

REGULAR MEETING

Powder River Fire District

May 10th, 2023

7:00 P.M.

Present:

Board Members: Matt Carr and Steve Haines

Fire Chief: Kenneth Richardson

Public: Johnson County Commissioner Novotny

District Clerk: Becky Schiermiester

The regular meeting of the Powder River Fire District Board of Directors was brought to order by Chairman Steve Haines at 7:00 p.m. on Wednesday, May 10th, 2023.

Minutes: Matt Carr moved to approve the minutes for the regular board meeting held on April 12th, 2023, as presented. Steve Haines seconded the motion. *Vote: 2 ayes. Motion Carried.*

Treasurer's Report: Becky Schiermiester presented the board with an income/expense report, a balance sheet, and a progressive budget report for May. Matt Carr moved to accept the treasurer's report, seconded by Steve Haines. *Vote: 2 ayes. Motion Carried.*

Fire Chief's Report:

Call Outs: Fire Chief Kenneth Richardson reported that the district had responded to two call outs during the month of April, which consisted of one ambulance assist and one vehicle fire.

Seasonal Help: Chief Richardson and the board discussed the rate and age requirements preferred for any summer help that may be employed by the district for the summer months.

Updates and Repairs: Chief Richardson reported that twenty-two fire extinguishers had recently been serviced and returned to service.

The board and Chief Richardson also discussed the repairs that are needed on Brush 4. Matt Carr moved to approve up to \$5,500.00 for repairs on Brush 4. Steve Haines seconded the motion. *Vote: 2 ayes. Motion Carried.*

NEW BUSINESS:

FYE 2024 Proposed Budget: The board prepared the 2023/2024 proposed budget for the Powder River Fire District. Matt Carr moved to accept the proposed 2023/2024 budget for the Powder River Fire District, seconded by Steve Haines. *Vote: 2 ayes. Motion Carried.*

A public hearing will be held Wednesday, July 12th, 2023, at 7:00 p.m., before finalizing the budget.

Ice Machine: Chief Richardson reported that the ice machine is no longer running. Matt Carr moved to approve up to \$3,000.00 for the purchase of a new ice machine. Steve Haines seconded the motion. *Vote: 2 ayes. Motion Carried.*

Laptop: The board and Chief Richardson discussed the necessity to purchase a new laptop. Matt Carr moved to approve up to \$2,000.00 for the purchase of a new laptop. Steve Haines seconded the motion. *Vote: 2 ayes. Motion Carried.*

Wildland Fire Management Annual Operating Plan: The board was presented with the 2023/2024 Wildland Fire Management Annual Operating Plan. Matt Carr moved to approve signing the plan, seconded by Steve Haines. *Vote: 2 ayes. Motion Carried.*

Updates: The board and Commissioner Novotny discussed the tax assessments and mil levies that will be used for the 2023/2024 budget. They also discussed the procedures for advertising old equipment and the possibility of working in conjunction with Johnson County Road & Bridge when they are selling some of their assets.

Old Business: None

Bills:

Matt Carr moved to approve the following audited bills, seconded by Steve Haines.

Vote: 2 ayes. Motion Carried.

All-Out Fire Extinguishers, Repairs/Maintenance - \$1,438.00; AT&T, Telephone - \$12.73; EFTPS, Payroll Liability - \$755.16; Frandson Safety, Repairs/Maintenance - \$26.25; Homax Oil Sales, Fuel - \$223.91; Johnson County Fire Control District #1, Dues - \$750.00; Kaycee General Store, Repairs/Supplies - \$24.99; Montana-Dakota Utilities, Utilities - \$360.03; Powder River Energy, Utilities - \$282.00; Range, Telephone - \$143.45; Richardson, Kenneth, Wages - \$1,358.25; Rocky Mountain Power, Utilities - \$115.93; Schiermiester, Becky, Administrative Wages - \$1,708.17; Tedesko Repair, Repairs/Maintenance - \$1,489.06; Tom's Tire & Repair, Repair - \$30.00; Town of Kaycee, Utilities - \$64.00; Wyoming Retirement, Retirement - \$168.75.

Adjournment:

With no further business the regular board meeting was adjourned at 8:19 p.m.



Steve Haines, Chairman



Matt Carr, Secretary

Kevin Lund, Treasurer