

**Powder River Conservation District  
 Monthly Board Meeting  
 November 15, 2022**

**Supervisors Present:**

George Renkert  
 Tom Harlan  
 Wade Curuchet  
 George Renkert  
 Bill Jones

**Others Present:**

Anita Bartlett, District Manager  
 Allison, McKenzie, District Conservationist  
 Linda Greenough, JC Commissioner

The regular board meeting was called to order by Board Chair Bill Jones at 6:32 p.m.

Kevin Lund moved to accept the minutes from the October 11, 2022, regular Board Meeting. George Renkert second. Motion Carried.

The Treasurer's Report was reviewed as follows:

|            |                |
|------------|----------------|
| Checking   | \$ 229,620.40  |
| Savings    | \$ 439,012.41  |
| Petty Cash | \$ <u>2.93</u> |
| Total      | \$ 668,635.74  |

**NOVEMBER MONTHLY EXPENSES**

| <b><u>Check #</u></b> | <b><u>TO</u></b>            | <b><u>Memo</u></b>       | <b><u>Amount</u></b> |
|-----------------------|-----------------------------|--------------------------|----------------------|
| 8354                  | Wyoming.com                 | website                  | \$ 60.00             |
| 8355                  | Anita M. Bartlett           | salary                   | \$ 1,937.92          |
| 8256                  | USPS                        | tree sales mailing       | \$ 39.64             |
| 8257                  | Susan Anderson              | rent                     | \$ 443.02            |
| 8258                  | Joyce Black                 | janitorial               | \$ 250.00            |
| 8259                  | Town of Kaycee              | stock rest water         | \$ 84.63             |
| 8360                  | Visa                        | office supplies/postage  | \$ 142.16            |
| 8361                  | Powder River Energy Corp    | Utilities                | \$ 91.74             |
| 8362                  | Range                       | Utilities                | \$ 93.47             |
| 8363                  | Montana-Dakota Utilities Co | Utilities                | \$ 63.32             |
| 8364                  | Kaycee General Store        | school education         | \$ 37.09             |
| 8365                  | WWC Engineering             | EWP engineering          | \$ 3,657.00          |
| 8366                  | Weston County NRD           | Area I Meeting           | \$ 30.00             |
| 8367                  | Energy Laboratories         | water testing            | \$ 404.00            |
| 8368                  | WACD                        | September/October Dental | \$ 89.90             |
| 8369                  | Barnum Inc                  | Gosney EWP               | \$ 85,251.88         |
| 8370                  | WEBT                        | November insurance       | \$ 830.03            |
| 8371                  | Clifty View Nursery         | tree deposit             | \$ 315.94            |
| 8372                  | Anita M. Bartlett           | mileage                  | \$ 187.50            |
| AP                    | IRS                         | Tax Deposit              | \$ 1,242.62          |
| 8373                  | Anita M. Bartlett           | salary                   | \$ 1,927.92          |
| <b>Grand Total</b>    |                             |                          | <b>\$ 97,179.78</b>  |

Wade Curuchet moved to approve the Treasurer's Report, the October Checking account and Savings account reconciliations, and to accept payment of all bills. Tom Harlan Second. Motion Carried.

## **BUSINESS:**

### **1. EWP Projects Update**

-Anita Bartlett gave the following report on the EWP Projects:

-She stated that the Harlan and Gosney projects are complete. Barnum is working on Moffett's and should be done by Thanksgiving. Anita asked if George Renkert would check the fence, they replaced to make sure that it met his expectations/needs.

-She will be working on filing reimbursements for the latest invoice and once final invoices are received, she will work on closing out all of the funding requirements for grants.

### **2. Cost Share Extension Request**

-Anita Bartlett presented to the board an extension request from Streeter Ranch for an additional 6 months on their cost share project. They are still waiting for BLM approval to cross a section of BLM to finish the project. Wade Curuchet moved to approve the 6-month extension request from Streeter Ranch. Kevin Lund second. Motion Carried.

### **3. Oaths of Office**

-Kevin Lund and Tom Harlan took their Oaths for Office. Anita Bartlett notarized a copy and will submit it to the agencies that need proof of Oaths of Office.

### **4. Community Orchard**

-Anita Bartlett asked the board if they would like to partner with the Town of Kaycee and the Johnson County School District to begin a community orchard as part of our Arbor Day/Tree City USA program. She said that she had been in contact with both groups, and they are interested in this partnership. The board stated that she should move forward to see what needs to be done to make this project happen and report back.

### **5. Game & Fish Project Support/Sponsorship**

-Anita Bartlett stated that Todd Coltrider with the WY Game & Fish had contacted her about seeing if the District would like to take part in a project and/or a workshop. The G&F is working on installing beaver dam analogs on a landowner within the district. Also, the G&F would like the District to host a Z-Dike workshop. The board discussed both projects and decided at this time they do not have the finances necessary to be apart of these projects.

### **6. District Report**

-The District Manager's Report was discussed.

### **7. NRCS Field Office Report**

-The NRCS Field Office Report was discussed.

The next regular Board Meeting was scheduled for Tuesday, December 11, 2022, at 6:30pm.  
Kevin Lund moved to adjourn the meeting, Wade Curuchet Second. Motion carried 7:46 pm.

Respectfully Submitted:



Anita M. Bartlett, District Manager



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William Jones, Chair



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Wade Curuchet, Secretary/Treasurer