

Minutes

Johnson County Cemetery District

DATE November 14, 2023

TIME 2:00 P.M.

MEETING CALLED TO ORDER BY

Luke Goddard, President

In Attendance

Luke Goddard- President, Liz Graves- Vice President, Barb Mueller- Secretary, Sheila Camino- Treasurer, Bob Hancock- Board Member, Kassie Spiering- Board Member, Shawn Sullivan- Sexton, Dennette Mondeau- Deputy Sexton Kaycee, - Buffalo Bulletin-media, Chanda Rule- book keeping, Kate Harness/307netradio media

APPROVE AGENDA

The board opened with approval of the agenda with additional items added to the agenda; Harness monument-damaged headstone vase added to new business.

Kaycee gate was requested to be under old business, The sexton said they will cover that in the sexton report.

Liz moved to approve the agenda, Bob second, discussion none, vote, motion passed.

PUBLIC COMMENT

Dave Harness with Harness Funeral Home and Monument praised the board and staff for the work that they have been doing and he has been very satisfied with the service the cemetery has been providing to the community in Buffalo and Kaycee.

VOUCHERS

After reviewing the vouchers Barb motioned to approve the vouchers, Sheila second, discussion none, vote, motion passed.

APPROVAL OF MINUTES

Barb made a motion to approve the minutes from the previous meeting, Sheila second, discussion none, vote, motion passed.

FINANCE REPORT

Chanda Rull gave a finance report to the board bringing attention to some certificates of deposit that came due and earned \$22,050.00 dollars in interest. It was discussed to reinvest that money. The current budget was discussed regarding how much of the budget has been spent vs. how much of the fiscal year was left and found to be on track with its spending. Barb made a motion to approve the finance report, Kassie second, no further discussion, vote, vote passed.

A. CD discussion; the board discussed investing the principle +interest earned from the CD's that came due totaling \$512,000. After some discussion Bob motioned that the board invest into 2 one-year CD's, \$240,000.00 each, totaling \$490,000 @ 5.4% and the remaining amount into a 9-month CD @ 5.4%, Liz Second, no further discussion, vote, vote passed.

B. Auditor report – Audit report was tabled until the next meeting.

SEXTON REPORT

Shawn made the board aware that Elm Construction would be retiring and that the Kaycee Cemetery would need to find a new contractor or plan to open and close graves. Ideas were discussed and Bob Perry volunteered his time and tractor for that purpose until a firm plan was in place if necessary.

The board discussed a contract with Range to provide phone and internet to the Kaycee Cemetery and eliminating the Verizon jet pack used to provide internet access.

Liz made a motion to use Range to provide phone and Internet to the Kaycee Cemetery and Eliminate the Verizon j et pack Kassie second, no further discussion, vote, vote passed.

Shawn informed the board that the Kaycee office space was completed and is ready for Flooring and Light install.

Shawn updated the Board of the Ford truck and dump trailer getting licensed and insured.

Shawn presented two options for trading off the dump truck, tractor, brushhog, box scrapper, and other tractor implements in trade for a skid steer and a trencher. Big Iron Auctions and Rocky Mountain Equipment both made offers. After some discussion Barb made a motion to accept Rocky Mountain Equipment's offer and authorize Shawn to negotiate with them for a final trade agreement, Kassie second, no further discussion, vote, motion passed.

Liz asked Dennette about planting trees in Kaycee. It was discussed and agreed that more trees will be planted in the spring.

Liz asked about getting an additional lowering device and Shawn agreed to look into it.

The board requested a price for a door bell camera from D.B. smart Homes and Security, and that was presented to the board by Shawn. After some discussion Bob motioned to accept the quote, Kassi second, no further discussion, vote, vote passed.

A Russian Olive eradication cost share project with the Clear Creek Conservation Dist. was discussed and a price will be presented at the next meeting.

A bid from Myers construction for concrete work on the cremation garden was presented and discussed. Liz made a motion to accept the bid, Barb second, no further discussion, vote, motion passed.

Shawn updated the board on fall projects and winter prep in regards to mulching and mowing. It was brought to the boards attention that seasonal help will over the budgeted amount for that line item in the budget. Shawn also visited about the ongoing research into how damaged the irrigation system is and a plan to repair or replace the system in the future.

The front entry in the Kaycee Cemetery was discussed and Shawn is waiting for bids to come in from contractors.

OLD BUSINESS

Sexton job description was presented to the board and after a small discussion Liz motioned to except the job description, Barb second, no further discussion, vote, motion passed.

NEW BUSINESS

Dave Harnes presented a new bronze vase for replacing an old vase that was damaged by a mower. The board agreed it is the responsibility to replace it since it was damaged by the cemetery staff.

EXECUTIVE SESSION

Kassi made a motion to go into executive session for personnel purpose, Barb second, no discussion, vote, vote passed.

ADJOURN

Luke adjourned the meeting at 4 p.m.

Signature_____ Date_____

President of the Board

Signature_____ Date_____

Secretary