

JOHNSON COUNTY JIM GATCHELL MEMORIAL MUSEUM
Board of Trustees Meeting
September 10, 2020

Present at the meeting were Vice President Bill Payne, Secretary Lynn Young, Treasurer Sharon Miller, Board member Brucie Connell, Director Sylvia Bruner, Museum Educator Jennifer Romanoski, GMA Representative Nancy Pedro, and commissioner Bob Perry.

The meeting was called to order at 3:00 PM by Vice President Bill Payne.

Old Business:

The August meeting minutes were reviewed and approved. Connell moved, Miller seconded.

The financial report for August was reviewed and discussed. Report was approved. Young moved, Miller seconded.

New Business:

A notarized letter designating Director Bruner as Equity Administrator for System for Award Management (SAM) for the purpose of registering with SAM so the Director will have access to SAM managed by the US Government. That will allow the museum to receive payments from the US Government. Young moved that the Board send the letter as presented, Connell seconded. The motion was passed.

The board had a discussion about Brock Hansen's request to have access to museum collections. The board approved a motion that Connell draft a letter from the board explaining the Museum's established research policy for accessing collections and asking Hansen to follow those established procedures for his request. Miller moved, Payne seconded.

Directors report:

County facilities manager was successful in application for an energy efficient grant. More info to follow.

A US Forest Service collection of photos will arrive this month and Craig Cope has volunteered to assist with cataloging the work..

Volunteer Susan Theune is back for the month of September to work on Haworth collection.

Museum can apply for federal grants when a registered letter has been filed with SAM.

1% grant:

lamine indoor signs installed
electrical work accomplished

Next Board meeting is October 8, 2020.

Meeting adjourned at 4:00 PM.

Respectfully submitted,

Lynn Young, Secretary