

**Powder River Conservation District
 Monthly Board Meeting
 March 10, 2020**

Supervisors Present:

Kevin Lund
 George Renkert
 Wade Curuchet

Others Present:

Anita Bartlett, District Manager
 Allison McKenzie, District Conservationist
 Linda Greenough, County Commissioner

The regular board meeting was called to order by Board Vice Chair George Renkert at 6:33 p.m.

Wade Curuchet moved to accept the minutes from February 11, 2020 regular Board Meeting.
 Kevin Lund Second. Motion Carried.

The Treasurer's Report was reviewed as follows:

Checking	\$ 83,400.85
Savings	\$ 709,176.39
Petty Cash	\$ 2.63
Liquid Liability Fund	\$ 0.00
Total	\$ 792,579.87

MARCH MONTHLY EXPENSES

<u>Check #</u>	<u>TO</u>	<u>Memo</u>	<u>Amount</u>
7766	Visa	QB software& update/BYBY/ad	\$ 1,016.08
7767	Wyoming.com	website	\$ 20.00
7768	KHS Yearbook	Ad	\$ 100.00
7769	Anita M Bartlett	salary	\$ 1,676.11
7770	Susan Anderson	rent	\$ 443.02
7771	Joyce Black	janitorial	\$ 250.00
7772	Lincoln Financial	2Q Life insurance	\$ 10.13
7773	Jack Schirmer	snow removal	\$ 60.00
7774	Town of Kaycee	Utilities	\$ 59.75
7775	Montana-Dakota Utilities co	Utilities	\$ 67.50
7776	RT Communications	Utilities	\$ 87.69
7777	WACD	dental insurance March/April	\$ 74.60
7778	SE Wyoming SAF	SF Timber Conference	\$ 10.00
7779	LGLP	FY 20-21 Liability Insurance	\$ 545.00
7780	Clifty View Nursery	Tree Deposit	\$ 592.81
7781	Blue Cross Blue Shield of WY	Insurance	\$ 735.46
7782	Anita M Bartlett	mileage	\$ 172.50
AP	IRS	Tax Deposit	\$ 1,014.64
7783	Anita M Bartlett	salary	\$ 1,676.11
Grand Total			\$ 8,611.40

Kevin Lund moved to approve the Treasurer's Report and to accept payment of all bills. Wade Curuchet Second. Motion Carried.

BUSINESS:

1. EWP Projects

-Anita Bartlett stated that she had spoken with the State NRCS office and at this time they do not have a timeline as to when we will have an agreement to sign for our EWP projects. However, the NRCS engineers were out today and surveyed the 15 Mile project and the Town project.

2. WCDEA Training Report

-Anita Bartlett said that there would be a training forthcoming in regards to the new contracting and purchasing legislation. That training should be available prior to the start of the new fiscal year. The NACD Southwest Regional meeting will be held in WY in 2021 if any district is interested in assisting. NRCS gave a report and they did state that the Kaycee FO was a top priority for staffing, though they did not have a timeline on when that would occur.

3. Cost Share Program

-Anita Bartlett informed the board that as the cost share application process was getting underway, she had some questions coming in from landowners that she wanted clarification for before she got back to them. The first is if the district will cost share something funded under a NRCS contract. The board says they would not do this as it would be double paying on a project. The second question was if the board would consider fund high tunnel greenhouses under the cost share program. The board stated that they would like some time to think on this and they would make a decision at the next board meeting.

4. Schedule Employee Review

-Anita Bartlett reminded the board that she was due for her yearly employee review next month. The board stated that they would try to complete the review at the next board meeting provided that all the board members were in attendance. Anita said should put it on the agenda for next month's meeting.

5. Employee Insurance Changes

-Anita Bartlett stated that while she was at the WCDEA training Bobbie Frank discussed the possible changes to the insurance options available to the districts. Currently they offer a \$1,000 and \$1,500 standard deductible plan and a \$1,500 high deductible plan. They are looking to change the options to a \$1,500 standard deductible plan and a \$1,500 and a \$3,500 high deductible plan. If this is the change that they make (which they will decide at their next board meeting) the board will have to decide what plan they would like to utilize as Anita is currently on the \$1,000 standard deductible plan. The board stated that they would review the materials handed out and decided once WACD decides what plans they will be offering. It was also stated that Blue Cross Blue Shield will see an increase of 9% for all plans in the next fiscal year. Dental insurance will also see a small increase.

6. District Report

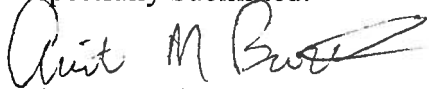
-The District Manager's Report was discussed.

7. NRCS Field Office Report

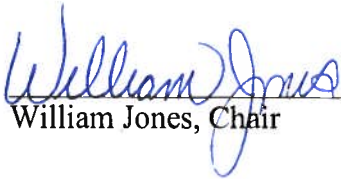
-The NRCS Field Office Report was discussed.

The next regular Board Meeting was scheduled for Tuesday, April 14, 2020 at 6:30pm. Wade Curuchet moved to adjourn the meeting, Kevin Lund Second. Motion carried 7:33 pm.

Respectfully Submitted:



Anita M. Bartlett, District Manager



William Jones, Chair



Wade Curuchet, Secretary/Treasurer