

of Commissioners meeting. Chairman Novotny noted there were several people in attendance interested in the museum and asked for any public comment on this matter. Having none, the meeting proceeded.

Emergency Management Coordinator Marilyn Connolly presented the final version of the Windy Ridge Maintenance Agreement for approval by the commissioners. She confirmed that Verizon and Powder River Energy had indicated they would sign the agreement. Civil County Attorney Barry Crago reviewed the agreement and recommended approval. Commissioner Perry made a motion to approve the agreement, Commissioner Shelley seconded and the motion carried. Connolly then presented the Cyber Incident Annex to the county's cyber security plan. She indicated that she was still awaiting approval from DigeTekS. Chairman Novotny suggested we proceed with a conditional approval, contingent on their review and asked Mr. Crago if that would be acceptable which he answered in the affirmative. Connolly also presented a draft of the Personally Identifiable Information Policy. She explained that having such a policy in place is a grant requirement. Crago has reviewed it the policies and suggested that it be approved and then distributed to all employees of the county. Commissioner Perry moved to approve the Cyber Incident Annex and the Personally Identifiable Information Policy, seconded by Commissioner Shelley and the motion carried.

Emergency Management Coordinator Connolly provided an update on the General Mobile Radio System project. She indicated the repeater had been purchased, installed and tested. She explained it was working better than anticipated. Garwood Jorgensen of the Buffalo Amateur Radio Klub provided additional comments around the success of the repeater and provided details on the licensing process.

Chairman Novotny addressed the need to lift the hiring freeze due to Marilyn Connolly's plan to retire her position as the Emergency Management Coordinator in February. Novotny explained that once a replacement is found, Governor Gordon would need to officially appoint the replacement. Commissioner Shelley moved to approve lifting the hiring freeze to accommodate hiring a replacement for Connolly. Commissioner Perry seconded, and the motion carried.

Chairman Novotny presented a Wyoming Department of Transportation Permit to Appraise form for approval and signature that is part of the upcoming Main Street improvement project. Mr. Crago indicated he had reviewed and recommended signing. Commissioner Shelley moved to approve signing the permit, Commissioner Perry seconded and the motion passed.

Commissioner Assistant Jody Telkamp addressed the vacancy on the Johnson County Tourism Association Board (JCTA) Telkamp indicated the opening had been advertised as required and she had received a letter of interest from Jennifer Johnson. Telkamp indicated that she'd reviewed the requirement that applicants must be employed in the tourism industry and determined that although Johnson did not meet that requirement, the regulations allowed for an at-large member so under that exception, Johnson is qualified to serve. Telkamp also stated that the appointment would be for a term ending January 2025. JCTA President Jody Sauer spoke in support of Johnson, indicating she has grant writing experience and extensive board experience. Commissioner Perry moved to appoint Jennifer Johnson to the opening on the JCTA board, Commissioner Shelley seconded, and the motion carried.

Community Prevention Manager Bill Hawley, accompanied by Carland Bergner from the Wyoming Veterans Home provided an explanation about Operation Green Light which is to be implemented November 6-11th, 2023, in support of veterans transition to civilian life and asked the commissioners to pass a resolution to adopt Operation Green Light. Chairman Novotny read Resolution 712 – Johnson County Operation Green Light for Veterans. Commissioner Shelley moved to approve the resolution, seconded by Commissioner Perry. The motion carried.

Johnson County Public Health Nurse Manager Kristin Friedrich requested approval to enter into the Workforce Grant Agreement-Contract #234034 with the State of Wyoming Department of Health for a \$25,000 grant designed to assist in the recruitment & training of new Public Health staff and retention of existing staff. Commissioner Perry moved to approve with Commissioner Shelley seconding the motion. The motion carried. Kristin provided an update on their plan to visit Kaycee regularly and the status of hiring an additional parttime nurse. She explained she had the position filled but the candidate had just withdrawn her application so they are starting the process over.

Chairman Novotny requested approval of the request submitted by Carla Harper of the Cowboy Saloon to move their county liquor license into town for a fundraiser benefit for Bronc Vineyard at the Bomber Mountain Civic Center on November 11th. Commissioner Shelley moved to approve, Commissioner Perry seconded and the motion carried.

The Commissioners opened proposals for supplemental accounting services for Johnson County. One proposal was received from Pilch & Reed C.P.A.'s. The Commissioners reviewed the proposal and deemed it appropriate to accept the firm to provide the services. Commissioner Perry moved to approve engaging Pilch & Reed CPA's, Shelley seconded and the motion passed.

Clerk Camino requested approval of a supplemental agreement from ArchaSearch to bring the board minutes up to date on their system. The agreement estimates the services to be \$310. Mr. Crago indicated he had reviewed and recommended signing. Commissioner Shelley moved to approve; Perry seconded and the motion carried.

Clerk Camino presented vouchers for approval in the amount of \$477,499.28. Commissioner Perry moved to approve the vouchers as presented, Commissioner Perry seconded and the motion carried.

Chairman Novotny called for public comment. Bill Dooley commented on the upcoming Main Street project and expressed concerns on the state of the walking path along Highway 16.

Public Health Nurse Manager Kristin Friedrich commented on the new COVID vaccine. She explained that it is no longer paid for by the federal government but is covered by insurance. She further stated that the vaccine is not as readily available as it was in the past.

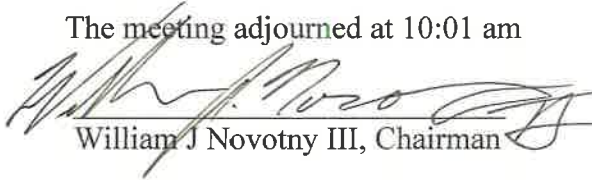
Hearing no further public comment, Chairman Novotny called for a motion to adjourn. Shelley moved to adjourn, with Perry seconding the motion; motion carried.

