

**Powder River Conservation District  
 Monthly Board Meeting  
 August 8, 2023**

**Supervisors Present:**

Bill Jones  
 Tom Harlan  
 George Renkert  
 Wade Curuchet  
 Kevin Lund

**Others Present:**

Anita Bartlett, District Manager  
 Allison McKenzie, District Conservationist

The regular board meeting was called to order by Board Chair Bill Jones at 6:30 p.m.

Kevin Lund moved to accept the minutes from the July 11, 2023, regular Board Meeting. Wade Curuchet second. Motion Carried.

The Treasurer's Report was reviewed as follows:

Checking	\$ 181,900.04
Savings	\$ 585,091.91
Petty Cash	\$ <u>6.32</u>
Total	\$ 766,998.27

**AUGUST MONTHLY EXPENSES**

<u>Check #</u>	<u>TO</u>	<u>Memo</u>	<u>Amount</u>
8512	Powder River Energy Corp	Utilities	\$ 32.17
8513	VOID	Void	\$ -
8514	Wyoming.com	website	\$ 20.00
8515	USPS	postage	\$ 14.05
8516	Anita M Bartlett	mileage	\$ 264.62
8517	Anita M Bartlett	salary	\$ 1,998.53
8518	Sheridan Tent & Awning	irrigation material	\$ 2,299.34
8519	Visa		\$ 329.94
8520	Range	Utilities	\$ 96.82
8521	Montana-Dakota Utilities Co	Utilities	\$ 23.43
8522	Town of Kaycee	Utilities	\$ 94.00
8523	Susan Anderson	rent	\$ 443.02
8524	Joyce Black	janitorial	\$ 250.00
8525	WY Educator's Benefit Trust	insurance	\$ 981.03
8526	WACD	insurance	\$ 43.90
AP	IRS	tax deposit	\$ 1,254.36
8527	Anita M Bartlett	salary	\$ 1,998.52
<b>Grand Total</b>			<b>\$ 10,143.73</b>

George Renkert moved to approve the Treasurer's Report, the June Savings Account, reconciliation, the July Checking account reconciliation, and to accept payment of all bills. Kevin Lund Second. Motion Carried.

## **BUSINESS:**

### **1. Area I Meeting & Educational Training**

-Anita Bartlett went over the beginning logistics for the Area I meeting and the Audit Certification Training the District will be hosting in September. We will be utilizing the Red Wall Community Center for both; Area Meeting will be in the old library meeting room and the Training will be in the gym. We may need to borrow chairs and tables from the HJP and Anita will need help moving and setting those up. The Invasion is working on cost estimates for lunch at both events. There will be a fee for both to cover lunch and handouts for the training. Anita is working on getting a speaker so the audio will be loud enough at both events.

### **2. Agreement for Accounting Services**

-Anita Bartlett presented the agreement for accounting services from Caver, Florek, & James to complete the District's financial requirements for the Department of Audit for the FY 22-23. The board reviewed the agreement. Wade Curuchet moved to accept the agreement for accounting services from Carver, Florek & James. Tom Harland Second. Motion Carried.

### **3. Fire Blight Issue in Trees**

-Anita Bartlett stated that she had been working with WY State Forestry and landowners to determine which trees in Kaycee have been infected by fire blight. There are a considerable number of trees, and she is hoping to find grant funding to treat the infected trees. State Forestry is working with her on this.

### **4. Flood Mitigation Assistance (FMA) Planning Grant**

-Anita Bartlett asked the board if they would be in support of seeking grant funding from FEMA. The Flood Mitigation Assistance Planning grant is one of the few Anita has found that will assist with engineering cost for projects. The board was in support of Anita seeking out more information and applying for the grant.

### **5. Well Water Testing Day**

-Anita Bartlett stated that Well Water Testing Day is scheduled for Tuesday, September 19<sup>th</sup>. She will be getting brochures and fliers out directly and water bottles picked up next week to start handing them out. A portion of this event is paid for by the WDA Lab funds we receive every biennium.

### **6. District Report**

-The District Manager's Report was discussed.

### **7. NRCS Field Office Report**

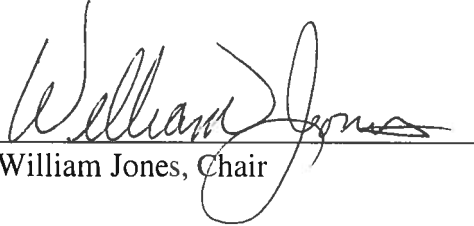
-The NRCS Field Office Report was discussed.

The next regular Board Meeting was scheduled for Tuesday, September 12, 2023, at 6:30pm. Kevin Lund moved to adjourn the meeting, Wade Curuchet Second. Motion carried 7:38 pm.

Respectfully Submitted:



Anita M. Bartlett, District Manager



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William Jones, Chair



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Wade Curuchet, Secretary/Treasurer