

**Powder River Conservation District
 Monthly Board Meeting
 August 9, 2022**

Supervisors Present:

Kevin Lund
 Tom Harlan
 Wade Curuchet

Others Present:

Anita Bartlett, District Manager
 Linda Greenough, JC Commissioner
 Allison, McKenzie, District Conservationist
 Micah Most-UW Extension

The regular board meeting was called to order by Board Secretary/Treasurer Wade Curuchet at 6:42 p.m.

Tom Harlan moved to accept the minutes from the July 12, 2022, regular Board Meeting. Kevin Lund second. Motion Carried.

The Treasurer's Report was reviewed as follows:

| | |
|------------|----------------|
| Checking | \$ 244,567.97 |
| Savings | \$.438,286.76 |
| Petty Cash | \$ <u>2.93</u> |
| Total | \$ 672,857.66 |

AUGUST MONTHLY EXPENSES

| <u>Check #</u> | <u>TO</u> | <u>Memo</u> | <u>Amount</u> |
|--------------------|-----------------------------|-----------------|---------------------|
| 8307 | Energy Labs | water testing | \$ 254.00 |
| 8308 | Anita M Bartlett | salary | \$ 1,927.92 |
| 8309 | USPS | newsletter/WWTD | \$ 166.32 |
| 8310 | Susan Anderson | rent | \$ 443.02 |
| 8311 | Joyce Black | janitorial | \$ 250.00 |
| 8312 | Visa | postage/travel | \$ 339.62 |
| 8313 | Range | utilities | \$ 88.45 |
| 8314 | Montana-Dakota Utilities | utilities | \$ 22.02 |
| 8315 | University of WY Extension | BYBY agreement | \$ 500.00 |
| 8316 | WWC Engineering | EWP | \$ 5,370.00 |
| 8317 | WY Educators' Benefit Trust | insurance | \$ 830.03 |
| 8318 | Anita M Bartlett | mileage | \$ 56.25 |
| 8319 | Anita M Bartlett | salary | \$ 1,927.93 |
| AP | IRS | Tax deposit | \$ 1,242.64 |
| Grand Total | | | \$ 13,418.20 |

Kevin Lund moved to approve the Treasurer's Report, the July Checking account reconciliation and to accept payment of all bills. Tom Harlan Second. Motion Carried.

BUSINESS:

1. EWP Projects Update

-Anita Bartlett gave the following report on the EWP Projects:

-There is a change order for the final engineering checks/drawings on the last section of the Gosney project. These funds would come from the WWNRT grant funds that we received. Tom Harlan moved to approve the WWC Change order #4 as presented. Kevin Lund second. Motion carried.

-The syphon on the Gosney project was not working correctly. Barnum and L&L Oilfield service went and flushed the syphon. It appears the issue was an operation error and not a construction error.

-Barnum plans to be at Gosney's after Labor Day to complete the last section of their project.

2. WDA Form-Elected Official Educational Event

-Anita Bartlett presented the WDA Form-Elected Official Educational Event. Anita attended the Johnson County Commissioners meeting and the Town of Kaycee Council meeting to discuss with them the projects/activities the District has completed in the last year and what they hope to accomplish in the next year. The form needs approved and signed. Tom Harlan moved to approve the WDA Form-Elected Official Educational Event. Kevin Lund second. Motion Carried.

3. Beginners Canning Workshop

-Anita Bartlett informed the Board that she was able to schedule a Garden Harvest Canning Workshop. It will be Wednesday, September 14th from 1-4pm at the HJP Kitchen. This will be a hands-on workshop teaching techniques for water-bath and pressure canning. As well, the instructor will test anyone's pressure canner who brings one.

4. Area I Update

-Anita Bartlett stated that the Area I meeting has been moved to Weston County NRD this year. The District there was kind enough to switch with the PRCD since Anita will be having surgery in mid-September. The PRCD will host the Area I meeting next year.

5. Medical Leave

-Anita Bartlett informed the board that she was scheduled for surgery on Friday, September 16th. She will be out of the office for a minimum of two weeks. Depending on her recovery she hopes to be back in the office at least part time the beginning of October. She will keep the board posted.

6. District Report

-The District Manager's Report was discussed.

7. NRCS Field Office Report

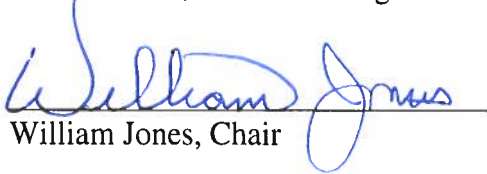
-The NRCS Field Office Report was discussed.

The next regular Board Meeting was scheduled for Tuesday, September 13, 2022, at 6:30pm.
Tom Harlan moved to adjourn the meeting, Kevin Lund Second. Motion carried 7:48 pm.

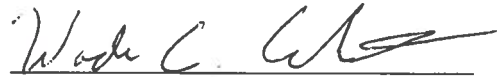
Respectfully Submitted:



Anita M. Bartlett, District Manager



William Jones, Chair



Wade Curuchet, Secretary/Treasurer