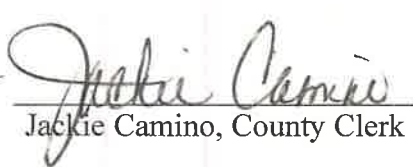
The vouchers that were approved for payment are as follows:

Total Wages,Health Ins benefits,deductions-\$864,681.20;Ace Hardware-Supply 758.93 supplies/materials; AlSCO 237.58; AT&T Mobility-Cell phones 666.49; Bald Mtn Sanitation 1,250.00;Barker Co 617.91; Big Horn Coop – fuel/supplies 1,914.79; Big Horn Coop Marketing-Cardtrol-16,373.54; Big Horn Tire-,oil changes,tire repairs 1,279.16; Black Hills Chemical-supplies 564.42; Bomgaars -supplies 705.59; Bread of Life Food Pantry- 1% Grant 5,000.00; Buffalo Bulletin-ads 1,326.00; Buffalo Computer Consulting 910.00; Buffalo Urgent Care – med svcs 100.00; City of Buffalo 4,364.52 water/sewer; Camino Law 350.00; Jackie Camino 265.02; Capital Bus Systems/Leasing 116.39; Cenex Fleet -fuel 5,160.55; Century Link 2,783.05- Telephone; Jynette Chantenza-reimb mileage 141.48; Charm-Tex-jail supplies 50.90; Clear Creek Printers 292.80; Clerk of Court-Posse Acct -reimb

postage 9.65; CMI-TECO-supplies 393.31; CNA Surety 1,235.18 bond prem; CODA Glasss 50.00 repairs; Marilyn Connolly-travel exp 147.18; Contractors Supply Inc 1,642.47; Cummins Sales & Service-supplies 986.42; Digetek-Contract,supplies, labor 27,769.00; DJ's Thriftway-Prisoner food 1,215.21; Elevation Improvement-supplies, alarm monitoring 11,700.00; Family Crisis Center – 1% grant 20,000; Colette Fenster-Cleaning Sep 345.00; Forensic Consulting LLC-Aug leasing 1,800.00; Geotec Industrial Supply-supplies & materials 20,983.53; Grafix Shoppe-decals 2,094.38;Great Divide Fabrication LLC- 515.36; Shane Greet-coroner assist 200.00; Dave Harness Sept contract \$1,000.00; Bill Hawley-travel exp -mlg 58.95; IML Security Supply-supplies 401.04; Jake the Shredder Guy 15.00; Jim Gatchell Museum-1% Allocation -brick project 48,138.87; Johnson County Aviation Mgmt -Aug Contract 2,860.00; Johnson County Aviation Mgmt Jul contract 2,860.00; Johnson County Justice Office-drug testing Aug 141.97; JoCo Search & Rescue- fuel,ops;training 6,193.38; Johnson County Treasurer-property taxes 1,407.88; Johnson County-reim office rent prevention-200.00; Jo Cnty Emp Disability-Prem 500.00; JoCo Emp Health Plan-Reimb 3,505.46; Kaycee,Town of 307.00 Wtr,swr; Kinnaird Keller Law Offices 148.00; Lincoln National Life Insurance Co-Prem 484.76; Lynn's Super foods-439.10-Prsnr food; Master Touch LLC 1,105.27; McKesson Medical-Surgical-supplies 113.70; Montana Dakota Utilities 1,246.24; Morrison-Maierle-REIL project 1,068.00; Micah Most-reimburse materials 25.68; Motor Power Equipment-repairs 6,301.56; Mountain Alarm- alarm monitoring 132.10; Mountain Auto Supply- 1,001.00; Myers Construction-repair jail door 8,720.00; Donna Nelson – travel exp 196.00; Norco -supplies 120.59; Office Shope Inc -copies 494.70; Office Shop Leasing- Lease 221.25; Peak Pest Solutions – 352.20; Pitney Bowes Inc 173.04; Pivotal Data Solutions 1,799.00; Pumps Tire Service Inc 2,124.00; Powder River Energy 1,808.17-Utilities; Prescription Shop-260.05 Rx; Quadient Inc-postage 110.89; Quadient Leasing USA Inc -postage machine lease 284.22; Quill Corporation-supplies 81.97; Rad Rides Automotive-parts/supplies 1,322.32; Range-Telephone-4,028.82; Redwood Toxicology-lab fees 102.75; Redwood Toxicology Laboratory -testing supplies 947.91; RELX Inc-Law materials-150.00; Rocky Mountain Oilfield Warehouse-battery replacement & repairs 7,963.72; Rocky Mountain Power 9,123.50; RT Communications 423.77-phones; Tucker Ruby-travel exp 339.68; Dr. Mark Schueler-health officer per contract 2,500.00; Sheridan County – Aug pub def rent 545.50; SHI International-5,972.00-hardware, annual licenses; Simon North Region WY 91,052.50; Sirchie Acquisition Co LLC-supplies 261.30; Squeaky Kleen Car Wash - washes 104.25; St Francis Animal Shelter-Sept support/balance of Aug, balance of July contract, 1% grants 12,900.00; Summit Psychological Svcs LLC-screening 400.00; Swedes Fire Extinguisher-extinguishers services 232.05; TK Elevator Co-50% down elevator update 55,000.000; Toms Tire & Repair-maint/repairs 2,032.44; Transunion Risk and Alternative-\$165.00; TruGreen-lawn treatment \$237.00 US Food Service – food for jail 7,587.95; Velocity EHS/MSDS-subscription 539.67; Verizon Wireless-Cell-445.92; Verizon Wireless VSAT 150.00; Vertical Door Solutions-serv call 167.50;Visa K9 exp-700.94;Visa-Sheriff-Supplies \$928.42-supplies; Visa-First Bank Card-\$5,362.05 training,dues,postage, meals; Visa/JoCo Detention Center-jail supplies 742.98; Visa/PHN-supplies, phones, training 1,455.91; Visionary-Internet-\$226.92; Volunteers of America Northern Rockies-1% Grant 7,500.00; Volunteers of America \$1,350.00- therapy; VSP-Vision Care \$2,240.12-premium; James Waller-mileage \$87.65; Erica Wallover mileage \$201.74; Water Products Inc-Water, \$102.50-water/cooler rent; Karri White-Jul-Sept Clerical 1,000.00; Wyoming Brand Industries-signs 111.68; WY Retirement System – 10,431.30 WYO Tech Transfer Center-training 285.00; Wyoming Construction Materials LLC-road base 5,088.84; Wyoming Machinery-parts & repairs \$1,391.64; Xerox Corp- \$543.19copier lease/maint & copies; Charlotte Yenney-camp host Sept \$336.00

