

Minutes

Johnson County Cemetery District

DATE 02-13-2024

TIME 2:00 P.M.

MEETING CALLED TO ORDER BY

Barb Mueller- Secretary

In Attendance

Luke Goddard- President (zoom), Liz Graves (zoom)- Vice President, Barb Mueller- Secretary, Sheila Camino(zoom)- Treasurer, Kassie Spiering- Board Member, Shawn Sullivan- Sexton, Dennette Mondea- Deputy Sexton Kaycee (zoom), Media- Buffalo Bulletin (zoom), Chanda Rule (phone), Kate Harness Media/307netradio

APPROVE AGENDA

The board opened with Barb requesting a motion for her to run the meeting because the president and vice president were only available by zoom. Kassie Motioned Barb run the meeting, Sheila Second, no discussion, vote passed.

No additions were made to the agenda.

Workman's comp/ overtime discussion was tabled to a later meeting since Bob Hancock was not able to attend the meeting.

PUBLIC COMMENT

none

VOUCHERS

Kassie Motioned to approve the vouchers, Liz second, no discussion, vote, passed.

APPROVAL OF MINUTES

Sheila made a motion to approve the minutes from the January meeting, Liz second, no discussion, vote, passed.

FINANCE REPORT

Sheila reported on the budget and had a question as to if the current profit and loss reflected the amended budget, Chanda was not available to answer, but it was later discovered that it was corrected on the last page. Kassie brought it to the attention the board members that there were two payments made to the accountant because they had not billed the district the previous year. Barb mentioned that a First Northern checking account showed a negative balance and was not accurate as it did not reflect a sweep of funds into that account. After some discussion Kassie motioned the board accept the budget as provided, Shila second, no further discussion, vote, passed.

SEXTON REPORT

Shawn Gave a report to the board updating them on current projects. A mistake in the burial search record from a year ago was discovered by a person from the public. That error was corrected and Shawn began an audit of the paper records cross referenced with digital documents and found a few other errors that were corrected with out to much difficulty. Records have been updated as best as Shawn was able to find with the documentation available. Shawn thanked Harness Funeral Home for coming out to help plow fresh snow on a morning before a funeral. Shawn spoke about winter tree pruning for tree health, water distribution mowing, access, irrigation installation access, and the overall beatification of the cemetery. Irrigation was also discussed as material is starting to arrive and Paul and Shawn attended an irrigation training in Casper the past week. The Russian Olive eradication project was coming to an end. The contractor had completed cutting and poisoning and the cemetery staff was completing cleaning up the debris piles. Shawn requested to purchase new simple permanent markers (surveyors caps) for the grave spaces that do not have a permanent marker, the board gave consent to go ahead with the purchase. Sheila motioned to approve the marker proposal, Kassie second, no further discussion, vote, vote passed. Dennette's Kaycee report was business as usual. She met with range and assisted with access to the shop for the phone and internet installation. That project is complete.

OLD BUSINESS

Kaycee gate- an updated drawing was delivered to the contractor and Shawn discussed starting the project and completing everything except artwork on the side of the gate posts. That part of the project will be done as a second phase so that the art design portion will not hold up the bulk of the project. That was agreed on by the board.

Comp time- Tabled due to Bob's absence

NEW BUSINESS

None

ROLLING AGENDA ITEMS

Preliminary Budget Worksheet- Tabled due to in person attendance.

Salary compensation review- Tabled due to in person attendance.

EXECUTIVE SESSION

None

ADJOURN

Kassie motioned to adjourn the meeting at 2:36 p.m. Luke second, no discussion, vote, vote passed.

President Signature_____ Date_____

Secretary Signature_____ Date_____