

REGULAR MEETING

Powder River Fire District

September 13th, 2023

7:00 P.M.

Present:

Board Members: Matt Carr, Steve Haines , and Kevin Lund

Fire Chief: Kenneth Richardson

Public: Johnson County Commissioner Novotny

District Clerk: Becky Schiermiester

The regular meeting of the Powder River Fire District Board of Directors was brought to order by Chairman Steve Haines at 7:00 p.m. on Wednesday, September 13th, 2023.

Minutes: Kevin Lund moved to approve the minutes for the regular board meeting held on August 9th, 2023, as presented. Matt Carr seconded the motion. *Vote: 3 ayes. Motion Carried.*

Treasurer's Report: Becky Schiermiester presented the board with an income/expense report, a balance sheet, and a progressive budget report for September. Kevin Lund moved to accept the treasurer's report, seconded by Matt Carr. *Vote: 3 ayes. Motion Carried.*

Fire Chief's Report:

Call Outs: Fire Chief Kenneth Richardson reported that the district had responded to one lightening fire during the month of August and three call outs for September.

Updates and Repairs: Chief Richardson reported on recent repairs to the trucks and equipment.

The board and Chief Richardson discussed the *I am Responding App*. The chief reported that the app probably will not work for the needs of the fire district.

The chief stated that the district will be providing a public relations service for the upcoming homecoming parade.

Old Business:

Fire Protection Agreement: The consensus of the board was to have a work session on September 20th at 1:00 p.m. to review the mutual aid agreement/contract between the Town of Kaycee and the Powder River Fire District.

Updates: The board and Commissioner Novotny discussed the upcoming Elected Officials Audit Certification Training for all elected officials.

Commissioner Novotny updated the board on the recent abilities given to the County Fire Warden. The Fire Warden and/or Deputy Fire Warden can administratively remove or put into place a fire ban, which will expedite the process.

NEW BUSINESS:

CPA Review: Ms. Schiermiester stated that the State of Wyoming Department of Auditor has required the district provide a CPA review of last fiscal year.

Bills:

Kevin Lund moved to approve the following audited bills, seconded by Matt Carr.

*Vote: 3 ayes. **Motion Carried.***

AT&T, Telephone - \$16.16; Cascade Fire Equipment, Operating Supplies - \$324.93; EFTPS, Payroll Liability - \$1,355.38; Herring, Gordon, Reimbursable Fire Wages - \$2,129.51; Homax Oil Sales, Fuel - \$74.77; Kaycee General Store, Supplies/Repairs - \$8.76; Kaycee Sinclair, Operating Supplies - \$188.06; Montana-Dakota Utilities, Utilities - \$54.65; Office of State Lands & Investments, Lease Agreement - \$383.81; Powder River Energy, Utilities - \$268.00; Range, Telephone - \$143.58; Richardson, Kenneth, Fire Wages - \$1,358.25; Schiermiester, Becky, Administrative Wages - \$2,069.75; Town of Kaycee, Utilities - \$64.00; TriCounty Gas, Utilities - \$288.01; Visa, Office & Operating Supplies/Repairs - \$1,062.58; Wyoming Retirement, Retirement - \$187.50; Wyoming Termite & Pest Control, Repairs/Maintenance - \$550.00.

Adjournment:

With no further business the regular board meeting was adjourned at 7:32 p.m.

Steve Haines, Chairman

Matt Carr, Secretary

Kevin Lund, Treasurer