

Johnson County Cemetery District Minutes
April 14, 2020

The regular monthly meeting of the Johnson County Cemetery District was held at the JCCD Willow Grove Cemetery, Buffalo, Wyoming, on Tuesday, April 14th, 2020. The meeting was called to order by President John Zorbas at 2:02 p.m. Present were: John Zorbas, Butch Buell, John Ehlers (via Zoom), Carolyn Fox (via phone), John Hansen, Tim Lohse, Megan Boggs, Dennette Mondeau (via Zoom), Linda Greenough (via Zoom), Dave Harness (via Zoom 2:24), and Chanda Rule (via Zoom). DUE TO COVID-19, THE BOARD WIL NOT BE CONSIDERING ANY BUSINESS THAT WOULD REQUIRE MUCH BOARD ACTION SUCH AS ACCEPTING BIDS OR BID PROPOSALS.

- I. VOUCHERS:** Butch Buell made the motion to approve all vouchers as submitted. Seconded by John Hansen and carried by all present. Each check and/or voucher was initialed and signed by the present board members, those present via Zoom voiced their approval.
- II. ACCEPTED MINUTES AS PRESENTED FOR PAST MEETING:** Butch Buell moved to approve the March 2020 minutes with the correction of February treasurer report not January, and John H seconded; the motioned carried by all present.
- III. TREASURER'S REPORT:** Chanda presented the March Treasurer's Report with all the financials and account balances. Chanda pointed out that we are 75% through the year and any line items over 75% expended were highlighted. Also the estimated tax revenue throughout the end of the year will be questionable. Butch made a motion to accept the treasurers report as presented, John H. seconded the motion, and it carried by all. The submitted treasurer's report was signed.
- IV. WILLOW GROVE SEXTON'S REPORT:** Tim reported via written submission that; there were 2 burials and 0 cremation burials for March, making 13 total burials for 2020. None of the funerals were on Saturday for a total of 0 hours. Megan has been adding pictures of the headstones to the CIM site. Snow was plowed as needed. They cleaned out the irrigation ditch and made contact with CEPI about the run off problem. Met with contractors on restrooms. Hauled and scattered over 300 tons of gravel on the roads. Met with the subcommittee on septic/dirt work bids; Rocky Mountain Equipment was awarded the Willow Grove sites and Carlat Construction was awarded the Kaycee project.
- V. KAYCEE SEXTON'S REPORT:** Dennette Mondeau via written submission as well. She has been doing general cleanup. She recommended not reinstalling the archway at this point. Dennette also questioned the service on the port-a-potty being done regularly.
- VI. GUEST/PRESENTATIONS:**
- VII. OLD BUSINESS:**
1. The deadline for bathroom construction bid submittal has been extended to May 1st.
 2. The authorization for registered agent documentation has also been tabled until May
 3. The burial option resolution has been tabled until after the budget has been established.
 4. Carolyn Fox would like to present a letterhead option for the Cemetery District next month.
- VIII. NEW BUSINESS**
1. Linda Greenough had a request to allow the burial of law enforcement service animals at Willow Grove Cemetery. Butch made a motion to set aside 8 plots for Johnson County Law Enforcement service dogs. John H. seconded the motion. After some discussion, John Z stated he could draw up a

letter designating the location, Butch felt that military animals should be buried in the veteran's area, but no decision was made on military animals at this time. Motion carried by a vote of 4 yay's to 1 nay.

2. There is a work session scheduled for May 5th to discuss: restroom bids, handbook updates, policy update to include law enforcement service dog burials, FY 20-21 budget.
3. Butch thanked Tim and Megan for their efforts to set up the meeting room to COVID-19 safety standards.

There being no further business, the meeting adjourned at 2:31 p.m., following a motion by Butch, seconded by John H.
