Ruby stated that the agreement had been reviewed by Civil Attorney Barry Crago and that Crago had indicated all was in order. Shelley moved to approve signing the agreement; Perry seconded & the motion carried. Connolly updated the commissioners on the situation with the Code Red that had recently gone out in the middle of the night notifying the public of the interruption and restoration of the 911 system. She indicated there had been some complaints from citizens who were frightened by the middle of the night calls. She explained they are working on possible alternatives to the current timing and method of notification. She introduced Robert Garrison and Garwood Jorgenson of the Buffalo Amateur Radio Klub, Inc who presented information about General Mobile Radio Services (GMRS) and Family Radio Service (FRS). They explained the difference between the two systems, and how they benefit the citizens of Johnson County. They provided examples of how the radio system had been used in the recent Klondike 10K run to communicate and get assistance where needed. Connolly requested approval to provide \$1,000 to purchase a repeater to enhance the system that they use. Commissioner Perry moved to approve the request; Shelley seconded and the motion carried.

Chairman Novotny explained the need to appoint a commissioner to the affordable housing task force that is being formed to address the current lack of affordable housing in Buffalo. He asked Commissioners Perry & Shelley if either was interested in representing the county in that role. Shelley indicated he would like to serve. Perry moved to appoint Shelley to the task force, Novotny seconded and the motion carried.

Chairman Novotny called for any public comment. Carolyn Fox inquired if the issue pertaining to the Bomber Mountain Civic Center and the new fire panel had been discussed at the city/county meeting earlier in the day. Novotny indicated the Buffalo City Council was scheduled to meet later that afternoon for a final vote on the matter.

Having no further public comment, Chairman Novotny called for a motion to adjourn. Shelley moved to adjourn, with Perry seconding the motion; motion carried.

Meeting adjourned at 9:45 a.m.

William I Navatav III Chairman

Attest: Ackie Camino County Clerk

Commissioner Meeting September 5, 2023

The regular meeting of the Board of County Commissioners was brought to order by Commission Chairman William J Novotny, III at 9:00am on Tuesday September 5, 2023. Attending were Commissioner Bob Perry, Commissioner's Assistant Jody Telkamp, Civil Deputy County Attorney Barry Crago, and County Clerk Jackie Camino. Commissioner Jeff Shelley was absent.

The attendees recited the pledge of allegiance. Chairman Novotny called for a motion to approve the minutes from the August 1 & August 19, 2023 meetings. Commissioner Perry moved to approve as presented, Chairman Novotny seconded, and the motion carried.

Barb Mueller of the Jim Gatchell Memorial Museum Association (GMA), accompanied by the GMA Chairperson John Lawrence & GMA Treasurer Laura Jane Kessler provided a summary of recent events pertaining to a letter the GMA had received from the Jim Gatchell Memorial Museum Board. The letter notified the GMA that the Museum Board was terminating the current Memo of Understanding that is in place between the museum, the GMA, and the County. The GMA expressed concerns about this communication and is seeking assistance from the commissioners to help find a solution that will bring the two sides together for the benefit of the museum and the community. As the commission liaison to the museum, Commissioner Bob Perry recommended the museum board come to an agreement with the GMA and establish a new MOU. Civil Deputy County Attorney Barry Crago confirmed that the letter from the Jim Gatchell Museum Board does effectively terminate the MOU. Perry is to meet with the Jim Gatchell Museum Board & the GMA to work on a solution and provide an update at the October 3rd meeting. Chairman Novotny called for public comment regarding only this matter. Paul Sackett Haworth, who is the grandson of Jim Gatchell, expressed concern over this situation and asked to be involved in the establishment of a new MOU. His wife Christina also requested to be involved.

Lindsey Belliveau, acting director of the Johnson County Library requested the hiring freeze be lifted to allow her to fill a position that will be open due to the resignation of the Assistant Director. Commissioner Perry moved to approve the request, Chairman Novotny seconded, and the motion carried.

Clerk Camino presented a one-day catering permit to be approved retroactively. The request had been submitted by Carla Harper of the Cowboy Bar for the Basque Festival event which occurred on 8/19/2023 at the Johnon County Fairgrounds. Clerk Camino confirmed the request was received prior to the event but after the August 1st commissioners meeting. Camino confirmed that all fees had been paid. Commissioner Perry moved to approve, Novotny seconded and the motion carried.

