

JOHNSON COUNTY LIBRARY BOARD MINUTES

Monday, July 24, 2023

The Johnson County Library Board of Trustees met at Johnson County Library on Monday, July 24. The following members were present: Jennifer Bakken, Margaret Smith, Shane Greet, Leighton "Pitchy" Gammon, and Terry Urruty. Director Lindsey Belliveau and Jeff Shelley, County Commissioner, were present. Jenny called the meeting to order at 4:01 p.m.

Minutes- from the June 19, 2023, were reviewed. Margaret moved to approve the minutes as submitted. Terry seconded the motion. The motion carried.

Correspondence- Nothing available.

July 2023 checks - reports included in permanent record.

Direct deposit checks DD15000-DD1510, checks 19118-19149 (void 19127), and Operations and Maintenance checks 1517-1528 were reviewed. Pitchy moved to approve the payments and Shane seconded. The motion carried.

Trustee Checks 1936-1940 were reviewed. Margaret moved to ratify the checks and Pitchy seconded. The motion carried.

Director's Report - original in permanent record.

Discussion = Margaret shared pictures of Summer Reading events with trustees. Jenny shared how her children enjoy the reading program.

Old Business

- Update on finances to date.
 - Check from Johnson County Treasurer 7/19/2023 = \$23,654.65
 - \$19,722.09 property tax, \$3,932.56 motor vehicle
 - Balances:
 - Checking = \$445,346.12
 - Operations and Maintenance = \$11,663.31
 - Reserve = \$288,396.10
 - Depreciation = \$75,311.51
- Moving funds to reserve account. Discussion about transfer of money to the concluded with Margaret making a motion to give Lindsey the authority to remove \$200,00.00 from the First Northern checking account to invest in CD or best possible option for return. Terry Seconded the motion. Motion carried.
- Policy Progress – Terry agreed to be on review committee. Bonnie and Monica are noting updates for Kaycee Branch, Heather and Lindsey are working on updates for Buffalo. Time frame goal is six months and committee will meet in August. Newspaper and radio will be used for advertisement.

New Business

- Board of Trustee officer election - Margaret made a motion to keep officers the same. Terry seconded. Motion carried.
- Pitchy is working on a grant to fund a full-time employee for possibly 3 years. If grant is received, employee would be notified up front.

Next Meeting

The next regular meeting is 4 p.m. Monday, August 21, 2023, in Kaycee Branch. Pitchy moved to adjourn the meeting. Margaret seconded. Motion carried. Meeting adjourned at 4:51 p.m. to executive session.