

Johnson County Rural Health Care District

Minutes October 9, 2023

The regular monthly meeting of the Johnson County Rural Health Care District was held at the Ambulance Barn in Kaycee, Wyoming on October 9, 2023. The meeting was called to order at 5:10 p.m. by Treasurer, Dr. Mark Schueler. Board members present were Dr. Mark Schueler, Marie Miller, and Marilyn Connolly. A quorum was present. Others in attendance were Kate Harness, Karri White, Michelle Chapman, Crosby Taylor, and Teresa Fieldgrove.

AGENDA: Marilyn Connolly made a motion to approve the agenda. Marie Miller seconded. Agenda was approved.

VOUCHERS: Vouchers were submitted. There was some discussion on the radio maintenance bill received from the Johnson County Clerk. The maintenance has not been billed for several years. The current bills include maintenance from all four quarters of 2022 and three quarters in 2023. Total amount due is \$8,853.99. Dr. Schueler stated that the radio maintenance fees should be paid. Paying the full amount will cause the line item to be over budget for the year. There was also discussion on a bill for Microsoft office on the laptop for EMT training. The board agreed to pay the bill. Marilyn Connolly made a motion to approve the vouchers. Marie Miller seconded. Vouchers were approved. Marilyn Connolly made a motion that Johnson County Rural Health Care District pay both the arrears and the current radio maintenance fees that have been billed by the Johnson County Clerk's office. Marie Miller seconded the motion. Motion carried.

I. APPROVAL OF MINUTES OF LAST MEETING:

Marie Miller made a motion to approve the minutes as presented. Marilyn Connolly seconded. Minutes were approved.

II. VIEW AND APPROVE TREASURER'S REPORT:

Dr. Schueler gave the treasurer's report. Ambulance revenue is above expected at this point in the year. Interest income and motor vehicle fees are above expected. Mill levy is below expected. Currently there are five line items for the District that are above expected for this point in the year. Kaycee expenses are at 20% of the budget which is below expected. Overall, revenue and expenses are favorable. The balance of all cash funds is currently \$ 1,907,609.

Marie Miller made a motion to approve the Treasurer's report. Marilyn Connolly seconded the motion. Treasurer's report was approved.

III. BUFFALO REPORT:

1. Ambulance Calls

Karri White reported there were 72 total calls for September consisting of the following: 61 medical, 11 trauma, and 17 transfers; 3 with nurse transfer, 1 cancelled, 13 patient refusals, 0 assisted, 10 standbys, 0 code, 1 DOA, 0 extrication, and 0 trauma team activation. 37 in-town calls and 35 out-of-town calls. 57 were Johnson County residents and 15 non-residents. There was 1 out-of-county transfer with a total mileage of 345 miles.

Brakes and rotors were repaired on one ambulance. MS 106 is missing the two front hub caps due to cracks in the hub caps. The cost for replacement is \$640. The old caps have been kept. It may be cheaper to fix the old ones rather than purchasing new ones. It is fine to run the ambulance without the hub caps and put them on when selling the ambulance.

Marilyn Connolly asked about the new ambulance. They are on a list for a new chassis. No specs yet.

Karri discussed the need to replace light bulbs in the light bar that runs on top of the ambulance. The lights can be purchased locally but are a little cheaper if ordered online, \$20 less. The board agreed that it is better to buy them locally and pay a little more.

There is currently one Stryker life-pak being charged by battery. A medical power cord is being borrowed from Stryker. Replacement cost for the medical power cord is \$2,300. They can continue to run the life-pak on a battery. A new battery will cost \$800. No need to replace the medical power cord. The borrowed one will be returned.

IV. KAYCEE REPORT:

1. Ambulance Calls

Crosby Taylor reported the following for Kaycee: 9 total calls for September: 5 trauma, 2 medical, 2 standby, 0 transfer, 1 refusal, 1 cancelled, 0 life flight, 0 DOA, 6 total patients.

It is time to renew the EMS state license. A current insurance certificate is needed. Teresa Fieldgrove will contact North Wyoming

Insurance to see if it is possible to change the renewal date to December 1, rather than January 1.

The turbo in one ambulance is having some issues but will work.

V. OLD BUSINESS:

1. New Building

Nothing new to report. Waiting to hear from Nelson Engineering. Marilyn Connolly researched and contacted the state office regarding the need for an architect for the building. Per the State Lands Investment Board, the District is required to follow the County Procurement Policy. If needed, Nelson Engineering will bring the necessary architect on board for the project. The District should be fine allowing Nelson Engineering to proceed. There will need to be a geo tech study done on the land site. It was decided that a representative from Nelson Engineering should be invited to the next meeting.

2. New Ambulance Purchase

Nothing to report. Ambulance has been ordered.

3. F32 and Cash Flow Report

The F32 and cash flow reports were filed with the State Auditor's office on September 27, 2023.

Call For Old Business:

Money needs transferred to the checking to cover current bills. Marie Miller made a motion to allow the transfer of \$60,000 from the Bank of Buffalo money market account to the Bank of Buffalo checking account. Marilyn Connolly seconded. Motion carried.

Public officer training was discussed. There will be online training available. Jody Telkamp will be scheduling training in Buffalo at the end of October. There will be continual opportunities to take the training course.

VI. NEW BUSINESS:

1. Rates- Tabled discussion to the next meeting

2. Radios at the Hospital

The radios at the hospital will be implemented once the remodel and new areas are accessible in the hospital.

3. Meeting with Dispatch

No meeting has taken place with dispatch as of yet. There were no issues in the current month. Karri White will contact Britni Camino and coordinate a time when Buffalo and Kaycee EMS can meet with dispatch. The Chief of Police is the main one in charge of dispatch. Crosby Taylor discussed his concerns. He stated that there is a need for emergency medical dispatching. Dr. Schueler is willing to meet with the Chief of Police and discuss what changes can be implemented to allow better communication between dispatch and EMTs.

4. Single Case Agreement- Kaiser Permanente

A request was received from Kaiser Permanente regarding a claim. The request was asking Johnson County Rural Health Care to agree to receive \$725 for a claim that was billed at \$1036. Marilyn Connolly made a motion to respectfully decline the suggested amount offered by Kaiser Permanente and agree to receiving the amount billed of \$1036. Marie Miller seconded the motion. Motion carried.

5. Quick Med Claim- Payments

Karri White reported that several claims from October were being billed under the wrong EMS provider. The claims are under a small company in Nebraska named Johnson Rescue Squad. There has been communication with Johnson Rescue and Quick Med Claims to correct the claims. Karri said she is confident that this has not occurred in the past. She has a spreadsheet of the last two years tracking runs and the billing of claims. There was some discussion regarding the service from Quick Med Claims. Quick Med Claim may not be doing an adequate job on the billing. It was suggested that the District consider changing billing companies and see what options are available.

Call for New Business:

CALL FOR PUBLIC COMMENT:

An EMT from Kaycee stated, "thank you for the new power load. It is much appreciated."

ADJOURN: Marie Miller made a motion to adjourn the meeting. Marilyn Connolly seconded. The meeting was adjourned at 6:54 p.m.

Respectfully submitted by: Teresa Fieldgrove

The next regular meeting will be held on November 13, 2023, at 4:00 p.m. at the Johnson County Planning Office, Buffalo, WY .

BCamano
President

Mae H Miller
Secretary

[Signature]
Treasurer

Mary Cornif
Member

[Signature]
Member