

**Powder River Conservation District
Monthly Board Meeting
January 9, 2024**

Supervisors Present:

Wade Curuchet
Tom Harlan
George Renkert
Kevin Lund
Bill Jones

Others Present:

Anita Bartlett, District Manager
Allison McKenzie, District Conservationist

The regular board meeting was called to order by Board Chair Bill Jones at 6:30 p.m.

Kevin Lund moved to accept the minutes from the December 12, 2023, regular Board Meeting. Wade Curuchet second. Motion Carried.

The Treasurer's Report was reviewed as follows:

Checking	\$ 190,955.51
Savings	\$ 587,548.60
Petty Cash	<u>\$ 4.26</u>
Total	\$ 778,508.37

<u>JANUARY MONTHLY EXPENSES</u>			
<u>Check #</u>	<u>TO</u>	<u>Memo</u>	<u>Amount</u>
AP	QuickBooks	checks	\$ 251.87
8594	Wyoming.com	website	\$ 20.00
8595	WACD	Insurance	\$ 43.90
8596	Anita M Barlett	mileage	\$ 58.95
8597	Anita M Barlett	Bonus	\$ 600.00
8598	Anita M Barlett	salary	\$ 1,998.53
AP	Depart of Workforce Services	4Q WC/UI	\$ 395.14
AP	IRS	tax deposit	\$ 1,254.36
8599	Susan Anderson	rent	\$ 443.02
8600	Joyce Black	janitorial	\$ 250.00
8601	Range	utilities	\$ 89.02
8602	Montana-Dakota Utilities Co	utilities	\$ 69.85
8603	Town of Kaycee	utilities	\$ 94.00
8604	Visa	gps/travel/postage/office supplies	\$ 598.88
8605	Energy laboratories	water sample	\$ 215.00
8606	Clifty View Nursery	tree deposit	\$ 484.00
8607	WEBT	insurance	\$ 891.03
8608	Anita M Barlett	salary	\$ 2,016.52
Grand Total			\$ 9,774.07

Kevin Lund moved to approve the Treasurer's Report, the November Savings account reconciliation, the December Checking Account reconciliation and to accept payment of all bills. Wade Curuchet Second. Motion Carried.

BUSINESS:

1. State Forestry Hazardous Tree Removal Grant

-Anita Bartlett stated that she had been working with WY State Forestry on a grant to remove hazardous trees and to prune the deadwood out of remaining trees on public property in town limits. These trees are predominantly located in the Town Park. This grant would cover the cost of removal. The grant is due in March.

2. Game & Fish Department Grants

-Anita Bartlett has been working with Travis Cundy of WY Game and Fish to procure engineering grants. The first grant would be for engineering to replace the Modoc Diversion with a cross vane structure opening up the last of the Middle Fork of Powder River above the Sahara Diversion. The District would meet the cost share match for this grant through in-kind services administering the grant. The second grant was to be to assist with cost associated to engineer the Town Streambank Restoration Project near the wastewater treatment facility. However, due to issues with eligibility for the FEMA BRIC Grant this application has been put on hold for a year.

3. FEMA BRIC Grant

-Anita Bartlett stated that the purpose to apply for this grant was to cover the bulk of the cost to engineering the Town Streambank Restoration Project near the wastewater treatment facility. However, we are not eligible to apply for the grant this year. In order to apply the District has to have participated in and approved the County Hazardous Mitigation Plan. The 2023 plan is not approved by FEMA as of yet so the District can not approve it and the District did not participate in the 2018 plan. Once the 2023 plan is approved by FEMA the District will adopt it which will make the District eligible in the future.

4. Election of Officers

- Anita Bartlett informed the board that it was once again time to elect officers for the District. Wade Curuchet moved to retain the current slate of officers: Bill Jones-Chair; George Renkert-Vice Chair; Wade Curuchet-Secretary/Treasurer. Tom Harlan second. Motion Carried.

5. WDA Reorganization Form

-Anita Bartlett presented to the board the WDA Reorganization Form. She asked the board to review their information for any corrections that needed to be made. No corrections were found, and Anita said she would get the form turned into the WDA and WACD.

6. District Report

-The District Manager's Report was discussed.

7. NRCS Field Office Report


-The NRCS Field Office Report was discussed.

The next regular Board Meeting was scheduled for Tuesday, February 13, 2024, at 6:30pm.
Kevin Lund moved to adjourn the meeting, Wade Curuchet Second. Motion carried 7:28 pm.


Respectfully Submitted:



Anita M. Bartlett, District Manager



William Jones, Chair



Wade Curuchet, Secretary/Treasurer