The meeting adjourned at 10:01 am


William J Novotny III, Chairman


Jackie Camino, County Clerk

Commissioner Meeting November 7, 2023

The regular meeting of the Board of County Commissioners was brought to order by Commission Vice Chairman Bob Perry, at 9:00 am on Tuesday November 7, 2023. Those attending included Commission Chairman William Novotny III via telephone, Commissioner Jeff Shelley, Commissioner's Assistant Jody Telkamp, Deputy County Attorney Josh Stensaas, and Deputy County Clerk Becky Rodriguez. Absent was County Clerk Jackie Camino.

The attendees recied the pledge of allegiance. Vice Chairman Perry called for a motion to approve the minutes from the October 3, 2023, meeting. Chairman Novotny moved to approve as presented, Commissioner Shelley seconded, and the motion carried.

Vice Chairman Perry opened the budget hearing to amend the budget to approve Resolution 713 to amend the 2023-2024 budget via a Public Health Workforce Grant in the amount of \$25,000. Perry read the Resolution in its entirety. Commissioner Shelley moved to approve Resolution 713, with Chairman Novotny seconding the motion. Perry called for public comment. No public comments were made, and the motion carried. Perry closed the Budget Hearing.

At 9:10 a.m., Vice Chairman Perry convened the Board of Equalization Hearing Perry presented the Order pertaining to the Stephen C Miller Board of Equalization hearing for approval. Chairman Novotny moved to approve the order; Commissioner Shelley seconded. Perry called for public comment and being none, the motion was approved. Vice Chairman Perry adjourned the Board of Equalization.

Facilities Manager David Eads made a request to the commissioners to lift the hiring freeze to fill a vacancy he had for a custodian due to an employee transferring to another county department. Chairman Novotny moved to approve the request, Shelley seconded, and the motion carried.

County Treasurer Carla Bishop, requested to lift the hiring freeze to fill a vacancy she has for a vacancy in her department due to an employee transferring to another county department. Commissioner Shelley moved to approve the request, Novotny seconded, and the motion carried. Treasurer Bishop also asked to discuss a personnel issue at the end of the meeting which would require going into executive session.

Sheriff Rod Odenbach presented information on the Body-Worn Camera Grant that his department had applied for and been approved for last month. He was accompanied by his assistant Jennifer Jackson and Captain Lee Braley. Ms. Jackson provided details about the grant, indicating that it is a matching grant through the Bureau of Justice Assistance (BJA) with the award being \$17,726.50. The county has already approved matching funds. Captain Braley provided an

update on the function of the cameras and the transition process. He outlined the considerable amount of work Jackson had done to secure this grant. Odenbach indicated that Civil Attorney Barry Crago had reviewed the contract and had approved it. Perry called for a motion to accept the Body-Worn Camera Grant. Shelley moved to approve; Novotny seconded. Perry called for public comment and hearing none called for a vote to approve. Motion carried.

District Court Judge Ben Kirven provided a District Court update. He commented about the district court building and that he felt it was one of the nicest and safest court buildings in the state. He also acknowledged that the Sheriff Department has provided excellent security for District Court. He also asked the commissioners to consider revising the compensation schedule for court appointed counsel in juvenile cases. He indicated that depending on experience, the rate is \$75 - \$100/ hour with the private market in Johnson County being \$250-\$400/ hour making it difficult to get local attorneys to take juvenile cases. He stated that the fee schedule seemed antiquated. He proposed that the county do away with the graduated schedule and allow \$175/hour with a cap of \$2,750 per case. He said based on the past several years – with \$30,000 currently budgeted, at that rate the budgeted funds would provide for 170 hours representation. Vice Chairman Perry indicated that he couldn't remember having raised those rates since his tenure, and Chairman Novotny agreed. Novotny thanked Judge Kirven for bringing this issue before them and moved to approve the new proposed compensation schedule as outlined. Shelley seconded and the motion carried.

Emergency Management Coordinator Marilyn Connolly presented two grants for approval. The first grant, provided by the Wyoming Office of Homeland Security is the Emergency Management Performance Grant (EMPG) for fiscal year 2023 which funds half of Johnson County's Homeland Security office is in the amount of \$41,593.00. The second grant also provided by the Wyoming Office of Homeland Security is provided to replace a mobile radio in the command trailer in the amount of \$5,810. A motion was made by Commissioner Shelley to approve both grants; Chairman Novotny seconded. Hearing no public comment, the motion carried.

Vice Chairman Perry presented the U.S. Department of Agriculture Forest Service Temporary Special-Use Permit for the snowmobile parking lot on Hazelton. Chairman Novotny explained that they are working towards a long-term agreement and this special use permit is designed to accommodate until that can be finalized. Shelley moved to approve; Novotny seconded. Hearing no public comment, the motion carried.

Vice Chairman Perry presented Resolution # 714 – Resolution Approving the Official Holidays for Johnson County Employees for The Year 2024. Perry read the resolution in its entirety and called for a motion to approve. Commissioner Shelley so moved; Novotny seconded, and the motion carried.