County Planner Jim Waller requested final approval for the Staghead Minor Subdivision which was approved by the Planning & Zoning Board in April. Commissioner Perry moved to approve the Staghead Minor Subdivision, seconded by Chairman Novotny and the motion carried. Waller also provided a brief update on the planning department and announced the Planning & Zoning Board would be having a work session at 6:00 pm on the land use plan project prior to their regular board meeting tonight.

Chairman Novotny opened the scheduled budget hearing to hear Resolution 711 to amend the current budget for four grants. The grants were National Opioid Settlement for \$11,872.70, Problem Gambling for \$9,125.43, Temporary Assistance to Needy Families for \$61,000, Body Cameras for \$17,726.50, and Mobile Command Radio Trailer for \$5,810.41 for a total amendment to the budget for \$105,535.04. Commissioner Perry moved to approve Resolution 711, seconded by Novotny. Having no public comments, the motion carried and the budget hearing was closed.

Clerk Camino presented vouchers for approval in the amount of \$468,156.46. Commissioner Perry moved to approve the vouchers as presented, Chairman Novotny seconded and the motion carried.

Chairman Novotny requested approval to send out two letters on behalf of the commissioners to the Sage Grouse Implementation Team regarding the Version 3 of the Sage Grouse Map recently released, and to the Public Service Commission regarding the proposed rate increase. Commissioner Perry moved to approve, Novotny seconded and the motion passed.

Chairman Novotny called for public comment. Jody Sauers from the Johnson County Tourism Association Board provided an update, including the status of their hiring a marketing director and announced their next meeting.

Hearing no further public comment, Chairman Novotny called for a motion to adjourn. Perry moved to adjourn, with Novotny seconding the motion; motion carried.

The vouchers that were approved for payment are as follows:

