

Johnson County Senior Citizens Services Special District Meeting
October 2, 2023 4:00PM
Bomber Mountain Civic Center Band Room

Present: Mark Wilson, Cheryl Benner, Margaret Fraley

Public: Board counsel Barry Crago, AJ Mock, Buffalo Senior Center Executive Director

The October 2, 2023 meeting of the Johnson County Senior Citizens Services Special District Meeting was called to order at 4:00 PM by President Mark Wilson.

Ms. Benner moved to approve the minutes of the September 11 meeting. With a second from Ms. Fraley the motion carried.

Ms. Fraley presented the treasurer's report. Current balance is \$346,052.07. \$114,300 of that amount has been earmarked as reserves. Ms. Benner moved to accept the treasurer's report as presented. Ms. Fraley seconded the motion, which carried. Ms. Fraley then advised the board that the BSC had submitted a request for reimbursement in the amount of \$19,948.24. Ms. Fraley moved to approve reimbursement of \$19,948.24. With a second from Ms. Benner the motion carried.


Mr. Mock told the board that the Buffalo Senior Center is looking to expand services in Kaycee, and that the Redwall Community Center had the space that was needed for the additional services, which include daily lunches, more activities and room for offices. The Town of Kaycee owns the building and is hesitant to commit to a long-term lease. Mr. Mock requested that the board write a letter of support for the expansion. Ms. Benner moved to authorize the president to draft and send a letter of support for expansion of services for the Buffalo Senior Center in Kaycee. With a second from Ms. Fraley the motion carried.

Ms. Fraley advised the board that the accountant that in the past has completed the annual review required by the Department of Revenue was not certified to do the review this year since we had over \$500,000 in revenue. Therefore, the accountant reached out to a different accounting firm in Buffalo that is authorized to complete the review. A letter of engagement was prepared and signed by Ms. Fraley to meet the September 30 deadline. The report is due to the DOR by December 31. Ms. Benner moved and Ms. Fraley seconded the motion to affirm the actions taken by Ms. Fraley to engage Mohatt, Johnson & Godwin LLP to complete required reviews by December 31, 2023. Motion carried.

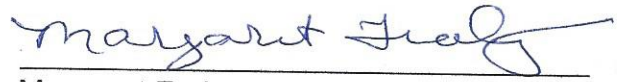
Ms. Fraley suggested that the district research the possibility of engaging the services of a bookkeeper to input the financial information to have necessary information ready for annual reports. President Wilson appointed Ms. Fraley and Ms. Benner to research the matter and report at the next meeting.

The next meeting is scheduled for November 6 at the Bomber Mountain Civic Center, Room 106.

There being no further business to conduct, Ms. Benner moved and Ms. Fraley seconded to adjourn the meeting at 4:30 PM.



Mark Wilson, President



Margaret Fraley, Treasurer