

Johnson County Airport Board
Minutes
January 17 .2022

The regular meeting of the Johnson County Airport Board was called to order by Chairman Gerald Fink at 8:30 a.m. Present were Jim Martin and new Board Member Pete Schumacher. Also present were Bruce McWhorter, Airport Manager, Tim Wick and Jarad Koltiska, Morrison Maierle, Barry Crago, Johnson County Attorney Office. The Board meeting was recorded by Airport Manager Bruce McWhorter.

Jim Martin moved, second by Pete Schumacher to approve the minutes of December 20, 2021 meeting as presented. Motion carried.

Bills:

• Johnson County Aviation Mgt.	\$2,600.00
• Visionary Communications (Av-Gas Internet Card Reader)	\$ 104.05
• Stanley Sanitation (3-month charge)	\$ 150.00
• Chesbro Electric (Card Reader Install for 100LL fuel)	\$ 945.00
• Cummins Sales (Airport Generator Service)	\$1,321.98
• WDEQ Fuel Tank Inspection	\$ 600.00

Jim Martin moved, second by Pete Schumacher to pay invoices. Motion carried.

Old Business:

- Agreement with TW agreement on the generator has expired and the load test was discussed. Consensus of the members present was to not renew the agreement with Cummins Sales and investigate a new agreement with TW if legalities can be satisfied. The load test is required by Johnson County Emergency Management. Bruce McWhorter will investigate the cost for TW to do the annual service on the generator.

The Consultant Agreement with Morrison-Maierle was discussed. Mr. Barry Crago indicated that his office had come to an agreement regarding verbiage in the contract (***Master Agreement for Professional Airport Engineering Services Between Owner and Engineer. Section 6 General Provisions, Sub-Section 6.16. Allocation of Risks-Indemnifications, Part C***). Mr. Crago indicated his office and Morrison-Maierle council have discussed at length the clause and added a minor (one sentence addition stating "***Nothing in paragraph 6.6.16.C shall obligate the owner to indemnify the Engineer for the Engineer's own negligence or fault or to indemnify any other person or entity other than the Engineer***") revision to the clause. Mr. Crago stated that his office still has reservations and made no recommendations. The Board considered the discussion and the addition to the lease and consensus is that the revision is acceptable. In that a motion to allow the Chairman to sign the Master Agreement with pertinent revisions was made by Clint Culliton and seconded by Jim Purdy at the December 12, 2021 Board meeting no action was required this date.

- Discussion concerning the new aviation gas card reader was entertained and how the monies in the First Northern Bank account was transferred to the Bank of Buffalo account. Clint Culliton and Gerald Fink will sign the documents to transfer the funds from First Northern Bank. All Board members need to stop by the Bank and sign the signature cards.

Jim Martin moved to have the money transferred and to have all Board members (Gerald Fink, Mike Bacon, Pete Shumacher, Jim Martin and Clint Culiton) sign the card and Pete Schumacher seconded. Motion carried.

- Tim Wick discussed the parking lot design schedule and the degree to which the parking lot will be designed. Mr. Wick indicated they will design the parking lot to WYDOT Highway specifications and not FAA specifications. Questions concerning the addition of installing the now defunct sewer line under the parking lot was discussed. Since the sewer line is owner owned it will probably be eligible for FAA funding. Jared Koltiska presented preliminary plans and invited comment from the Board members.
- City Services need paper work submitted with primary contact. Gerald has submitted Bruce McWhorter as the primary contact and himself (Gerald Fink) as the official email contact for the billing. Gerald stated that February 1, 2022 is the date for access to the account by City Services.
- Barry Crago discussed the addition of indemnify clauses to private hangar leased. All private hangar owners will be invited to have this clause/addendum added to their respective lease contracts if they so choose.

New Business:

- Gerald Fink discussed the new radio tower and the height of same. Discussion ensued and since the FCC/FAA had given their authorization and an executed FAA Form 7460 was in hand there is no recourse for the Airport.
- Gerald Fink discussed the selection of new officer positions for the upcoming year. Consensus by those present was to table the selection of officers until all board members could be present.

Airport Report:

- Manager Bruce McWhorter indicated that some hangar renters have questions concerning new rental rates on the County owned hangars. Barry Crago indicated that as soon as all the leases could be found/examined he would send out a letter with the rate increases. No other issues or concerns were presented by the Manager.

Operations:

- Rotary - 14
- Fixed Wing - 160
- Jets - 12

Fuel Sales (gallons)

- Self-Serve – 1583
- SST Transactions- 47
- Jet A - 1508

With no further business to come before the board a motion was made by Jim Martin, second by Pete Schumacher to adjourn the meeting. Motion carried. Meeting was adjourned at 10:29 am.

Next regular meeting will be February 21, 2022

Respectively submitted by Jim Martin for Mike Bacon, Secretary