

Johnson County Hospital District

BOARD MINUTES

February 26, 2020

The Board of Trustees of Johnson County Hospital District met for its February Board Meeting on Wednesday, February 26, 2020 at 6:32 P.M. in the Lake Angeline Conference Room. The following members were present:

Mark Schueler, M.D., President  
Cristy Kinghorn, Secretary  
Tom Holt, Board Member  
Bill Dooley, Treasurer  
Tom Berry, DVM, Board Member

Those Absent:

-----  
Alecia Kozisek, Board Member

Others Present:

-----  
Sean McCallister – CEO  
Becky Rodriguez - Administration  
Ryan Ludwig, MD – Chief of Staff  
Brenda Gorm – DON – Amie Holt Care Center  
Crystal Smith – Clinic Manager  
Mary Litzel – DON - Hospital  
Amanda Walter – Home Health/Hospice  
Laurie Hansen – Administration  
Linda Greenough – County Commissioner  
Steven Dow – Buffalo Bulletin  
Aaron Palmer – Big Horn Mountain Radio  
Dan Odaz – Plan One Architect

Dr. Schueler called the meeting to order. Bill Dooley made a motion to approve the minutes from the January 29, 2020 Board meeting. Cristy Kinghorn seconded the motion. All members voted in favor of the motion.

Dr. Ludwig, informed the Board the Medical Staff are doing well. A provider is going on maternity leave soon, so medical staff will fill the interim gap. He also provided basic information about the Coronavirus.

Mary Litzel reported on acute care status, and gave a staffing update.

Brenda Gorm reported AHCC's census is 42 (2 vacancies). The team filled admitted numerous residents during February, with more planned in the near future. She discussed

the fact that the admit process is increasingly complex and takes significant time both from clinical, service and financial standpoints.

Amanda Walter, RN, reported Home Health and Hospice QAPI results, patient stats and department staffing status. A meeting with the Jail is scheduled in March to discuss and negotiate terms for our services agreement.

Crystal Smith, RN, reported the Clinic is doing well and reviewed January statistics.

Laurie Hansen presented the current 2020 Key Quality Indicators Summary and discussed improvement opportunities and steps to improve in key areas.

Becky Rodriguez provided the credentialing report. The Board reviewed applications for appointment / reappointment to the Medical Staff. Following the review, Bill Dooley made a motion to appoint / reappoint and grant temporary privileges to the following applicants. Tom Holt seconded the motion. All members voted in favor of the motion.

**Initial Appointment:**

- None

**Reappointment:**

- Menkhaus, Brian ..... MD Pathology
- McLaws, Craig ..... DPM Podiatry
- Lamanna, James ..... MD Radiology
- Serre, Alexander ..... MD Teleradiology
- White, Scott ..... MD Teleradiology
- Summers, Allison ..... MD Teleradiology

Sean McCallister gave an update on the 3D mammography machine. The goal is to have it available for patients by middle to end of March. A dedicatory event will occur on April 14. JCHC will start charging patients for contrast medium used for certain MRI exams. Our mobile MRI provider charges JCHC, so we need to charge patients. We expect additional revenue as a result. JCHC continues to negotiate its existing Radiology Services Agreement with Sheridan Memorial Hospital to improve the financial terms.

Sean informed the board the new ER Telestroke service is moving forward. All contracts have been signed and installation will begin within 1-2 months. JCHC Lab received the final regulatory survey results and is fully compliant. Due to service issues, JCHC will change its employee health insurance med prescription provider in May. Sean received notice from County Commissioners regarding the Carbon Creek tax litigation stating JCHC will receive a portion of the settlement. Linda Greenough, County Commissioner, provided additional detail on the matter.

Sean told the board the FY2018 cost report amendment has been filed with an expected \$239,000 due to JCHC from Medicare. Additionally, JCHC will subscribe to a cost report modeling tool from Casey-Peterson that reconciles our cost report numbers on a monthly basis and predicts reconciliation amounts with Medicare in advance throughout the year. The cost is a one-time \$5,000 setup fee and \$2,500 annual recurring fee.

Sean informed the board that a consultant group from Billings Clinic will be onsite to review findings of assessments done on JCHC insurance contracts and our physician compensation model. He also discussed provider staffing and let the board know that JCHC needs to recruit an additional fulltime family medicine ER provider to balance coverage going forward.

Becky Rodriguez and Sean McCallister presented the Board with January 2020 month-end and year-to-date financial performance results.

Dan Odaz, PlanOne Architects, presented an updated version of Phase One of JCHC's Master Plan. Sean emphasized the need to move forward with Phase One in order to support quality care and services and to continue to compete in our regional market.

Dr. Schueler summarized the Buffalo EMS ambulance services assessment report and debriefing.

Sean McCallister presented information and analysis on compensation for Housekeeping, Dietary, Laundry and Certified Nursing Assistant staff, and proposed \$3.00 per hour wage increase for those positions effective April 1, 2020. After discussion, Tom Berry moved to approve the proposed wage increase. Tom Holt seconded the motion. All members voted in favor of the motion.

Bill Dooley made a motion to go into Executive Session. Cristy Kinghorn seconded the motion. All members voted in favor of the motion.

Bill Dooley made a motion to end the Executive Session at 8:55 P.M. Tom Holt seconded the motion. All members voted in favor of the motion.

Bill Dooley made a motion to adjourn the regular Board meeting. Cristy Kinghorn seconded the motion. All members voted in favor of the motion.

Respectfully submitted,

Cristy Kinghorn, Secretary