

Johnson County Airport Board  
Meeting Minutes  
**August 15, 2022**

**Roll Call:** The meeting was called to order by Chairman Jim Martin at 8:30 a.m. Board members present were Jim Martin, Mike Bacon, Gerald Fink, and Pete Schumacher; also present were Austin McWhorter (Asst Airport Manager), Morrison-Maierle representatives, Jarad Koltiska, Tim Wick, and Edison Elder; plus Shane Romey (Pride of the West employee and Don Pearce (prospective new hanger owner). The meeting was recorded by Austin McWhorter.

**Approval of Agenda:** Mike Bacon moved and Pete Schumacher seconded a motion to approve today's meeting agenda. Motion approved.

**Approval of Meeting Minutes:** Mike Bacon moved and Gerald Fink seconded a motion to approve the July 18, 2022 Airport Board Meeting Minutes. Motion approved.

**Correspondence:** The following documents were presented:

- \*NOTICE TO PROCEED-LJS Concrete and Excavating-parking lot project. Signed Jim Martin
- \*STATE OF WYOMING-Airport Allocated WACIP Report
- \*Proposed WACIP Summary

**Personnel:** No change.

**Financial:**

Current Budget Status: Gerald Fink discussed the FY 2022/23 Airport Budget recently approved by the County Commission with all line items approved as the Airport Board had submitted.

**Bills:**

- |                              |                  |                                  |                 |
|------------------------------|------------------|----------------------------------|-----------------|
| *Johnson County Aviation Mgt | <u>\$2600.00</u> | *Pete Schumacher-Office Supplies | <u>\$15.23</u>  |
| *Visionary Broadband-        | <u>\$312.75</u>  | *Stanley Sanitation-Garbage P/U  | <u>\$150.00</u> |
| Fuel card reader Jun/Jul/Aug |                  |                                  |                 |

Mike Bacon moved and Pete Schumacher seconded a motion to approve payment of listed bills. Motion approved.

**Old Business:**

\*New Parking Lot---Jarad Koltiska informed the Board that a Pre-Construction Meeting would be conducted with LJS Concrete and Excavating today and that construction would begin tomorrow with completion anticipated within 60 days.

**New Business**

\*WACIP Update---A meeting to discuss Johnson County Airport's proposed WACIP Update with Wyoming Department of Transportation and FAA representatives will be conducted in

Sheridan on August 22, 2022 at 9:00. Jim Martin and Morrison-Maierle representatives will attend.

\*Engineering Consulting Firm Statements of Qualifications and Experience (SOCE)---Jim Martin informed the Board that several final steps are needed before advertising for a new consulting firm and that he would coordinate with the County Commission and Barry Crago within the next few days.

\*Proposed New Hanger---Don Pierce and his son Rick would like to build an 80x100 foot private hanger on one of the available lots at Johnson County Airport. Don provided a brief overview of the design and the Board provided him with a the list of county approved hanger construction standards. Don will relay this information to his son with the intent of continuing this discussion with the Board at a later date.

**Airport Manager Report:**

\*Comments/Concerns: Bruce McWhorter (Airport Manager) was attending State Fair competition with his children and was unavailable to report.

**Action items:**

\*Jim Martin will discuss SOCE solicitation with Vicki at County Commissioners Office and coordinate final approval through Barry Crago.

**Next Meeting:** September 19, 2022, at 8:30

**Adjournment:** Meeting was adjourned at 9:30 a.m.

**SIGNED**

Pete Schumacher, Secretary