Vice Chairman Perry presented the Contract of Supplemental Accounting Services with Pilch & Reed CPAs in Sheridan for approval. Novotny explained that it was necessary to get the contract in place to assist the County Clerk & Treasurer with audit proceedings, so the request was to approve the contract, which was prepared by Civil Deputy County Attorney Barry Crago, retroactively. Novotny moved to approve the contract retroactively; Shelley seconded, and the motion carried.

Vice Chairman Perry presented for approval the request from the Planning & Zoning Commission Board to approve the proposed amendment to the subdivision regulations. Documentation showing requirements regarding public notice and public comment period had been followed per statute. Commissioner Shelley moved to approve; Chairman Novotny seconded. Perry called for public comment and hearing none called for a vote. Motion carried.

Jennifer Bakken, board member of the Johnson County Library presented information about the status of the Kaycee Library. She expressed concerns that the building is extremely outdated, crowded and not ADA compliant. Bakken presented a proposal to bring the branch into compliance and provide for an expansion. Perry inquired about their source of funding for the project. Bakken explained they are seeking grant funding, but they would need the commissioners support for increased annual funding of approximately \$3,700 per year to cover additional utilities, maintenance, and technology expenses. Perry commented that this seems to be a worthwhile project and long overdue. Tom Knapp, Kris Ackerson, and Trish Ullery all made comments in support of the project which included a statement that the last update to the library was 1986.

Vice Chairman Perry presented vouchers for approval in the amount of \$727,246.09. Chairman Novotny moved to approve; seconded by Commissioner Shelley and the motion carried.

Perry then called for any public comment to which there was none.

Chairman Novotny moved to temporarily adjourn to go into executive session to address a personnel matter. Shelley seconded; motion carried. Adjourned to executive session at 10:08 a.m.

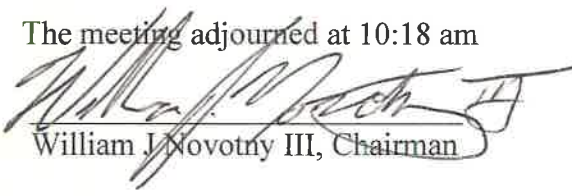
At 10:17 Vice Chairman Perry reconvened the regular meeting. Having no further business Chairman Novotny moved to adjourn the regular meeting; Shelley seconded, and the motion carried.

The vouchers that were approved for payment are as follows:

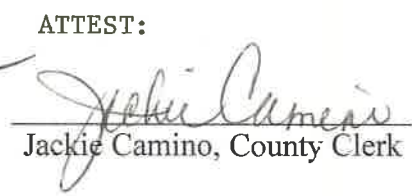
Total Wages,Health Ins benefits,deductions-\$530,793.83;AARMS-jail guidelines 390.00;Ace Hardware-supplies 421.19 supplies/materials; Affordable Funeral Supply-mortuary cot 1,710.04;Align-Ace Mini Grant 16.85 AlSCO 117.93; Arcasearch-annual fees 8,467.00;AT&T Mobility-Cell phones 503.71;Axis Forensic Toxicology 564.00;Back Country Spraying 1,125.00;Barker Co 360.64; Big Horn Coop Marketing-Cardtrol-18,706.87; Big Horn Tire-tires 958.95; Big State Industrial Supply 536.40; Big Horn Electric LLC-repairs 686.25;Carla Bishop-mileage 153.28; Black Hills Chemical-supplies 299.07; Bomgaars -supplies 158.93; Boys & Girls Clubs 4th Qtr TANF 7,677.02;Kelly Buckingham-coroner call 200.00;Buffalo Building Center-supplies 29.54; Buffalo Bulletin-ads 897.00; Buffalo Childrens Center-4th Qtr TANF 3,363.98;Buffalo-Johnson County JPB-operating exp 45,000.00;Buffalo Urgent Care – med svcs 1,300.00; City of Buffalo 4,494.07 water/sewer; Camino Law-legal exp 346.14; Capital Bus Systems/Leasing 237.91; Cenex Fleet -fuel 5,406.64; Century Link 2,809.75- Telephone; CODA Glass 50.00 repairs; Compass Center for Families-TANF & Strengthening Families 4,852.93; Converge One Inc-Viper upgrade/annual contract 115,038.90; Cummins Sales & Service-supplies 2,889.64; Digeteks-Contract,supplies, labor 28,857.18; DJ's Thriftway-Prisoner food 855.56; Earth and Water Lawn Care-Maint 280.00; Eds Body Shop-repairs 5,878.46; Steve Esponda – mileage & reimburse tablet 732.22; Colette Fenster-Cleaning Sep 420.00; Forensic Consulting LLC-Aug leasing 1,800.00; Kristin Friedrich- mileage, meals, training 412.12;Geotec Industrial Supply-supplies & materials 7,459.46;Granite Pass Dental-inmate dental work \$638.00;Greenwood Mapping Inc-consulting 656.25; Dave Harness Sept contract \$1,000.00; Bill Hawley-travel exp -mlg 144.10;Honnen Equipment Co-Equip Rental 5,100.00; IBS, Inc-supplies 293.84;Jake the Shredder Guy 22.50; Jim Gatchell Museum-Reimburse repair/restoration work 51,416.61; Joco First -gym rental 250.00; Johnson County Aviation Mgmt -Sep Contract 2,680.00; Johnson County Fairboard – Tractor/loader 86,500.00; Johnson County Justice Office-drug testing & mentoring grant 2,641.97; JoCo Search & Rescue- fuel,ops;training 529.99;

