

**Powder River Conservation District
 Monthly Board Meeting
 December 20, 2022**

Supervisors Present:

Bill Jones
 Tom Harlan
 Wade Curuchet
 Kevin Lund

Others Present:

Anita Bartlett, District Manager
 Allison, McKenzie, District Conservationist
 Linda Greenough, JC Commissioner

The regular board meeting was called to order by Board Chair Bill Jones at 6:30 p.m.

Kevin Lund moved to accept the minutes from the November 15, 2022, regular Board Meeting. Tom Harlan second. Motion Carried.

The Treasurer's Report was reviewed as follows:

Checking	\$ 266,481.69
Savings	\$ 439,361.31
Petty Cash	\$ 2.93
Total	\$ 705,845.93

DECEMBER MONTHLY EXPENSES

<u>Check #</u>	<u>TO</u>	<u>Memo</u>	<u>Amount</u>
8374	Wyoming.com	website	\$ 20.00
8375	Visa	office supplies	\$ 54.54
8376	Anita M. Bartlett	salary	\$ 1,927.92
AP	IRS	tax deposit	\$ 1,242.64
8377	Anita M. Bartlett	salary	\$ 1,927.93
8378	Anita M. Bartlett	mileage	\$ 150.00
8379	Joyce Black	janitorial	\$ 250.00
8380	Susan Anderson	rent	\$ 443.02
8381	Jack Schirmer	snow removal	\$ 25.00
8382	Montana-Dakota Utilities Co	utilities	\$ 135.35
8383	Powder River Energy Corp	utilities	\$ 98.27
8384	Range	utilities	\$ 99.49
8385	WY Educators' Benefit Trust	insurance	\$ 830.03
8386	Johnson County Clerk	election	\$ 988.06
8387	Barnum Inc	EWP Final Payment	\$ 55,500.00
8388	UT Livestock	Cost Share Reimbursement	\$ 20,000.00
Grand Total			\$ 83,692.25

Wade Curuchet moved to approve the Treasurer's Report, the November Checking account and Savings account reconciliations, and to accept payment of all bills. Tom Harlan Second. Motion Carried.

BUSINESS:

1. EWP Projects Update

- Anita Bartlett gave the following report on the EWP Projects:
 - All of the EWP projects are complete. There is still one engineering invoice to be received then she will be able to close out all of the contracts/grants.
 - She filed the NRCS reimbursement today and will get the Trust grant reimbursement filed this week.
 - The 404 permit reports still need to be filed with the State Engineers office and Anita will get those done after the 1st of the year.

2. Service Award

- Bill Jones presented Wade Curuchet with his 5 year service pin.

3. WACD Convention Report

- Kevin Lund and Anita Bartlett gave a brief updated on the WACD Joint Convention.

4. New Diversion Projects

- Anita Bartlett stated that WY Game & Fish has some funding available to assist with engineering and construction on stream projects. Travis Cundy has contacted Anita about applying for this funding to replace the diversion on Walt Elm's and Ronnie Christensen's properties. This funding must be matched and at this time Anita does not have other funding sources or estimated cost. The board decided that while they would like to pursue the replacement of these diversions, they are not at a place they feel comfortable pursuing funding.

5. Christmas Bonus

- Wade Curuchet moved to give Anita Bartlett a \$500 Christmas Bonus this year. Kevin Lund second Motion Carried.

6. District Report

- The District Manager's Report was discussed.
- Anita Bartlett requested leave approval for February 6-9, 2023. Wade Curuchet move to approve Anita Bartlett's leave request for February 6-9, 2023. Kevin Lund second. Motion Carried.
- Anita Bartlett reminded the Board that she would also be gone on leave January 6-13, 2023.

7. NRCS Field Office Report

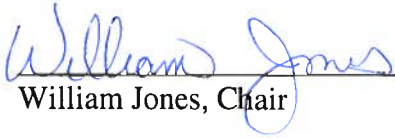
- The NRCS Field Office Report was discussed.

The next regular Board Meeting was scheduled for Tuesday, January 17, 2023, at 6:30pm. Wade Curuchet moved to adjourn the meeting, Tom Harlan Second. Motion carried 7:40 pm.

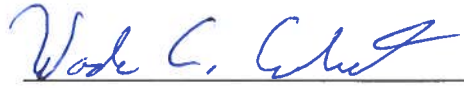
Respectfully Submitted:

A handwritten signature in blue ink, appearing to read "Anita M. Bartlett".

Anita M. Bartlett, District Manager

A handwritten signature in blue ink, appearing to read "William Jones".

William Jones, Chair

A handwritten signature in blue ink, appearing to read "Wade C. Curuchet".

Wade Curuchet, Secretary/Treasurer