Total Wages, Health Ins benefits, deductions-\$871,037.57; AARMS-guidelines 195.00; Ace Hardware-Supply 604.32 supplies/materials; Alsco 353.79; AT&T Mobility-Cell phones666.64; Axis Forensic Toxicology 1,128.00; Bald Mtn Sanitation 1,250.00; Barker Co 1,058.47; BF Construction LLC 9,372.50; Big Horn Coop – fuel/supplies 2,377.85; Big Horn Coop Marketing-Cardtrol-14,690.26; Big Horn Tire-,oil changes, tire repairs 583.49; Big Horn Vet 34.96; Big Horn Electric-installations 1,221.22; Black Hills Chemical-supplies 1,281.11; Bomgaars -supplies 9.57; Buffalo Building Center-supplies 9.12; Buffalo Bulletin-ads 2,796.00; Buffalo Urgent Care – med svcs 200.00; City of Buffalo 11,072.46 water/sewer, reimb Trails vehicle; Buffalo Joco Recycling Board-1% operating exp 60,000; Bullock & Coffman LLP-legal fees 11,257.57; C&K Equipment-supplies 2,007.88; Camino Law 750.13; Capital Bus Systems/Leasing 143.65; Cenex Fleet -fuel 5,645.96; Century Link 2,783.05- Telephone; Clear Creek Printers 383.53; CMI-TECO-supplies 524.00; CNA Surety 4,220.98 bond prem; CODA Glasss 385.00 repairs; Communication Technology 220.00; Comtronix-Alarm monitoring 167.70; Cowboy State Plbg 273.00repairs; D-H Technologies LLC 12,426.00 Deposit 50% WiFi network fairgrounds; Digeteks-Contract, supplies, labor 30,206.00; Donna Dixon -counseling 300.00; DJ's Thriftway-Prisoner food 2,110.56; Colette Fenster-Cleaning Aug 375.00; Forensic Consulting LLC-Aug leasing 1,800.00; Fremont Motor-Sheridan supplies 1,179.08; Kristin Friedrich reimb travel 542.15; Galls LLC -supplies 97.45; Grainger-duct smoke detection 127.56; Great Divide Fabrication LLC-1,644.45 repairs; Gudahl Investigative Security LLC background chk 500.00; Dave Harness July/Aug contract \$2000.00; Bill Hawley-travel exp -mlg 45.85; Hoofprints of the Past -1% allocation 9,486.25;IWORQ 9,800.00; JD Power-subscription 414.00; Jake the Shredder Guy 22.50;Jo Co Friend Feeding Friends 1% Allocation 1,308.74; Johnson County Justice Office-Supplies 141.97; Jo Co Library -88,240.00; JoCo Search & Rescue-fuel, op exp, ATV's 29,961.83; Johnson County-reim office rent prevention-200.00; Jo Cnty Emp Disability-Prem 500.00; JoCo Emp Health Plan-Reimb 3,505.46; Kaycee, Town of 283..83 Wtr,swr; KGS LLC-supplies 86.59; Robin King-reimb mlg 183.40: L&H Industrial Inc- equip 3,900.00; Lake Desmet Ditch Coannual pmt 1,373.00; Lincoln National Life Insurance Co-Prem 484.76; Lyle Signs Inc-Supplies 71.39; Lynn's Super foods-403.09-Prsnr food; MCI Comm Svc-9.30; Bryce McKenzie – reimb fuel/lodging State Fair \$1,617.06; McKesson Medical-Surgical-supplies 95.38; Montana Dakota Utilities 1,453.02; Mountain Alarm-monitoring 66.05; Mountain Auto Supply – supplies 472.30; MTR Feeds-supplies 87.75; Nelson Engineering- prof svcs 1,282.00; Norco 543.19-supplies; Bill Novotny-reim travel 213.53; O'Reilly Auto Parts-145.60 parts; Office Shop Inc-copies 976.18; Office Shop Leasing- Lease 311.17; Peak Pest Solutions – 423.95; Powder River Energy 2,090.29-Utilities; Prescription Shop-294.65 Rx; Quadient Finance USA-1,293.25; Rad Rides Automotiveparts/supplies 2,057.27; Range-Telephone-5,025.32; Redwood Toxicology 508.69; RELX Inc-Law materials-150.00; Paige Rhoads-mileage 59.74; Ken Richardson--coroner call 200.00; Rocky Mountain Equip Brokers 977.82; Rocky Mountain Fire Sysems 402.50; Rocky Mountain Power 8,141.29; RT Communications 409.81phones; Secretary of State-Notary 60.00; Servall-rugs 136.25; Sheridan County – Aug pub def rent 545.50 Sheridan Co Public Health-744.11; Sheridan Media.com – employment ad 576.00; SHI International-4,763.23annual licenses; Squeeky Kleen Car Wash -washes 144.15; St Francis Animal Shelter-August support \$300.00; Stericycle Inc-med waste \$564.20; Summit Fire Protection-kitchen inspection 282.75; Superior Towing & Recovery LLC -tow \$776.32; Survival Armor -body armor \$1,099.41; Swedes Fire Extinguisher-extinguishers \$1,037.50; Tank Management Services -fuel system svcs \$2,443.40; Team Laboratory Chem Corp-Road patch \$1,075.50; Tedesko Repair-diagnostic \$109.20; Transunion Risk and Alternative-\$165.40; TruGreen-lawn treatment \$1,012.00; Tyler Technologies-tech support \$195.48; University of Wyoming Cooperative Extconference fee \$75.00; US Food Service – food for jail 4,578.86; Verizon Wireless-Cell-637.59; Visa K9 exp-854.87; Visa-Sheriff-Supplies \$748.65-supplies; Visa-First Bank Card-\$4,672.17 training, dues, postage, meals; VISA-Public Health \$9,396.50-supplies; Visionary-Internet-\$226.50; Volunteers of America \$2,612.50therapy; VSP-Vision Care \$1,322.48-premium; Wages Group \$302.47; James Waller-mileage \$227.39; Erica Wallover mileage \$94.32; Water Products Inc-Water, \$96.25-water/cooler rent; Mark Wilson – reimb mileage \$79.90; WY Dept of Health-Publice Health Nurse Q 2-4 \$43,130.85; Wyoming Construction Materials-Road base \$7,647.36; Wyoming Livestock Roundup-subscription \$35.00; Wyoming Machinery-parts & repairs \$3,663.50; Xerox Corp- \$589.17copier lease/maint & copies; Charlotte Yenney \$384.00.

William J. Novotny III, Chairman Jackie Camino, County Clerk

Commissioner Meeting October 3, 2023

The regular meeting of the Board of County Commissioners was brought to order by Commission Chairman William J Novotny, III, at 9:00 am on Tuesday October 3, 2023. Attending were Commissioners Jeff Shelley and Bob Perry, Commissioner's Assistant Jody Telkamp, Civil Deputy County Attorney Barry Crago, and County Clerk Jackie Camino.

The attendees recited the pledge of allegiance. Chairman Novotny called for a motion to approve the minutes from the September 5, 2023 meeting. Commissioner Perry moved to approve as presented, Commissioner Shelley seconded, and the motion carried.

Commissioner Perry provided an update regarding the Jim Gatchell Memorial Museum Association (GMA) and the Jim Gatchell Memorial Museum. Perry indicated he met with both entities and were making progress towards an agreement that would be acceptable by both entities. Barb Mueller of the GMA also indicated she was confident they could resolve the issue if they all work together. He recommended that they defer the matter to the next regular Board

of Commissioners meeting. Chairman Novotny noted there were several people in attendance interested in the museum and asked for any public comment on this matter. Having none, the meeting proceeded.

Emergency Management Coordinator Marilyn Connolly presented the final version of the Windy Ridge Maintenance Agreement for approval by the commissioners. She confirmed that Verizon and Powder River Energy had indicated they would sign the agreement. Civil County Attorney Barry Crago reviewed the agreement and recommended approval. Commissioner Perry made a motion to approve the agreement, Commissioner Shelley seconded and the motion carried. Connolly then presented the Cyber Incident Annex to the county's cyber security plan. She indicated that she was still awaiting approval from DigeTekS. Chairman Novotny suggested we proceed with a conditional approval, contingent on their review and asked Mr. Crago if that would be acceptable which he answered in the affirmative. Connelly also presented a draft of the Personally Identifiable Information Policy. She explained that having such a policy in place is a grant requirement. Crago has reviewed it the policies and suggested that it be approved and then distributed to all employees of the county. Commissioner Perry moved to approve the Cyber Incident Annex and the Personally Identifiable Information Policy, seconded by Commissioner Shelley and the motion carried.

Emergency Management Coordinator Connolly provided an update on the General Mobile Radio System project. She indicated the repeater had been purchased, installed and tested. She explained it was working better than anticipated. Garwood Jorgensen of the Buffalo Amateur Radio Klub provided additional comments around the success of the repeater and provided details on the licensing process.

Chairman Novotny addressed the need to lift the hiring freeze due to Marilyn Connolly's plan to retire her position as the Emergency Management Coordinator in February. Novotny explained that once a replacement is found, Governor Gordon would need to officially appoint the replacement. Commissioner Shelley moved to approve lifting the hiring freeze to accommodate hiring a replacement for Connolly. Commissioner Perry seconded, and the motion carried.

Chairman Novotny presented a Wyoming Department of Transportation Permit to Appraise form for approval and signature that is part of the upcoming Main Street improvement project. Mr. Crago indicated he had reviewed and recommended signing. Commissioner Shelley moved to approve signing the permit, Commissioner Perry seconded and the motion passed.

Commissioner Assistant Jody Telkamp addressed the vacancy on the Johnson County Tourism Association Board (JCTA) Telkamp indicated the opening had been advertised as required and she had received a letter of interest from Jennifer Johnson. Telkamp indicated that she'd reviewed the requirement that applicants must be employed in the tourism industry and determined that although Johnson did not meet that requirement, the regulations allowed for an atlarge member so under that exception, Johnson is qualified to serve. Telkamp also stated that the appointment would be for a term ending January 2025. JCTA President Jody Sauer spoke in support of Johnson, indicating she has grant writing experience and extensive board experience. Commissioner Perry moved to appoint Jennifer Johnson to the opening on the JCTA board, Commissioner Shelley seconded, and the motion carried.

Community Prevention Manager Bill Hawley, accompanied by Carland Bergner from the Wyoming Veterans Home provided an explanation about Operation Green Light which is to be implemented November 6-11th, 2023, in support of veterans transition to civilian life and asked the commissioners to pass a resolution to adopt Operation Green Light. Chairman Novotny read Resolution 712 – Johnson County Operation Green Light for Veterans. Commissioner Shelley moved to approve the resolution, seconded by Commissioner Perry. The motion carried.

