novotny

**Attendance:** John Collins, Bart Clingerman, Casey Rodriguez, Byron Geis, Mike Mader, Laci Schiffer, Kevin Rodriguez

### Bryce:

- Presented to the Board that Indoor shooting sports will commence on Tuesday's.
- Enrollment is over half of what they expected, around 158 enrolled at this time.

### UPDATES:

### REPORTS:

- Caretaker's Report- North fence in progress, track and panels next.
  - Bart requested to purchase shelving, and reported he ordered new batteries for the drills etc. in the shop.
  - Kwansut Hut is getting cleaned out and will be down by May 1<sup>st</sup>.
  - Byron will reach out to KL&A regarding the rotting post on the Grandstands.
  - Laci spoke a with the Saddle Club and will get with Bart regarding the configuration for the Stalls.
  - Fair Foundations will be getting the list together for Bart so he can hang the Plaques.
  - Discussed using the old sand from the Arena and building up the horse stalls.
  - Painting the Community Building the First 2 weeks of February – waiting on Board to choose color then Bart will paint.
  - Casey and Bart are working on getting bids for the new flooring project for the Community Building.
  - Tractor Barn – moving this next Fall.
  - Bleachers – Bart is still waiting on a bid from Scott Shreve
  - Gutters – Bart will call Powder River Seamless
  - Discussed the water issue from the parking lot to the playground – no resolution was made.
  - Bart will put the cones out over the manholes before the snow.
  - Discussed putting 1x6's in the Pig Barn addition so that it all matches.
  - Bart will be pulling old broken tables, discard and order new ones for replacement in the Community Building.

- Entry Gates were discussed, Casey and Bart will work together to contact possibly the welding shop at the High School to see if we can dress up the entry to the grounds.
- Secretary's Report – Mike Mader
  - Minutes –
  - Reminded everyone that Foundations Board has a fundraiser scheduled for Jan 29, 2022.
  - It was reported there was small audit in the books Chanda Rule corrected it.  
Kevin moved to approve secretary's report  
Laci Second  
Passed
- Livestock Committee Report:
  - Tags were ordered, Beef Tagging will be at Rule's on Jan 16, 2022, and Kaycee will be getting together to get beef tagged in January as well.
  - Carcass Contest: Paisley's will be coming up the Sunday of weigh-in
  - Livestock Committee voted on selling only 1 (one) animal at the Jr. Livestock Sale – voted but did not pass.
  - Livestock Committee discussed the MOU – Fairboard is not a voting member – discussed revisiting officers at some point and possibly making revisions. It was suggested that a Fairboard Member be a chairperson on the Livestock Board.
  - Livestock Committee voted to add Rabbits and Poultry to Round Robin – passed – now there will be 2 (two) Round Robin's one for 4-H, one for FFA.
- Queen Report: No report

### **OLD BUSINESS:**

- Grounds
  - SAFE JC Fairgrounds Assessment: discussion about the electrical doesn't have bollards to drive around – board took under advisement
- Grants
  - 1%
    - Waiting on bids to come in – board will review at next meeting: Casey will finalize and submit
  - Rec Grant
    - Picnic tables and bleachers – Casey will submit after next board meeting

### **NEW BUSINESS:**

- Rodeo Workshop- need to pick a date for this at the January meeting.
- Rates: New Rates to go into effect 2022/2023
  - Stalls - \$20.00 per day/ head
  - Community Building - will remain \$250.00/day \$75.00/day set up fee



- Needle Craft - will remain \$50.00/ day
- Cook Shack – will remain \$50.00/ day
- Main Arena - \$350.00/ day
- Second Arena - \$250.00/ day
- Camping - \$10.00/ day for a total of \$100.00 for the week
- Storage - \$75.00/day
- Private Trailers - \$50.00/day

Byron moved to approve new rates

Michael Second

Kevin opposed

Passed

- Personal Policy – Motion to change the vacation schedule to be the same as the caretake rate.

Byron moved to approve

Kevin Second

Passed

- Holiday Hours- Motion to mirror the county holiday schedule

Michael moved

Laci Second

Passed

**Executive Session:**

- Employees
  - Christmas Bonus

**Adjourned: 10:35 PM**