

MEETING MINUTES
KBJ ECONOMIC DEVELOPMENT JOINT POWERS BOARD
Bomber Mountain Civic Center 63 N. Burritt Ave.,
Room 108
Buffalo, WY. 82834
March 8, 2023@8:00AM

Members present:

Shann Edwards, Chairman
Bill Novotny, JCC Chair
Zach Smith, Board Member
John DeMatteis, Board Member
Shane Schrader, Mayor of Buffalo
Tom Knapp, Vice Chair
Mary Plank, Board Member

Members absent:

Rick Myers, Treasurer
Bill Gehrig, Mayor of Kaycee
Josh Keegan, Board Member

Staff Present: Kerry Absetz

Guests: Seth Taylor, reporter Buffalo Bulletin; Kristin DeLegard, JCTA; Jody Sauers, Johnson County Tourism Association board member; Scott Madsen, City Council; Wendy Smith, Sheridan College; Kate Harness, 307NetRadio.

- **CALL TO ORDER AND INSTRUCTION:**
8:01 AM Chairman S. Edwards calls meeting to order.

REVIEW/ACCEPT MEETING MINUTES:

February 8, 2023, meeting minutes reviewed by Chairman S. Edwards. Z. Smith motions to approve, and T. Knapp 2nds. Motion carried.

- **Regular Business:**

Financials:

Chair Edwards discussed printing financials for everyone at each meeting. Budget vs. Actual and Profit & Loss are essentials. We will continue to send all the details and reports to each board member via email. The board is now responsible for printing what financials they need for each meeting. Financials and budget reviewed by Chair S. Edwards. S. Schrader moved to accept the financials. J. DeMatteis 2nd and motion carried.

- **Staff Report:**

Staff K. Absetz -Reviewed kiosk for downtown. Trying to get an additional quote from Beau Fowler of Awis Computers for kiosk and progressive web app. Quotes that came in from TrueOmni very high. Final details coming for Board training class. Spoke to Bighorn Films for a new video for JOCO/BMCC websites. Rented Baby Wagon for \$450 a month for 6 months to Bighorn Electric. Return of Escape

Room in April last time this spring. Removal of fixed hoop in large gym. Repaired motorized hoop. Comtronix tested and will make repairs for fire panel.

- **Old Business:**

Still updating the employee handbook. Board training sign up.

- **New Business:**

Change meeting date. Moved the meeting date to the fourth Wednesday of each month. J. DeMatteis moved to change the meeting date to the fourth Wednesday of each month. T. Knapp 2nds and motion carried. The board set a workshop for March 15th @8 am in BMCC room 108, to review bylaws and the economic development business park feasibility study.

- **PUBLIC COMMENT PERIOD:**

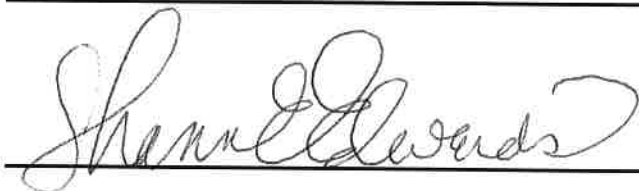
W. Smith New Trio hire for Sheridan College Johnson County, Brianna Buckingham. Mentioned that the wi-fi and fiber optics at Bomber Mountain Civic Center prohibits them from having a computer lab at this facility. J. Sauers reviewed what Johnson County Tourism Association's responsibility and limitations are. They are only a marketing arm. They have 30k to offer in grants to the grant applicants but have received 70k in grant requests applications.

- **OTHER BUSINESS:**

a. **Next Regular Meeting Date April 26, at 8:00 A.M.**

The meeting adjourned at 9:08am.

Contact Information: KBJ Economic Development (307) 620-2458



Date

4/20/23

Attested by: Board Member

Date