

MEETING MINUTES KBJ ECONOMIC DEVELOPMENT JOINT POWERS BOARD

Bomber Mountain Civic Center, 63 N. Burritt Ave., Room #108

Buffalo, WY 82834

July 26, 2023

Members present:

Tom Knapp, Vice Chair
Rick Myers, Treasurer
Jeff Shelley, JCC
Zac Smith, Board Member
John DeMatteis, Board Member

Members absent:

Bill Gehrig, Mayor of Kaycee
Shann Edwards, Chair
Shane Schrader, Mayor of Buffalo
Mike Hanson, Board Member

Staff present: Claudia Todd

Guests: Wendy Smith, Sheridan College; Kristin DeGalard, JCTA; Aaron Palmer, Sheridan Media, Dale Saathoff, Lisa Dixon, Bill Dooley, Bob Wise, Joice Gammon, Pickleballer group

I & II. CALL TO ORDER AND INSTRUCTION:

8:00AM Vice Chair Knapp calls meeting to order.

CONSENT AGENDA/MEETING MINUTES:

June 28, 2023, consent agenda including meeting minutes, financials, written staff report and Employee Handbook reviewed by Vice Chair Knapp. Myers motions to approve, Shelley 2nd. Motion carried.

III. FINANCE COMMITTEE:

Myers stated that for the upcoming fiscal year 2023/2024 JOCO First requested \$140,000 from City and County. The County has committed to \$50,000 and the City to \$21,000. Knapp raised the question if a revised budget needs to be forwarded to the State. Myers confirmed to update the budget.

Todd added a comment because of Kerry Absetz's resignation, she would prefer to leave the bookkeeping part with an official CPA.

Since Branded Bookkeeping resigned as the bookkeeper. The board discussed the options for finding a new CPA. Myers motioned to approve to use Mohatt, Johnson & Godwin LLP. Smith second. Motion carried.

IV. FACILITIES COMMITTEE:

Knapp informed the board about his presentation at the Commissioner's meeting in July regarding replacing the outdated fire panel by requesting money and approval to do so with the County. The County approved \$34,540 to install a digital upgraded fire panel with the stipulation to request the matching sum from City Council. At the City Council presentation Knapp found out that the City has tabled the subject to the next Council meeting. Knapp encouraged discussion among board members. The goal is to get the City Council on board. No decision was made.

Vice Chair Knapp also informed about the roof leaking issue at Mountain Meadow Wool (MMW). The committee visited and the board discussed the two options that were brought forward.

One option was to patch up the roof again or place a sort of liner over top of the roof and the second option was to fix the top of the roof which would cost approx. \$15,000. A discussion was held.

Commissioner Shelley suggested to look into Brian Schick's spray foaming.

Knapp furthermore is going to get educated on rules for County vs. City properties. Board member Smith suggested requesting assistance with the City of Buffalo regarding funding the repair.

V. OLD BUSINESS:

Knapp referred to Edwards to further discuss the Assessment Needs project at the next board meeting.

VI. NEW BUSINESS:

Todd informed the board about two new tenants which are Rocking K Forge and Wyoming Council of Problem Gambling. The income for both renters is \$750 per month.

Todd also informed the board about major HVAC issues that have occurred over the past few weeks.

Powder River H/A has found out that the outside units outside the large gym have been tempered with and therefore the building tenants experienced very high levels of temperatures. Powder River H/A is willing to sign a letter stating that this repair was necessary due to vandalism. Todd is checking with the insurance company if a claim should be filed or paid out of pocket.

Todd also reported about the past weekend's happenings at BMCC. Longmire Autograph sessions were held for two days and an event that was scheduled at Buffalo High School was taking place at BMCC as well. For the two ticketed events approx. 300 folks showed up and for the "Longmire discussion" about 600 folks were attending while on the front lawn the Lovin Junkin Show was going on.

Vice Chair Knapp referred to Edwards for more information on a planned board retreat.

VII. OTHER BUSINESS:

Public Comment:

Dale Saathoff with the pickleball club and several members attended the board meeting. Saathoff expressed his appreciation for being at BMCC playing in the colder months of the year. He also mentioned that there are now approx. 50 members in the Buffalo area that enjoy the sport.

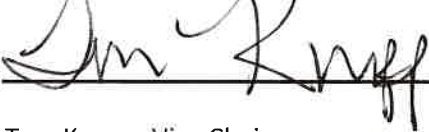
With the new finished flooring he referred to a concern of BMCC staff not being able to put tape down the gym floor. BMCC staff advised pickle ballers to think outside the box and find a tape solution that is not abrasive to the floor. Additionally, the pickle ballers were advised to let gym walkers be able to walk at the smaller gym as they don't have any other place to walk as everyone is welcome to use the facility.

Wendy Smith with Sheridan College in JC informed the board about a criminal justice class that is new to the college which will be offered this fall.

ADJOURN:

Meeting adjourned at 8:49am.

Contact information: KBJ Economic Development (307) 620-2458



Tom Knapp, Vice Chair

Date: 8-30-2023



8/30/23

Attested by: Board Member

Date: