

JOHNSON COUNTY JIM GATCHELL MEMORIAL MUSEUM
Board of Trustees Meeting
March 11, 2021

Present at the meeting were President Mel Keffer, Secretary Lynn Young, Treasurer Sharon Miller, Board member Bruce Connell, Director Sylvia Bruner, Museum Educator Jennifer Romanoski, GMA Representative Nancy Pedro and guest Buffalo Bulletin reporter Alex Hargrave.

The meeting was called to order at 3:11 PM by President Mel Keffer

Old Business:

The January meeting minutes were reviewed and approved. Young moved, Connell seconded. There was no February meeting, so January minutes hadn't been approved, and there were no February minutes.

The financial report for February was reviewed and discussed. Report was approved. Miller moved, Young seconded.

The financial report for March was reviewed and discussed. Report was approved. Miller moved, Young seconded.

Miller reviewed financial data, trends and graphs.

New Business:

A motion was made to approve a request from the Wyoming Veterans Museum in Casper, to loan a Gatchell Museum artifact (A-1979.003.0001.b), a Spanish American War medal, for an exhibit for March through October. The Gatchell Collections Committee recommended to approve. Connell moved, Young seconded. Motion was passed.

Directors report: for both February and March:

The 2021/22 1% application was due in mid February. Funding requested for exhibit supplies and homestead cabin stabilization.

We were unaware that the county had used some of our 2020-2021 1% funds for insulation of the Carnegie building, which caused us to overspend \$1000 on marketing items. The Homer A. and Mildred S. Scott Foundation heard about the shortfall and decided to send a \$1000 donation/sponsorship from their discretionary funds.

The museum is on the list to participate in the next Longmire Day which has been moved to September 2-5.

There was a discussion about providing free admission to Johnson County residents. Discussion was tabled.

Outdoor summer programs are being planned, including Art programs, Wine About History, Living History Days, June 26, school tours, Cemetery tours, August 11-14 and August 18-21.

Next Board meeting is April 8, 2021.

Meeting adjourned at 4:00 PM.

Respectfully submitted,

Lynn Young

JOHNSON COUNTY JIM GATCHELL MEMORIAL MUSEUM
Board of Trustees Meeting
May 13, 2021

Present at the meeting were Vice President Bill Payne, Secretary Lynn Young, Treasurer Sharon Miller, Board member Brucie Connell, Director Sylvia Bruner, Museum Educator Jennifer Romanoski, Commissioner Bob Perry and guest Buffalo Bulletin reporter Alex Hargrove.

The meeting was called to order at 3:00 PM by Vice President Bill Payne

Old Business:

The April meeting minutes were reviewed and approved. Connell moved, Payne seconded.

The financial report for May was reviewed and discussed. Report was approved. Connell moved, Miller seconded.

Miller reviewed financial data, trends and graphs.

New Business:

The FY 2021/2022 budget request was reviewed and discussed.

The director proposed that she explore a Jim Gatchell award, sponsored by the museum and GMA, for a Wyoming History Day Award that relates to medicine or the medical field. Currently that category is not being awarded and the medical history of Jim Gatchell could be a tie to such an award. A motion was made and passed that Director Bruner pursue writing up a proposal for a Wyoming History Day Award. Young moved, Connell seconded.

Mel Keffer resigned from the board on April 8, 2021. A motion was made and passed to accept Mel's resignation. Young moved, Miller seconded.

Directors report:

Next Sentry articles are due June 1.

Taste of History Virtual Tour is 5/18.

AAM virtual annual conference is May 24 and June 7, 8 and 9.

Sidewalk between courthouse and museum is to be torn out due to steam leak issue in the county boiler...probably in August.

Wine about History Schedule: (6:00 PM on the lawn)

June 16, Connecting the Past, Present and Future Through Big Game Migrations. Emily Reed and Carrie Kyle.

July 21. Lakota History on the Bozeman Trail. Donovan Sprague

August 18. McCarthy Era Politics: The Ordeal of Senator Lester Hunt. Rick Ewig

Next Board meeting is June 10, 2021 at 3:00 PM..

