

## Minutes

### Johnson County Cemetery District

**DATE** October 10, 2023

**TIME** 2:00 P.M.

#### **MEETING CALLED TO ORDER BY**

Liz Graves, Vice President

#### **In Attendance**

Luke Goddard- President attended via zoom, Liz Graves- Vice President, Barb Mueller- Secretary, Sheila Camino- Treasurer, Kassie Spiering- Board Member, Shawn Sullivan- Sexton, Dennette Mondea- Deputy sexton Kaycee, Chanda Rule via Zoom, Aaron Palmer Sheridan Media/307netradio

#### **APPROVE AGENDA**

The board opened with approval of the agenda; some additional items were added to the agenda:

Kaycee entry gate

Kaycee office

Move cremation garden to last item on agenda

Kassi motioned an approval of the agenda, Barb second the motion, vote, motion passed.

#### **PUBLIC COMMENT**

none

#### **VOUCHERS**

Barb motioned to approve the vouchers as submitted, Sheila second, vote, motion passed.

#### **APPROVAL OF MINUTES**

August minutes missing from the previous meeting were provided to the board. Barb motioned to approve the August meeting minutes as written, Shiela second, no discussion, vote, motion passed.

Barb motioned to approve the September meeting minutes as submitted, Sheila second, no discussion, vote, motion passed.

#### **FINANCE REPORT**

Chanda Rule presented the financial report to the board noting that the budget was 25% through the fiscal year and the budget was at 19.97% of total expenditures. It was pointed out that County commissioners approved budget level came in \$100,000 higher than what the cemetery district approved and auditors told the board to use the county approved number on the budget without amendment unless the budget over extends. Kassie motioned to approve the budget Barb second, Sheila

noted she would be absent for a couple of meetings and asked Chanda to continue with the financial report. No other discussion, vote, motion passed.

### **OLD BUSINESS**

Sexton job Description: Barb discussed the process that was used to come up with a description. A job description was presented to the board members for review, tabled and will be on the following months agenda.

Irrigation update: Sexton updated the board as to the status of the irrigation system regarding repairs made to date. The sexton also explained needed repairs in the future after having CPS (irrigation contractor) on sight to do a full review of pumps, Piping, filters, electrical components, and controls for the system. The system appears to be reaching the end of its shelf life and a plan to replace the whole system in small sections over a period of four to six years was briefly discussed.

The board was updated on the status of fall/winter preparations.

A gate and sign for Kaycee Cemetery regarding size, shape, and design was discussed and bids for the project were requested.

The board revisited a plan to build a formal office inside of the Kaycee shop. The project will move by forward getting prices and timeline to the board.

An additional option for the cremation garden location was presented to the board. The site is in the southeast corner of the cemetery. The board visited the site and discussed the pros and cons of the new site. The board returned to the board room and after some additional discussion Barb made a motion to move the cremation garden to the southeast corner of the cemetery, Sheila second, no other discussion, vote, motion passed.

### **NEW BUSINESS**

The purchase of an additional cemetery truck was also revisited. A truck and dump trailer package were presented to the board. This equipment is intended to replace the dump truck currently being used for hauling purposes. The board discussed where to pull the money from the budget to make the purchase. Selling the dump truck was discussed. Kassie made a motion to purchase the truck and trailer package from Prime Rate Motors, Barb second, no further discussion, vote, motion passed.

A motion was made by Sheila to sale the dump truck, Barb second, no discussion, vote, motion passed.

### **EXECUTIVE SESSION**

None

**ADJOURN**

Kassie made as motion to adjourn the meeting, Shiela second, no discussion, vote, motion passed.

Meeting adjourned at 3:57 P.M.

Signature\_\_\_\_\_Date\_\_\_\_\_

**President of the Board**

Signature\_\_\_\_\_Date\_\_\_\_\_

**Secretary**