

Johnson County Airport Board
Minutes
July 20, 2020

The regular meeting of the Johnson County Airport Board was called to order at 8:30 a.m. on July 20, 2020. Present were Gerald Fink, Jim Purdy, Clint Culliton, Mike Bacon and Randy Dyess via phone. Also present were Bruce McWhorter, Airport Manager and Mark Hines DOWL via phone.

Purdy moved, second by Bacon to approve the minutes of the June 15, 2020 meeting as presented. Motion carried.

Bills were presented as follows:

• Johnson County Aviation Management	\$2,600.00
• DOWL - Extra Geotech bore	\$1,600.00
• DOWL – 5/1/2020 Design Slope/Turnaround	\$112,561.00
• DOWL – 5/29/2020 Design Slope/Turnaround	\$2,667.50
• DOWL – Seal Coat 7/2/2020	\$437.30
• DOWL – Slope/Turnaround	\$9,312.00
• Simon Contractors – Pay Required #1	\$413,716.57
• Johnson County Aviation Mgmt. - Reimbursement	
○ Bobcat - annual maintenance material purchases	\$411.97
• Sweads Fire Extinguisher (annual fire extinguisher service)	\$273.75

Bacon moved, second by Purdy to pay invoices. Motion carried.

Av Gas Fuel Account and Account Balance: No report.

Old Business:

- Progress Report – Slope Failure and T-Cup projects
 - T-Cup project moving forward as planned.
 - Should start on Slope Failure week of July 20th.
 - Seal Coat project is also on schedule.
- Chairman Fink requested an update from DOWL for the WYDOT Capital Improvement Plan.
- Chairman Fink updated the board on how Fuel Purchases and Sales will be reconciled. The county decided not to include fuel purchases/sales in our budget. The county will set up a separate account and we will work with the County Clerk to reconcile the account monthly.
- Parking Lot Renovation
 - The project has been put “out for bid”. We should have a bid update by next meeting.

New Business:

- Seal Coat around hangers

Main seal coating project will not include sealing around the hangers. If this area is to be sealed the airport must enter into a separate agreement with the contractor. The approximate cost has been estimated at \$6,100.00.

Dyess moved, second by Purdy to enter into an agreement for seal coating around the hangers. Motion carried.

Airport Report:

- Comments/concerns from Manager
 - Fuel pricing for current fuel delivery.

Dyess moved, second by Purdy to set the price at \$3.85 per gallon. Motion carried.

- Credit Card Scanner replacement for fuel purchases - First Northern Bank
 - Clint to follow up
- Airport manager report attached.

Operations:

- Rotary 48
- Fixed Wing 348
- Jets 24

Fuel Sales (gallons)

- Self-Serve 4,388
- SST Transactions
- Jet A 2,318

With no further business to come before the board a motion was made by Purdy, second by Culliton to adjourn the meeting. Motion carried. Meeting was adjourned at 9:47 am.

Next regular meeting will be August 17th, 2020

Respectively submitted,

Mike Bacon, Secretary