Meeting adjourned at 4:00 PM.

Respectfully submitted,

JOHNSON COUNTY JIM GATCHELL MEMORIAL MUSEUM
Board of Trustees Meeting
June 10, 2021

Present at the meeting were Vice President Bill Payne, Secretary Lynn Young, Treasurer Sharon Miller,, Director Sylvia Bruner, and GMA Representative Nancy Pedro

The meeting was called to order at 3:00 PM by Board member Brucie Connell.

Old Business:

The May meeting minutes were reviewed and approved. Miller moved, Young seconded.

The financial report for June was reviewed and discussed. Report was approved. Young moved, Connell seconded. Miller reviewed financial data, trends and graphs.

New Business:

There was a request to use the cabin for a large private gathering. After discussion the board voted to deny the request.

Director Bruner was contacted by the Johnson County Airport about the possibility of museum providing small lobby display about Bomber Mountain. The board encouraged the director to pursue the possibility.

Directors report:

Website: Museum staff is experiencing frustrating issues with the current website due to the site having a custom built theme from Flood marketing. Simple additions such as making a photograph “clickable” is impossible. Director has contacted Vestor Logic (Tim Miner) to get a quote on overhauling the site so that it is user friendly for staff.

Art Museum Mondays – the program has begun and the first week went very well

Living History Day: Saturday, June 26. We need volunteers to help set up, take down, and conduct activities. If interested, please contact Jenn.

Store sales May/June are notably up. Not just up when compared to last year, but higher than 2019, 2018, and 2017.

We presented our FY 2021/2022 budget request to the commissioners on June 1.

Wine About History programs: (6:00 p.m. on the lawn)

June 16: *Connecting the Past, Present and Future Through Big Game Migrations*. By Emily Reed and Carrie Kyle.

July 21: *Lakota Cheyenne History on the Bozeman Trail*. By Donovan Sprague.

August 18: *McCarthy Era Politics: The Ordeal of Senator Lester Hunt*. By Rick Ewig.

Next Board meeting is July 8, 2021 at 3:00 PM..

Meeting adjourned at 4:00 PM.

Respectfully submitted,

JOHNSON COUNTY JIM GATCHELL MEMORIAL MUSEUM
Board of Trustees Meeting
August 12, 2021

Present at the meeting were Secretary Lynn Young, Treasurer Sharon Miller, board member Brucie Connell, new board member Sabina Damone, new board member Craig Cope (by phone), Director Sylvia Bruner, Museum Educator Jennifer Romanoski, GMA Representative Nancy Pedro, guest Bill Payne, and Buffalo Bulletin reporter Alex Hargrove.

The meeting was called to order at 3:00 PM by Board member Brucie Connell.

Old Business:

The June meeting minutes were reviewed and approved. Young moved, Miller seconded.

The financial report for July and end of year were reviewed and discussed. Reports were approved. Miller moved, Young seconded.

The August financial report was reviewed and discussed and approved. Miller moved, Cope seconded.

New Business:

New board members, Sabina Damone and Craig Cope, were introduced.

Election of officers was held, voted on and approved. Brucie Connell; Chair; Craig Cope, Vice-chair; Treasurer; Sharon Miller, Secretary; Lynn Young,

Over the years there have been numerous requests for photography within the museum, and visitors have been asked to refrain from any photography. Current policy forbids photographs by visitors. A discussion was held about the policy and its reasons. Director pointed out that there have been requests from some contributors of artifacts that no photography be allowed of the donated artifacts. Director also pointed out that all of those requests are confined to the Native American gallery, After discussion, a motion was made and approved that the museum allow non-flash photography in the museum, except for the Native American gallery, through the end of the calendar year, and then assess whether that policy should be extended. Miller moved, Damone seconded.

A discussion was held about the possibility of moving some funds from WYO-Star account to WYO-Star II account which may return a higher interest rate. The discussion was tabled for more information.

