

**Powder River Conservation District  
Monthly Board Meeting  
October 18, 2023**

**Supervisors Present:**

Bill Jones  
Tom Harlan  
George Renkert  
Kevin Lund  
Wade Curuchet

**Others Present:**

Anita Bartlett, District Manager  
Allison McKenzie, District Conservationist  
Jeff Shelly, County Commissioner

The regular board meeting was called to order by Board Chair Bill Jones at 6:30 p.m.

Kevin Lund moved to accept the minutes from the September 12, 2023, regular Board Meeting.  
Wade Curuchet second. Motion Carried.

The Treasurer's Report was reviewed as follows:

Checking	\$ 175,577.78
Savings	\$ 586,567.90
Petty Cash	\$ 6.32
Total	\$ 765,152.00

**OCTOBER MONTHLY EXPENSES**

<b><u>Check #</u></b>	<b><u>TO</u></b>	<b><u>Memo</u></b>	<b><u>Amount</u></b>
8544	Wyomng.com	website	\$ 20.00
8545	Anita M Bartlett	mileage	\$ 196.50
AP	IRS	Tax Deposit	\$ 1,254.38
AP	WY Depart of Workforce Services	3Q WC/UI	\$ 395.14
8546	Anita M Bartlett	salary	\$ 1,998.53
8547	WY Depart of Revenue	3Q Sales Tax	\$ 13.40
8548	Susan Anderson	rent	\$ 443.02
8549	Joyce Black	janitorial	\$ 250.00
8550	Visa	office supplies/meeting/travel	\$ 198.26
8551	Powder River Energy Corp	Utilities	\$ 84.16
8552	NACD	dues	\$ 775.00
8553	Montana-Dakota Utilities Co	Utilities	\$ 22.69
8554	Range	Utilities	\$ 88.60
8555	Town of Kaycee	Utilities	\$ 94.00
8556	WCDEA	dues	\$ 25.00
8557	WEBT	insurance	\$ 891.03
8558	Energy Labes	well water testing	\$ 2,795.00
8559	Wyomng.com	website	\$ 20.00
8560	Old Republic Surety Company	Bond	\$ 307.00
8561	WACD	dues/dental insurance	\$ 10,338.90
8562	Anita M Bartlett	salary	\$ 1,998.52
<b>Grand Total</b>			<b>\$ 22,209.13</b>

Tom Harlan moved to approve the Treasurer's Report, the August and September Savings Account reconciliation, the September Checking account reconciliation, and to accept payment of all bills. Wade Curuchet Second. Motion Carried.

## **BUSINESS:**

### **1. Fireblight Issue in Trees**

-Anita Bartlett stated that WY State Forestry does not have grants funds to assist with the treatment of the fireblight issue in Kaycee. Anita asked if the board wanted to cover the cost or work with landowners who wanted to treat their diseased trees on a cost share. There was a lot of discussion, and it was decided to send the list of companies in the area that could treat the issue to the landowners and let them determine if they wanted to treat the disease and if so, the district would be willing to cost share the cost.

### **2. FEMA Grant Update**

-Anita Bartlett informed the board that she was working with FEMA to submit the District's letter of Interest and any other requirements to be able to submit for the grant when it is released.

### **3. Rescheduling November Board Meeting**

-Anita Bartlett stated that the November board meeting was during WACD Convention and was hoping the board would work to reschedule the meeting. It was decided to hold the November Board Meeting on Monday, November 13, 2023, at 6:30pm.

### **4. FY 2023-2024 Annual Plan of Work**

-Anita Bartlett presented the FY 2023-2024 Annual Plan of Work for the board's approval. Wade Curuchet moved to approve the FY 2023-2024 Annual Plan of Work. George Renkert second. Motion Carried.

### **5. Rangeland Health Workshop**

-Allison McKenzie asked the board if they would be interested in hosting a Rangeland Health Workshop this winter. The board was very interested, and Allison stated that she would work on finding a speaker and creating an agenda.

### **6. Replacing District's GPS Unit**

-Anita Barlett informed the board that the District's GPS Unit while still working needed to be replaced as the software was so outdated that the information could not longer be downloaded to the computer. She had to borrow the NRCS GPS and go back out to a producer's to get the GPS points, while she doesn't mind borrowing the NRCS GPS she doesn't want to every be in a position it is being used when she might need one. George Renkert moved to replace the District's GPS unit. Kevin Lund seconded. Motion Carried.

### **7. District Report**

-The District Manager's Report was discussed.

### **8. NRCS Field Office Report**

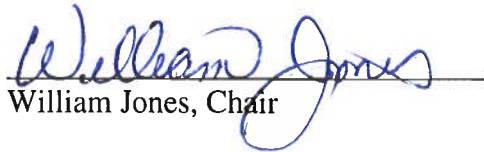
-The NRCS Field Office Report was discussed.

The next regular Board Meeting was scheduled for Monday, November 13, 2023, at 6:30pm.  
Kevin Lund moved to adjourn the meeting, Wade Curuchet Second. Motion carried 7:35 pm.

Respectfully Submitted:



Anita M. Bartlett, District Manager



William Jones, Chair



Wade Curuchet, Secretary/Treasurer