Johnson County Public Health Nurse Manager Kristin Friedrich requested approval to enter into the Workforce Grant Agreement-Contract #234034 with the State of Wyoming Department of Health for a \$25,000 grant designed to assist in the recruitment & training of new Public Health staff and retention of existing staff. Commissioner Perry moved to approve with Commissioner Shelley seconding the motion. The motion carried. Kristin provided an update on their plan to visit Kaycee regularly and the status of hiring an additional parttime nurse. She explained she had the position filled but the candidate had just withdrawn her application so they are starting the process over.

Chairman Novotny requested approval of the request submitted by Carla Harper of the Cowboy Saloon to move their county liquor license into town for a fundraiser benefit for Bronc Vineyard at the Bomber Mountain Civic Center on November 11th. Commissioner Shelley moved to approve, Commissioner Perry seconded and the motion carried.

The Commissioners opened proposals for supplemental accounting services for Johnson County. One proposal was received from Pilch & Reed C.P.A.'s. The Commissioners reviewed the proposal and deemed it appropriate to accept the firm to provide the services. Commissioner Perry moved to approve engaging Pilch & Reed CPA's, Shelley seconded and the motion passed.

Clerk Camino requested approval of a supplemental agreement from ArchaSearch to bring the board minutes up to date on their system. The agreement estimates the services to be \$310. Mr. Crago indicated he had reviewed and recommended signing. Commissioner Shelley moved to approve; Perry seconded and the motion carried.

Clerk Camino presented vouchers for approval in the amount of \$477,499.28. Commissioner Perry moved to approve the vouchers as presented, Commissioner Perry seconded and the motion carried.

Chairman Novotny called for public comment. Bill Dooley commented on the upcoming Main Street project and expressed concerns on the state of the walking path along Highway 16.

Public Health Nurse Manager Kristin Friedrich commented on the new COVID vaccine. She explained that it is no longer paid for by the federal government but is covered by insurance. She further stated that the vaccine is not as readily available as it was in the past.

Hearing no further public comment, Chairman Novotny called for a motion to adjourn. Shelley moved to adjourn, with Perry seconding the motion; motion carried.

The vouchers that were approved for payment are as follows:

Total Wages, Health Ins benefits, deductions-\$864,681.20; Ace Hardware-Supply 758.93 supplies/materials; Alsco 237.58; AT&T Mobility-Cell phones 666.49; Bald Mtn Sanitation 1,250.00; Barker Co 617.91; Big Horn Coop – fuel/supplies 1,914.79; Big Horn Coop Marketing-Cardtrol-16,373.54; Big Horn Tire-,oil changes, tire repairs 1,279.16; Black Hills Chemical-supplies 564.42; Bomgaars -supplies 705.59; Bread of Life Food Pantry-1% Grant 5,000.00; Buffalo Bulletin-ads 1,326.00; Buffalo Computer Consulting 910.00; Buffalo Urgent Care – med svcs 100.00; City of Buffalo 4,364.52 water/sewer; Camino Law 350.00; Jackie Camino 265.02; Capital Bus Systems/Leasing 116.39; Cenex Fleet -fuel 5,160.55; Century Link 2,783.05- Telephone; Jynette Chantenza-reimb mileage 141.48; Charm-Tex-jail supplies 50.90; Clear Creek Printers 292.80; Clerk of Court-Posse Acct -reimb