Sheridan museum has asked for an extension of the loan of WWII uniform (Collection A-2003.024) to 01/31/2022. The board approved the request. Connell moved, Miller seconded.

Directors report:

Jess with Vester Logic has begun working on modification of museum web site.

The museum has recently received large bound volumes of maps, blueprints, photographs, etc. to be added to the US Forest Service collection.

Museum has received an estimate for needed repairs to make the elevator functional. Hopefully the work will begin soon.

Prep work has begun for the yearly audit.

The museum is in the process of receiving a large anonymous donation, much of which may be used to work towards catching up on the backlog of collections work.

There was a discussion about of the GMA mission, the roles GMA board and the Museum board. A suggestion was made that the director try to put together a joint informational meeting between the GMA board, the Museum board and the Johnson County attorney. The director will pursue such a meeting.

Wine About History programs: (6:00 p.m. on the lawn)

August 18: *McCarthy Era Politics: The Ordeal of Senator Lester Hunt*. By Rick Ewig.

Next Board meeting is Thursday September 9, 2021 at 3:00 PM..

Meeting adjourned at 4:20 PM.

Respectfully submitted,

JOHNSON COUNTY JIM GATCHELL MEMORIAL MUSEUM
Board of Trustees Meeting
September 09, 2021

Present at the meeting were Chairperson Brucie Connell, Vice-Chair Craig Cope, Treasurer Sharon Miller, board member Sabina Damone, Director Sylvia Bruner, Museum Assistant Kelsey McDonnell, guest Bill Payne, and Buffalo Bulletin reporter Alex Hargrave.

The meeting was called to order at 3:05 PM by Board Chair Brucie Connell.

Old Business:

The August meeting minutes were reviewed. Miller motioned to approve, Cope seconded, all approved.

The September financial report was reviewed and discussed and approved. Connell moved, Damone seconded, all in favor. Discussion included explanation about how bills are processed, and checks written, and about account balances. The museum's restricted accounts have grown substantially with the recent anonymous donations of \$10,000 and \$40,000. Both donations will go towards paying for the cabin foundation, repairing the museum elevator, and then continuing the collections work fund.

The possibility of opening a new WYO-STAR II account was again tabled as the museum has to be contacted by a WYO-STAR representative first. Director Bruner will arrange.

New Business:

After discussion about the GMA update, it was proposed to fulfill the GMA policy of having a Governing Board appointed member serve on the GMA board. Cope moved to appoint Miller to that position. Connell seconded, all approved.

Directors report:

- Sentry: Fall issue, articles due 9/1
- Website: in progress. Along with simplifying and cleaning its overall appearance, we have asked for a space to put seasonal/temporary information (like special events dates, closures, etc.), a rolling space with TripAdvisor/Google reviews, and a calendar widget that has a ticketing component for events.
- Museum admissions: July/August of this year saw our highest amount collected for admissions since Longmire Days was in August of 2019. (\$16,000 for these two months! – We budgeted for \$22,000 for FY21/22 so we are well on track to pull that in)
- Cabin: I cornered Geoff Spiering at the post office and he said we are still on his schedule. His intended plans were NOT what were conveyed months ago – he indicated now that the cabin will rest higher than its current level. I let him know that was not optimum as we have a concrete ramp in place that needs to be near enough the door threshold to be useful. He also noted that they will cut a hole through the floor to conduct the work.
- County boiler/handicapped access: Work on the county courthouse boiler was conducted this last month. The construction blocked our handicapped access for about two weeks but is open for pedestrian traffic again. In the process, they removed the SE brick/beam pillar that supports the Carriage House roof. There is a temporary support in place now and they intend to fully replace it.
- Elevator: Fire suppression company performed the work of moving sprinkler heads to the tune of over \$900. We are now waiting for the work to be done on the elevator.

- Prep work for the yearly audit has started. Chanda and I have uploaded as many digital files as we can to this point, and the auditors plan to be on site around Thanksgiving.

Next Board meeting is Thursday October 14, 2021 at 3:00 PM

Meeting adjourned at 4:09 PM.