Johnson County-reim office rent prevention-200.00; Jo Cnty Emp Disability-Prem 500.00; JoCo Emp Health Plan-Reimb 3,505.46; Kaycee,Town of 282.00 Wtr,swr; KBJ Economic Development garage rent, 1st qtr expenses 24,952.26;Missy Killion -reimburse for supplies 67.82; Laboratory Corporation of America 90.00; Liberty Emblem Co-name plates 103.96; Lincoln National Life Insurance Co-Prem 484.76; Lubnau Law-BOE hearing officer 1,920.00;Lynn's Super foods-623.12-Prsnr food; MCI Comm Services 2.63; Bryce McKenzie-reimburse car maintenance 82.65; McKesson Medical-Surgical-supplies 248.18, Mike Orona Electronics 2,027.00; Montana Dakota Utilities 1,973.61; Micah Most-reimb mileage/supplies 65.57; Mountain Auto Supply- 26.32; MTR Feeds & Ranch Supply 73.30;National Association for Court Management-dues 150.00; Norco -supplies 437.46; Noregon Systems LLC-software 4,376.77;Bill Novotny-reimburse mileage 302.68;O'Reilly Auto Parts – supplies 7.69;Office Shop Inc-copies/annual contract 251.03; Office Shop Leasing – office equipment leases 401.09;Oil X Change – oil changes 377.46; Peak Pest Solutions – 71.75;Peregrine Global Services Corp-training 295.00;Robert Perry-reimb mileage137.54;Plainsman Printing – supplies 514.59; Pomp's Tire Service Inc-Tire exp 3,243.20; Powder River Energy 1,393.89-Utilities; Prescription Shop-267.10 Rx; Prime Rate Motors – vehicle coroners office 32,870; Quadient Leasing USA Inc -postage machine lease 226.90; Rad Rides Automotive-parts/supplies 92.53; Rafter L Ranch -Lease 2,400.00; Range-Telephone-5,043.61; Redwood Toxicology-lab fees 111.00; Redwood Toxicology Laboratory -testing supplies 299.00; RELX Inc-Law materials-150.00; Paige Rhoads-mileage 148.82; Rocky Mountain Equip & Rental LLC-242.00;Rocky Mountain Equip Brokers Inc -plow 8,563.83;Rocky Mountain Info Network-membership 50.00;Rocky Mountatin Oilfield Warehouse-supplies 1,696.88; Rocky Mountain Power 8,922.91; RT Communications 426.66-phones;Scantling Plumbing-repairs 1,500.00; Shane Schrader-600.00; Servall 146.67; Jeff Shelley-mileage 157.20; Sheridan County – Sep pub def rent 545.50; SHI International-266.80-acrobat, annual licenses; Simon North Region WY 8,272.00; Squeeky Kleen Car Wash -washes 73.80; St Francis Animal Shelter-Oct contract 500.00;Josh Stensaas-mileage 148.82; Stericycle Inc-Subscription 280.00; Swedes Fire Extinguisher-extinguishers services 1,664.75;The Wave & Rocky Toppers Inc. 4,479.00;Toms Tire & Repair-maint/repairs 67.12; Transunion Risk and Alternative-\$165.00; TruGreen-lawn treatment \$156.00;University of Wyoming Cooperative Ext – 1st qtr – Bryce McKenzie Salary 6,226.25; US Food Service – food for jail 4,922.23; Verizon Wireless-Cell-557.97;Vestor Logic LLC-website 50.00;Visa K9 exp-188.81;Visa-Sheriff-Supplies \$1,145.30-supplies; Visa-First Bank Card-\$12,977.61 training,dues,postage, meals; Visa/JoCo Detention Center-jail supplies 934.73; Visa/PHN-supplies, phones, training 3,808.17; Visionary-Internet-\$227.34; Volunteers of America \$600.00- therapy; VSP-Vision Care \$1,992.31-premium; Wages Group-legal 375.29; James Waller-mileage \$71.85; Erica Wallover mileage \$60.26; Water Products Inc-Water, \$76.25 water/cooler rent; WLEA-ADVTMG- 1,124.00; WY Retirement System – 117,838.25; Wyo Behavioral Institute 3,016.00; Wyoming County Commissioners Assoc – FY 24 dues 11,223.00; Wyoming Machinery-parts & repairs \$1,125.10; Xerox Corp- \$644.79.

The meeting adjourned at 10:18 am


William J. Novotny III, Chairman

ATTEST:


Jackie Camino, County Clerk

Commissioner Meeting December 5, 2023

The regular meeting of the Board of County Commissioners was brought to order by Commission Chairman William J Novotny, III, at 9:00 am on Tuesday December 5, 2023. Attending were Commissioners Jeff Shelley and Bob Perry, Commissioner’s Assistant Jody Telkamp, County Attorney Tucker Ruby, and County Clerk Jackie Camino.

The attendees recited the pledge of allegiance. Chairman Novotny called for a motion to approve the minutes from the November 7, 2023 meeting. Commissioner Perry moved to approve as presented, Commissioner Shelley seconded, and the motion carried.

At 9:05 AM, a public hearing was convened to consider a request for a malt beverage only liquor license for The Stampede. Clerk Camino explained that the application had been submitted to the Wyoming Liquor Division. Camino confirmed that the necessary public notice has been published in the Buffalo Bulletin and funds had been received. Chairman Novotny stated that a license is available as we have no others in the county. He asked the public and the other commissioners for any comment. Hearing none, Commissioner Shelley moved to approve the license, Commissioner Perry seconded and the motion carried. Hearing was closed.

Chairman Novotny presented a request from Carla Harper of the Cowboy Saloon to take their liquor license into the City of Buffalo for a wedding to be held at the Bomber Mountain Civic Center on January 13, 2024. Commissioner Shelley moved to approve the request, Commissioner Perry seconded and the motion carried.

Chairman Novotny presented a new contract for approval for services between Johnon County and St. Francis Animal Shelter, Inc. He explained the contract is a renewal of what is already in place except for a monthly increase from \$500 to \$800 per month to cover increasing operating costs. County Attorney Tucker Ruby indicated that all is in order and ready to approve. Commissioner Perry moved to approve said contract; Commissioner Shelley seconded and the motion carried.

At 9:15 AM, the Board of Equalization was convened Chairman Novotny presented the minutes from the Board of Equalization hearing that was held on September 14, 2023, for Steven C. and Rachel L. Miller. He explained that the order had been approved at the prior meeting but the minutes were deferred to allow the commissioners time to review them. Commissioner Shelley moved to approve the minutes as presented, Commissioner Perry seconded and the motion carried. The Board of Equalization was adjourned.

