

**The Johnson County Clerk** is seeking a full-time assistant deputy clerk to join our team. Duties include prepare titles, process marriage licenses, record legal documents, answer phones, prepare correspondence, and assist with elections. Must be able to multi-task. Applicant must have a minimum of a high school diploma or GED, excellent people skills and be detail oriented. Position provides a competitive wage & benefit package. Please send a resume, including references and a cover letter to Jackie Camino at [jacamino@johnsoncowy.gov](mailto:jacamino@johnsoncowy.gov) or mail/deliver to 76 N Main St, Suite 101 in Buffalo, WY 82834.