Respectfully submitted,

Sylvia A. Bruner
Lynn Young, Secretary

JOHNSON COUNTY JIM GATCHELL MEMORIAL MUSEUM
Board of Trustees Meeting
October 14, 2021

Present at the meeting were President Brucie Connell, Vice President Craig Cope, Secretary Lynn Young, Treasurer Sharon Miller, board member Sabina Damone,, Director Sylvia Bruner, Museum Educator Jennifer Romanoski, and Buffalo Bulletin reporter Alex Hargrove.

The meeting was called to order at 3:00 PM by Board member Brucie Connell.

Old Business:

The September meeting minutes were reviewed and approved. Cope moved, Miller seconded.

The financial report for October was reviewed and discussed. It was pointed out that a correction was needed to take \$2743 cost of repair for elevator from restricted account and not from Building and Repair account. Report was approved as amended. .Cope moved, Young seconded.

Director has opened a Wyostar II and will move \$50,00 from Wyostar I account into Wyostar II to take advantage of a higher interest rate.

New Business:

The museum will spend funds necessary to reprint Walking Tour brochure.

Directors report:

- Sentry: Fall issue first draft at printers
- Website: about ready to go, waiting for Tim to arrange for training so we can update in-house.
- County boiler/handicapped access: The temporary support beam on the SE corner is still in place.
- Elevator: initial work was performed on both elevators. The glass lift needed general maintenance whereas the wooden lift not only needed maintenance but also substantial repairs and additional parts as components weren't installed correctly or at all.
- Hazel Patterson Grant: Director asked for \$2815 to fund and expand the Art Museum Monday program and it was successful.
- The trim on the Carnegie building was recently painted. This was done through the county facilities department at the request of the commissioners.
- Virtual Longmire Days: our Q&A with Craig Johnson was conducted via YouTube and has 1,000 views.
- High School Intern: Museum has arranged with Julie Heil, a teacher at New West High School, to have a student intern work a few afternoons a week.

Next Board meeting is joint meeting with GMA on Friday 12, 2021 at 3:00 PM..

Meeting adjourned at 4:00 PM.

Respectfully submitted,

JOHNSON COUNTY JIM GATCHELL MEMORIAL MUSEUM
Joint Board of Trustees and GMA Meeting
November 12, 2021

Present at the meeting were President Brucie Connell, Vice President Craig Cope, Secretary Lynn Young, Treasurer Sharon Miller, board member Sabina Damone, Director Sylvia Bruner, GMA members John Lawrence, Becky Seibel, Mitch Black, Barb Mueller, Nancy Pedro, Christy Washut, guest Bill Payne and Buffalo Bulletin reporter Alex Hargrave.

The meeting was called to order at 3:00 PM by President Brucie Connell.

GMA member Becky Seibel reviewed and explained in detail the GMA October profit and loss statement, GMA operating budget, income sources, fund raising expenses and profits.

Director Bruner reviewed and explained the November JCJGMM financial report including profit and loss, income sources and tracking, and cumulative loss.

Miller reviewed and explained Gatchell financial graphs.

New Business:

The next joint meeting of the JCJGMM board and GMA will be April 14, 2022.

Discussion that GMA needs to develop a spending protocol and spending and income policies.

A tentative time-line for development of GMA and policies support was developed:

January 2022: status report of GMA findings regarding investment options.

March 2022: GMA by-laws amended to initiate action utilizing information from the GMA findings.

April 14, 2022: Presentation of proposed changes and actions required.

October minutes were reviewed and approved. Miller moved, Connell seconded.

November financial report was approved: Cope moved, Damone seconded.

Directors report:

- Web site is simplified and easier to edit
- We have a new proposal for rehabing the cabin
- We have a high school intern assigned to us through the month of November.
- The facility is scheduled for a fire suppression/sprinkler system inspection which will cost about \$1200.
- We are purchasing a license to exhibit a screening of Home from School, a WY Public Media production.

Next Board meeting is December 9 at 3:00 PM..

Meeting adjourned at 4:30 PM.

Respectfully submitted,

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