

Johnson County Senior Citizens Services Special District Meeting
September 20, 2022 4:30PM
Bomber Mountain Civic Center Room 106

Present: Mark Wilson, Kellie Jensen, Cheryl Benner, Margaret Fraley, Dan Gay

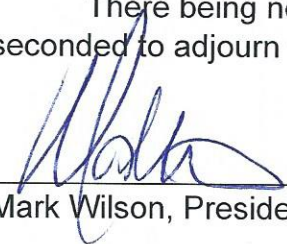
Public: AJ Mock, Buffalo Senior Center Executive Director; Mitch and Suzi Black; Kaycee Health Forum Board Members Dixie McIntyre and Heidi Greet, Kaycee Health Forum bookkeeper Trish Cash

The September 22, 2022 meeting of the Johnson County Senior Citizens Services Special District Meeting was called to order at 4:28 PM by Chairman Mark Wilson.

President Wilson reminded the group that the special meeting had been called to discuss Kaycee Health Forum's latest request for reimbursement and asked Ms. Fraley if she was able to review Profit and Loss statement submitted by the group at the September 12 meeting. Ms. Fraley stated she had reviewed and the numbers on the payroll expenses looked closer actual, and asked the Kaycee Health Forum Board members if they had found someone to complete a review as had been requested by the JCSCSD board and reminded them it needed to be complete before the check was dispersed. Ms. Cash stated the books were with the reviewer, Anita Bartlett now and would be completed by the end of the week and that the state review forms had been used as a guide. The period being reviewed was all of 2021 and through June of 2022. Ms. Fraley also questioned why some of the expense numbers were different from the P&L turned in June 30. Ms. Cash stated that after that date she had entered credit card receipts that she did not have prior to June 30, and that she changed the QuickBooks entries to reflect gross payroll, not net. Ms. Cash stated that there was no date in the contract that stated when the review needed to be done. Ms. Benner said that was an oversight while determining the terms of the contract and the board would need to discuss the matter at a future meeting. Ms. Fraley moved that as soon as the board receives the current review that Anita Bartlett is preparing that the funds for reimbursement be released immediately. Ms. Jensen seconded the motion. During discussion of the motion Mr. Gay asked the Kaycee Health Forum Board members if issues that may be discovered during the review would be addressed. They stated issues would be corrected. Motion carried unanimously.

Ms. Cash asked if they would need a review monthly. Ms. Fraley stated that was a decision that the board would discuss for future awards.

There being no further business to conduct, Ms. Benner moved and Ms. Fraley seconded to adjourn the meeting at 5:03PM.



Mark Wilson, President



Margaret Fraley, Treasurer