

**JOHNSON COUNTY, WYOMING  
APPLICATION FOR PERMIT TO ACCESS COUNTY ROAD**

Permit Number \_\_\_\_\_ (to be assigned by County).

Date \_\_\_\_\_, 20\_\_\_\_\_

The undersigned hereby makes application for permission to construct one access driveway described below.  
Location of Property.

**Applicant Information( please print):**

Name \_\_\_\_\_ Telephone number \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Firm Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Signature \_\_\_\_\_ Witness \_\_\_\_\_

1. Access to \_\_\_\_\_ Road, County Road No. \_\_\_\_\_ approximately \_\_\_\_\_ miles  
(N,S,E,W) \_\_\_\_\_ from \_\_\_\_\_ city or other well defined point.

GPS Coordinates \_\_\_\_\_.

2. For Ingress or egress to a \_\_\_\_\_ subdivison  
(Choose only one) \_\_\_\_\_ individual residence  
\_\_\_\_\_ ranch, farm, or other agricultural use  
\_\_\_\_\_ commercial or industrial use

3. Access drive width will be \_\_\_\_\_ feet on \_\_\_\_\_ (N,S,E,W) side of county road.

4. 4. Driveway will be graveled for a **width equal to the culvert length** and for a length of 100 feet from the point where it intersects the county road to a depth of 4", unless waived by the County

Inspector. \_\_\_\_\_.

**(Access must be completed with appropriate surface and approved before use begins, and must be maintained to insure continued compliance with County standards stated herein.)**

5. Proposed drainage structure will be a culvert made of \_\_\_\_\_ (describe), and will  
be \_\_\_\_\_ in diameter(*minimum of 18" unless otherwise approved*) and will be \_\_\_\_\_  
in length, and will be located \_\_\_\_\_ feet from shoulder of road.  
**Reflector posts will be installed on each end of the culvert.**

**Procedure:**

Upon completion of Application to Construct Access Driveway and payment of proper fee, a County Inspector will conduct a preliminary site inspection prior to construction to insure that access location, materials to be used, and type of installation are in compliance with the restrictions and regulations of Johnson County. Another inspection will be made upon completion of the work, and permit will be issued if completed driveway meets the approval of the Johnson County Inspector.

**Agreement:**

The undersigned applicant requests permission to construct one access driveway on a public right-of-way at the above location, according to the above specifications, and subject to the restrictions and regulations of Johnson County. In the event that such permission is denied, Johnson County shall prove the applicant with the specific reasons for such denial. Applicant may then either reapply in a manner that addresses the reasons for denial, or may appeal the denial to the

Board of County Commissioners within ten (10) calendar days. In consideration of receiving such permission the applicant agrees:

1. To Construct and maintain the driveway in a safe manner so as to not interfere with or endanger public travel and to perform all work in a neat and workmanlike manner and that following construction the right-of-way will be cleaned and left in a condition equal to or better than the condition of the right-of-way prior to construction of the driveway. The applicant will fully protect the traffic on the roadway during construction by proper barricades, flaggers, lights and/or such other means as are proper for protecting the safety of others, and will hold harmless Johnson County, its officers, and employees from all damages, expenses, claims or liability arising out of any actual or alleged damages to any persons or property of any nature whatsoever, due to the construction performance, or nonperformance of work, or due to the existence, design and/or location of said driveway, and shall indemnify Johnson County for any costs or fees including attorney fees, incurred by Johnson County as a result of such damages.
2. During construction of the driveway there shall not be any parking or servicing of vehicles or equipment in or on the right-of-way nor on the County road itself.
3. **The profile grade of the driveway shall be constructed shall in every case be graded and or/maintained such that water will not drain onto the county road travel surface, and that mud will not be brought onto the county road be entering traffic.**
4. The location of the driveway shall be placed in such a manner that it does not cause or create a safety hazard due to reduced or limited visibility of traffic, nor shall it be placed in such a manner that it causes or creates any other form of safety hazard.
5. **Construction will be completed within 30 days of the Preliminary Approval.** (If there are extenuating circumstances, an extension can be granted by the Johnson County Road and Bridge Supervisor.)

Additional requirements: \_\_\_\_\_  
\_\_\_\_\_

Applicant shall pay the following fee to Johnson County prior to receiving approval of this application and prior to commencing any construction activity associated with the driveway:

- a. For a commercial or industrial use, the application fee is One Hundred Fifty Dollars(\$150.00);
- b. For any other use, the application fee is Fifty Dollars(\$50.00).

**This application shall not be approved until the proper fee has been paid.**

**Preliminary County Approval:**

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Johnson County Inspector

**FINAL County Approval:**

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Johnson County Inspector

**LANDOWNER APPROVAL:**

As party with legal title to the property from which access is being requested, I approve of the location of the access driveway and give my permission for the construction of said access.

\_\_\_\_\_  
Signature Printed Name Date

When completed and final approval is granted, the original permit will be retained at the Johnson County Courthouse and a copy will be mailed to the applicant. Questions can be directed to Johnson County Road and Bridge, 325 Butte Street, Buffalo, WY 82834 or by email to [cbenner@johnsoncowy.us](mailto:cbenner@johnsoncowy.us) . Telephone 307-684-2262 Fax 307-684-7665.