Commissioner Perry initiated discussion around the status of the hiring freeze currently in place for county employees. Chairman Novotny explained why it was originally adopted and the benefits it provides to the hiring process and the efforts to effectively manage workforce numbers and budget constraints. Commissioners Perry & Shelley expressed that they felt the current freeze was restrictive and caused delays in hiring replacements. It was acknowledged that if rescinded, there would be a need to counsel department heads to only hire to fill vacancies created by resignations or retirements and avoid creating new positions not approved in the budget. Commissioner Perry made a motion to rescind the hiring freeze that is in place and Commissioner Shelley seconded the motion. Chairman

Novotny called for any public comment. The motion carried 2-1, with Commissioners Perry and Shelley voting in the affirmative, Chairmen Novotny voting against the motion.

Sylvia Bruner, Director of the Jim Gatchell Museum presented an update on the museum restoration project. She indicated the first phase had been completed and provided pictures of the building before and after the work took place. She provided information on the necessity to move forward with phase two and three of the project. Bruner indicated that they would continue to have fund raisers, and she will be seeking grant money to fund the projects.

Emergency Management Coordinator Marilyn Connolly presented a draft of the All-Hazard Recovery Plan that she has prepared as part of Johnson County’s Emergency Operation Plan. She outlined the aspects of the plan and the functions included in the plan. She indicated that she had provided copies to several entities including the City of Buffalo and the Town of Kaycee. Her goal is to have the plan in final form and approved by the middle of January. Chairman Novotny called for any public comments and there were none. Novotny stated that the commissioners had a meeting scheduled with the final candidate for the Emergency Management Coordinator and anticipated making an offer by the end of the week.

Chairman Novotny reviewed the board vacancies that will need to be appointed in January. They include one position open on the Airport Board- 5-year term; two positions on the Fair Board-4-year terms; two positions on the Lodging Tax Board- 3-year terms; two positions on the Planning & Zoning Board – 3 year terms; two positions on the Predatory Management Board-sportsmans-3 year terms; one position on the Recycling Board- 3 year term; and one position on the Solid Waste District- 3 year term. Letters of interest need to be submitted to the commissioners and he asked the board to be working on recruiting or retaining members to fill those positions.

Clerk Camino presented vouchers for approval in the amount of \$435,235.93. Commissioner Shelley moved to approve the vouchers as presented, Commissioner Perry seconded and the motion carried.

Chairman Novotny called for any public comment. Jody Sauers, of the Johnson County Tourism Board (JCTA) introduced the new Chamber of Commerce Board President, Amber Eggers who was in attendance. Sauers also presented a report through the third quarter of the calendar year regarding the effect visitors had on both the county and the state. Sauers also announced they had hired Toby Carrig as the new Marketing Director of the JCTA.

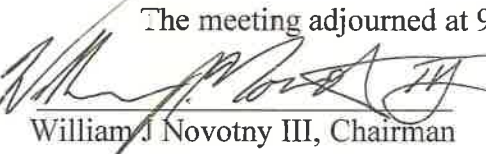
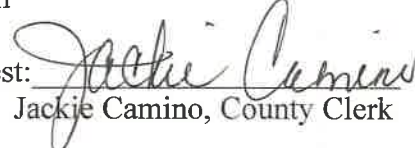
Hearing no further public comment, Chairman Novotny called for a motion to adjourn. Commissioner Perry moved to adjourn, with Shelley seconding the motion; motion carried.

The vouchers that were approved for payment are as follows:

