



<b>Job Title:</b>	Public Health Nurse	<b>Job Category:</b>	All Programs as needed
<b>Location:</b>	Buffalo, Wyoming	<b>Travel Required:</b>	Travel Required
<b>Level/Salary Range:</b>	\$28.00 - \$31.00	<b>Position Type:</b>	Part Time, 20 hours/week

**Job Description**

**PURPOSE**

- Performs nursing assessment, diagnosis, treatment, planning, implementation, and evaluation to individuals, families, and groups, or to the population as a whole.

**ESSENTIAL DUTIES**

- Provides direct nursing care in the clinic and other settings, through use of the nursing process, including teaching and counseling patient and family in patient’s care.
- Document nursing care given, according to State Standards for documentation in a timely manner.
- Plan and conduct health clinics and classes at various sites within the county and occasionally at other locations, sometimes in the evenings and weekends.
- Refer patients to other community resources and collaborate with primary care providers in carrying out patient care within the scope of public health nurse practice.
- Work with county nurse manager, agency staff, and state PH emergency preparedness team for the planning, training, and implementation of all-hazard response plans, including smallpox and pandemic flu clinics and potential post-event case follow-up.
- Represent the agency on local/county/state/national boards, committees, and/or organizations.
- Under supervision of the county nurse manager, assume oversight of a specific program(s), including arranging patient services and making policy recommendations.
- Participates in peer review, audits, and other means of evaluation to assure quality of public health nursing process.

**AUTHORITY**

- Process complex patient information and make independent nursing decisions within the scope of nursing practice.
- Any request to perform services not included in the agency’s strategic plan will be referred to the county manager.

**CHALLENGES**

- A small amount of care provided is outside of the office setting with travel to and from offsite meetings, clinic and class locations, etc. Travel can be challenged by weather conditions
- The public’s perception of the service delivered by Johnson County Public Health can be different from what services provided. The PHNs are challenged with defining what their roles are in the community based on required public health services within their agency’s strategic plan and in accordance with the Wyoming Department of Health and local Johnson County Commission.

### QUALIFICATIONS AND EDUCATION REQUIREMENTS

- Licensure as a Registered Nurse in Wyoming
- BLS CPR Certification
- Valid Driver's License

### PREFERRED SKILLS

- Knowledge of: laws, principles and practices of professional nursing, maintenance of health records and charts, reports, and observations, principles of nursing process and scientific process; public healthcare functions and essential services; applying nursing diagnosis and treatment to patient care, scientific concepts as a basis for decision making, physical, biological and behavioral sciences; evaluation services and programs according to standards; work management and leadership theory and practice, state and local law pertaining to healthcare.
- Ability to: exercise independent judgement; apply scientific and theoretical concepts as a basis for decision making; perceive when change is needed and creatively bring about the change; exercise independent judgement; motivate others; be self-directed, organized, and assertive; think abstractly and concretely and see the broader picture and context for operations.
- Skills in: monitoring the work of others, applying nursing process; interpersonal relationships; oral and written communication skills.
- Necessary Special Requirements: Lift/transport equipment of varying sizes and weights up to about 50lbs, including to offsite clinics and classes; climb stairs to patient homes, drive long distances, travel throughout the state, and to national conferences if requested; work evenings, nights, and/or weekends when the situation requires it, such as (but not limited to) PH emergency response and/or disease outbreaks. A background check, including the taking of fingerprints, will be completed through the Wyoming Department of Criminal Investigation, the Department of Family Services, and the Federal Bureau of Investigation, for every successful applicant. Also required is a release of personnel records to the director/board/commissioners in Johnson county, on an as needed basis.

### ADDITIONAL NOTES

This position does not manage or provide work direction to other employees but may require some training of new employees as delegated by the county nurse manager.

**Please send resume to Kristin Friedrich, County Nurse Manager at [kristin.friedrich@wyo.gov](mailto:kristin.friedrich@wyo.gov). You may also mail (PO Box 100) or hand deliver a resume to Johnson County Public Health at 85 Klondike Dr, Buffalo, WY.**