

MEETING MINUTES
KBJ ECONOMIC DEVELOPMENT JOINT POWERS BOARD
Bomber Mountain Civic Center 63 N. Burritt Ave., Room 108
Buffalo, WY. 82834
September 14, 2022@8:00AM

Members present:

Rick Myers, Chair
Zach Smith, Vice Chair
Bill Novotny, Chair JCC
Scott Madsen, City Council (Proxy)
John DeMatteis, Board Member
Tom Knapp, Board Member

Members absent:

Shann Edwards, Secretary
Mary Plank, Board Member
Bill Gehrig, Mayor of Kaycee
Josh Keegan, Board Member

Staff Present: Claudia Todd and Kerry Absetz

Guests: Pam Day; Membership Coordinator Buffalo Chamber of Commerce, Seth Taylor; Buffalo Bulletin, Wendy Smith; SCJC

I. CALL TO ORDER AND INSTRUCTION: 8:00 A.M. Chair Myers called meeting to order.

REVIEW/ACCEPT MEETING MINUTES:

Review of August 10, 2022, meeting minutes. B. Novotny motion to accept August meeting minutes, Z. Smith 2nd. Motion carries.

II. Regular Business:

Financials:

Financials reviewed by Chair Myers. Review of credit card bill due to large balance from purchases for culinary kitchen at Bomber Mountain Civic Center. J. DeMatteis motioned to accept financials T. Knapp 2nd. Motion carries.

Staff Report:

Staff report was delivered by C. Todd Talked about items still missing in the culinary kitchen. Lots of items already supplied by Sheridan College. The culinary class is up and functioning. September new tenant is Red Rover Daycare. Bringing in \$750 a month. They have painted the entire room to neutral colors. Lord of Lords is now renting an office, \$300 a month. Fire Marshal has visited the daycare and gave a quick look at some items in BMCC. Egress lighting needed updated. In what is occupied. At his advice we hardwired a bilge pump in the Wyoming Room and installed fire extinguishers. Both Buffalo High school and New West are now attending the culinary class. C. Todd mentioned receipt of \$10,000 grant from the Rec Board, and it will be used to purchase a portable basketball hoop and removing the broken hoop in the large gym.

Some discussion took place on the RFP and what it will provide for JOCO First. Is this plan for economic development or to outline JOCO First's role and future.

III. PUBLIC COMMENT PERIOD:

Pam Day spoke briefly about The Buffalo Chamber and its future. Day is the new membership coordinator for the Chamber. It is her and the Chamber's hope to rebuild the membership base.

IV. OTHER BUSINESS:

- a. **Next Regular Meeting Date October 12, 2022**, at 8:00 A.M. Located room 108 at Bomber Mountain Civic Center Buffalo, Wy.

AJOURN: 9:45am. B. Novotny motioned. J. DeMatteis 2nd. Meeting Adjourned.

Contact Information: KBJ Economic Development (307) 620-2458


Rick Myers, Chair

10/12/22

Date

Attested by: Board Member

Date