postage 9.65; CMI-TECO-supplies 393.31; CNA Surety 1,235.18 bond prem; CODA Glasss 50.00 repairs; Marilyn Connolly-travel exp 147.18; Contractors Supply Inc 1,642.47; Cummins Sales & Service-supplies 986.42; Digeteks-Contract, supplies, labor 27,769.00; DJ's Thriftway-Prisoner food 1,215.21; Elevation Improvementsupplies, alarm monitoring 11,700.00; Family Crisis Center – 1% grant 20,000; Colette Fenster-Cleaning Sep 345.00; Forensic Consulting LLC-Aug leasing 1,800.00; Geotec Industrial Supply-supplies & materials 20,983.53; Grafix Shoppe-decals 2,094.38; Great Divide Fabrication LLC- 515.36; Shane Greet-coroner assist 200.00; Dave Harness Sept contract \$1,000.00; Bill Hawley-travel exp -mlg 58.95; IML Security Supply-supplies 401.04; Jake the Shredder Guy 15.00; Jim Gatchell Museum-1% Allocation -brick project 48,138.87; Johnson County Aviation Mgmt -Aug Contract 2,860.00; Johnson County Aviation Mgmt Jul contract 2,860.00; Johnson County Justice Office-drug testing Aug 141.97; JoCo Search & Rescue-fuel, ops; training 6,193.38; Johnson County Treasurerproperty taxes 1,407.88; Johnson County-reim office rent prevention-200.00; Jo Cnty Emp Disability-Prem 500.00; JoCo Emp Health Plan-Reimb 3,505.46; Kaycee, Town of 307.00 Wtr,swr; Kinnaird Keller Law Offices 148.00; Lincoln National Life Insurance Co-Prem 484.76; Lynn's Super foods-439.10-Prsnr food; Master Touch LLC 1,105.27; McKesson Medical-Surgical-supplies 113.70; Montana Dakota Utilities 1,246.24; Morrison-Maierle-REIL project 1,068.00; Micah Most-reimburse materials 25.68; Motor Power Equipment-repairs 6,301.56; Mountain Alarm- alarm monitoring 132.10; Mountain Auto Supply- 1,001.00; Myers Construction-repair jail door 8,720.00; Donna Nelson – travel exp 196.00; Norco -supplies 120.59; Office Shope Inc -copies 494.70; Office Shop Leasing- Lease 221.25; Peak Pest Solutions – 352.20; Pitney Bowes Inc 173.04; Pivotal Data Solutions 1,799.00; Pomps Tire Service Inc 2,124.00; Powder River Energy 1,808.17-Utilities; Prescription Shop-260.05 Rx; Quadient Inc-postage 110.89; Quadient Leasing USA Inc -postage machine lease 284.22; Quill Corporationsupplies 81.97; Rad Rides Automotive-parts/supplies 1,322.32; Range-Telephone-4,028.82; Redwood Toxicologylab fees 102.75; Redwood Toxicology Laboratory -testing supplies 947.91; RELX Inc-Law materials-150.00; Rocky Mountain Oilfield Warehouse-battery replacement & repairs 7,963.72; Rocky Mountain Power 9,123.50; RT Communications 423.77-phones; Tucker Ruby-travel exp 339.68; Dr. Mark Schueler-health officer per contract 2,500.00; Sheridan County – Aug pub def rent 545.50; SHI International-5,972.00-hardware, annual licenses; Simon North Region WY 91,052.50; Sirchie Acquisition Co LLC-supplies 261.30; Squeeky Kleen Car Wash washes 104.25; St Francis Animal Shelter-Sept support/balance of Aug, balance of July contract, 1% grants 12,900.00; Summit Psychological Svcs LLC-screening 400.00; Swedes Fire Extinguisher-extinguishers services 232.05; TK Elevator Co-50% down elevator update 55,000.000; Toms Tire & Repair-maint/repairs 2,032.44; Transunion Risk and Alternative-\$165.00; TruGreen-lawn treatment \$237.00 US Food Service – food for jail 7,587.95; Velocity EHS/MSDS-subscription 539.67; Verizon Wireless-Cell-445.92; Verizon Wireless VSAT 150.00; Vertical Door Solutions-serv call 167.50; Visa K9 exp-700.94; Visa-Sheriff-Supplies \$928.42-supplies; Visa-First Bank Card-\$5,362.05 training, dues, postage, meals; Visa/JoCo Detention Center-jail supplies 742.98; Visa/PHN-supplies, phones, training 1,455.91; Visionary-Internet-\$226.92; Volunteers of America Northern Rockies-1% Grant 7,500.00; Volunteers of America \$1,350.00- therapy; VSP-Vision Care \$2,240.12-premium; James Waller-mileage \$87.65; Erica Wallover mileage \$201.74; Water Products Inc-Water, \$102.50-water/cooler rent; Karri White-Jul-Sept Clerical 1,000.00; Wyoming Brand Industries-signs 111.68; WY Retirement System -10,431.30 WYO Tech Transfer Center-training 285.00; Wyoming Construction Materials LLC-road base 5,088.84; Wyoming Machinery-parts & repairs \$1,391.64; Xerox Corp- \$543.19copier lease/maint & copies; Charlotte Yenney-camp host Sept \$336.00

The meeting adjourned at 10:01 am

William J Novotny III, Chairman

Jackie Camino, County Clerk