Total Wages,Health Ins benefits,deductions-\$770,805.44;Ace Hardware-supplies 1,295.35 supplies/materials; Airport IFE Services Inc 2,350.00 – Apron Rehab Project; Alsc0 353.79 rugs & linens;AT&T Mobility-Cell phones 670.11;Axis Forensic Toxicology 1,692.00; Barker Co 423.37;Big Horn Coop Marketing-Cardtrol-17,588.91; Big Horn Electric- 2,479.62;Big Horn Tire-tires 2,600.56; Black Hills Chemical-supplies 517.17; Bomgaars -supplies 25.17; Buffalo Bulletin-ads 5,373.25; Buffalo Urgent Care – med svcs 1,237.00; City of Buffalo 4,101.93 water/sewer; Camino Law-legal exp 1,250.00; Jackie Camino-277.58 reimb mileage: Capital Bus Systems/Leasing 116.39; Cenex Fleet -fuel 4,821.51; Century Link 2,789.59; Traci Chesterman-coroner clerical work 1,200.00;Clear Creek Printers-supplies 42.01; Clerk of District Court -reimbursement 17.70; CMI – TECO – SUPPLIES 658.82; Coda Glass-window 475.00;Communication Technology -radio repairs 1,851.00; Comtronix – supplies 167.70; Converge One Inc-Viper upgrade/annual contract 30,957.24; Digetek-Contract,supplies, labor 30,427.00; DJ’s Thriftway-Prisoner food 478.12; Ed’s Body Shop=bumper 693.56; ESP- membership 60.00; Colette Fenster-Cleaning Sep 420.00; Forensic Consulting LLC- Nov leasing 1,800.00; Kristin Friedrich- mileage, 32.76;Galls LLC-batteries 99.93; Geotec Industrial Supply-culverts & cattleguards 41,351.15;Glaxo-Smithkline -vaccine & supplies 7,360.11;Great Divide Fabrication-qtrly contract,repairs 5,340.00; Dave Harness Nov contract \$1,000.00; Inc-supplies 94.17; IML Security Supply – repairs 745.00; JD Power/NADA-supplies 476.00;Jake the Shredder Guy 22.50; Jim Gatchell Museum-Reimburse repair/restoration work 43,176.00; Johnson County Aviation Mgmt - Sep Contract 3,957.68; Johnson County Healthcare Center -Healthcare 1,994.00; Johnson County Justice Office – testing 141.97; JoCo Search & Rescue- fuel,ops 480.75; Johnson County-reim office rent prevention-200.00; Jo Cnty Emp Disability-Prem 500.00; JoCo Emp Health Plan-Reimb 3,505.46; Kaycee,Town of 282.00 Wtr,swr; Kinnaird Keller Law Office – Juvenile court 144.00; Liberty Emblem Co LLC-badges 393.66; Lincoln Nat’l Life Insurance 484.76;; Lums Studio LLC- branding pkg 2.303.50; Lynn’s Super foods-444.41-Prsnr food; MCI Comm Services 2.63; Bryce McKenzie-reimburse car maintenance 82.65; McKesson Medical-Surgical-supplies & vaccine 19,132.35; Montana Dakota Utilities 2,282.30; Micah Most-reimb mileage/supplies 68.34; Motor Power Equipment 63.32; Mountain Alarm – 132.10;Mountain Auto Supply- supplies 1,019.58; MTR Feeds & Ranch Supply 1,228.55; Donna Nelson-reimb for supplies 200.25; Newman Traffic Signs- 214.06; Norco -supplies 802.59; Noregon Systems LLC-supplies 169.15; NWCCD -rent contribution 27,500.00;O’Reilly Auto Parts – supplies 99.45;Office Shop Inc-copies/annual contract 122.54; Office Shop Leasing – office equipment leases 241.86; Peak Pest Solutions – 795.70; Powder River Energy 1,365.66-Utilities; Prescription Shop-495.53 Rx; Quadient finance USA -postage 140.10; Rad Rides Automotive-parts/supplies 592.50; Range-Telephone-4,987.79; Range RT- E911 417.45; Redwood Toxicology-lab fees 37.75; Redwood Toxicology Laboratory -testing supplies 623.27; RELX Inc-Law materials-150.00; Paige Rhoads-mileage 148.82; Rocky Mountain Equip & Rental LLC-876.00; Rocky Mountain Fire Systems Inc-maint 1,280.76;; Rocky Mountain Power 7,793.43; Secretary of State – notaries 120.00; Security Transport Services Inc-prisoner transport \$2,625.09; Servall 295.58; Jeff Shelley-mileage 222.70; Sheridan County – Sep pub def rent 545.50; Sheridan Co Public Health – vaccine 862.62; SHI International- annual software backup 3,567.00; Sirchie Acquisition Company LLC-supplies 49.02; Squeeky Kleen Car Wash - washes 91.50; St Francis Animal Shelter-Oct contract 500.00; Stericycle Inc-Subscription 280.00; Swedes Fire Extinguisher-extinguishers services 304.88; Total Lock LLC-repairs 149.00; Transunion Risk and Alternative- \$165.00; Uinta County Public Health- supplies 50.00; Uline-supplies 1,522.11; US Food Service – food for jail 4,866.64; Verizon Wireless-Cell-596.87; Vertical Door Solutions -repairs 872.50; Vestor Logic LLC-website 50.00;Visa K9 exp-810.09;Visa-Sheriff-Supplies \$446.19-supplies; Visa-First Bank Card-\$7,706.19 training,dues,postage, meals; Visa/PHN-supplies & medical supplies 8,470.42; Visionary-Internet-\$128.99; VSP- Vision Care \$2,099.86-premium; Wages Group-legal 133.09 Erica Wallover-reimb mileage 166.38; Water Products Inc-Water, \$41.25 water/cooler rent; Mark Wilson-mentoring background 28.99;WLEA-ADVTMG- 249.75; Tami Wolf – reimb mileage 60.26; WY Dept of Health – 1st Qtr PH compensation 18,821.63; WYO Behavioral Institute – med svcs 3,016.00;Wyo Clerk of Dist Court Assoc-Dues 150.00; Wyoming Association of Ag Agents-dues

100.00; Wyoming Lines- road striping 65,960.00; Wyo Machinery- supplies \$1,763.57; Wyo Public Health Lab-testing 42.00; Xerox Corp- \$583.11.

The meeting adjourned at 9:55 am

William J. Novotny III, Chairman Attest: Jackie Camino, County Clerk

Commissioner Meeting December 19, 2023

The regular meeting of the Board of County Commissioners was brought to order by Commission Chairman William J. Novotny, III, at 9:00 am on Tuesday December 19, 2023. Attending were Commissioners Jeff Shelley and Bob Perry, Commissioner's Assistant Jody Telkamp, County Attorney Tucker Ruby, and County Clerk Jackie Camino.

The attendees recited the pledge of allegiance. Chairman Novotny called for a motion to approve the minutes from the December 5, 2023 meeting. Commissioner Perry moved to approve as presented, Commissioner Shelley seconded, and the motion carried.

Clerk Jackie Camino presented an amendment to the minutes from the commissioner meeting held on February 7, 2023 which read as follows: The following information was inadvertently omitted from the February 7th, 2023 minutes under Board Appointments – Commission Chairman Novotny reminded the Board that a vacancy remained on the Johnson County Tourism Board. Novotny stated that we had received a letter of interest from Katy Giles from the TA Ranch for the two-year term. Commissioner Perry indicated that he had discussed this with the JCTA board and they approved of the appointment. Perry then moved to appoint Katy Giles to the two-year term for the Johnson County Tourism Board, Commissioner Shelley seconded and the motion carried. This correction is to officially memorialize this appointment. Commissioner Perry moved to approve the amendment as presented, Commissioner Shelley seconded, and the motion carried.

Commissioner Perry presented a lease agreement for review that is between the Johnson County Coroner's office and Forensic Consultants, LLC., which is for the use of the morgue, equipment, and the storage of equipment. County Attorney Tucker Ruby indicated that the terms are agreeable to both parties. No action was needed on this item as it is a matter between County Coroner Sullivan and Forensic Consultants, LLC., but it was brought up just as a matter of interest to the commissioners and the county. Dave Harness, owner of Forensic Consultants, LLC., was in attendance and indicated he approved the lease.

County Planner Jim Waller presented a draft version of a Request for Proposal (RFP) he'd prepared to engage a professional to update the Johnson County Comprehensive Plan. He reviewed the document with the Commissioners to determine any changes or corrections that needed to be made to the document. Once the review process was completed, Commissioner Shelley moved to approve the RFP; Commissioner Perry seconded the motion. Chairman Novotny called for public comment. Hearing none, Novotny called for a vote and the motion carried.

County Planner Jim Waller also provided a status of the new website with additional comments provided by Commissioner Assistant Jody Telkamp and County Assessor Steve Esponda. Their report indicated that the website was not only behind the original target date to go live, but the content was disappointing, not what we had requested, and completely inadequate. County Attorney Ruby asked that they coordinate what is incomplete or unfulfilled, provide that to him and he or Civil County Attorney Barry Crago would reach out directly to the company.

Scott Pehringer, Road & Bridge Supervisor presented a Project Memorandum of Agreement Modification #0001 for the Federal Lands Access Program (FLAP) dated 09/15/21, modified 12/12/2023. The subject project is the North Fork Crazy Woman Creek Bridge. The modification outlines action needed by the county and an increase in cost from \$2,030,000 to \$2,332,600. Also presented was a Funds Transfer Agreement (FTA) pertaining to the project, originally dated 3/17/2021, modified on 12/12/2023. The FTA provides for increase in cost of \$28,800 from \$193,000 to \$221,800 which represents Johnson Counties share of the project (9.51%). Pehringer indicated this is all funded out of the County Road Fund. County Attorney Ruby confirmed that the contract had been reviewed by the County's Civil Attorney, Barry Crago, who saw no issues. Motion for approval was provided by Commissioner Perry; Commissioner Shelley seconded and the motion carried.

Mr. Pehringer also presented the 2024 Congestion Mitigation Air Quality (CMAQ) program agreement between the Wyoming Department of Transportation and Johnson County. Pehringer indicated that we had applied for \$337,428 and we were awarded \$179,415 – with the match the total award is \$224,269 provided by the Federal Highway Administration. Commissioner Shelley moved to approve the agreement; Commissioner Perry seconded and the motion passed.

Clerk Camino presented Resolution #716 for approval to change the bill paying process in the county whereby warrants are issued on the first & third Tuesdays instead of once a month as has been historically done. Commissioner Shelley moved to approve; Commissioner Perry seconded and the motion carried.

The Jim Gatchell Museum was discussed. Commissioner Perry referenced a conversation he'd had the day before with Sylvia Bruner, Director of the Jim Gatchell Museum and wanted to amend his comments to state that he's recommending that the Gatchell Museum Association (GMA), which is a foundation that provides financial support to the Jim Gatchell Museum (JGM) work out their differences within the next month. He asked that we move forward to create a cohesive and cooperative organization. He further stated that the dispute between the two organizations is not helping the community or the museum in any way and it's time that we move past what has happened historically and move forward to the present. Chairman Novotny discussed the historic MOU's that have since been rescinded and a current draft received by Dennis Kirven, attorney for the GMA to which County Attorney Ruby provided an update. Novotny inquired about the possibility of getting a simple MOU in place regarding the financial commitment of the GMA to the Museum and set aside all the other issues and disagreements. Ruby responded that if all parties came to the table with the intention of being forward looking and deciding how both parties can work together to be a benefit to the museum, that could happen. Chairman Novotny suggested that we put the issue on the agenda for the January 16th meeting to provide somewhat of a deadline. Ruby stated he had reached out to Mr. Kirven to attempt to set up a meeting with the GMA and the JGM and understood Kirven was working with the GMA to determine possible dates &


times. Ruby indicated he would follow up with Mr. Kirven at the conclusion of this meeting. Commissioners Perry & Shelley both agreed that a resolution by both parties is in the best interest of all involved.

Chairman Novotny noted there was several people in attendance with interest in this matter so he opened the floor for any public comments specific to this matter. Lynne Young of the Jim Gatchell Museum board came forward and addressed Commissioner Perry. Mr. Young asked Commissioner Perry if he planned to propose a resolution today to close the museum, fire the staff, and remove the entire board of directors to which Perry responded in the negative. Young then asked Perry what the purpose was in making those comments to the museum director the prior day to which Perry declined to comment. Mr. Young continued by stating that he believed that the intent was to intimidate, harass and threaten the workers in their workplace resulting in a hostile workplace. Young indicated it was inappropriate and against the law. He further stated that Perry had violated Wyoming fair employment practices and that he planned to recommend that the museum board report the violation to the County Attorney and the Wyoming Labor Standards Office or other appropriate agencies. Young also stated he planned to recommend that Commissioner Perry be removed as the museum liaison, and that he refrains from entering the museum, or having any contact with the director or staff; he wants the incident investigated and to make a formal complaint. Julie Aubry stepped forward and commented that it's important to remind the people of Johnson County that museum belongs to the citizens of Johnson County and called on the commissioners to protect our museum. Sylvia Bruner commented that the museum's policy regarding gifts to the museum is on their website.

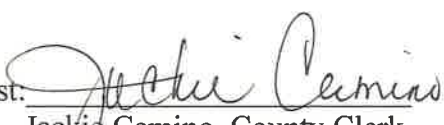
Chairman Novotny called for public comment on any matter and there was none.

Commissioner Shelley moved to adjourn to executive session; Perry seconded and the motion carried. Meeting adjourned to Executive Session at 10:30 a.m.

The regular meeting reconvened at 11:08 a.m. Commissioner Perry moved to adjourn the meeting; Commissioner Shelley seconded and the motion carried.



William J Novotny III, Chairman

Attest: 
Jackie Camino, County Clerk

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